

**Minutes
Committee of the Whole
March 6, 2023**

The Penn Manor School Board met at 6:30 p.m. for an Executive Session to discuss Personnel Items (Resignations, Retirements, Leaves).

The Penn Manor School Board met as a Committee of the Whole at 7:00 p.m. on the above date in the large group instruction room at Penn Manor High School, 100 E. Cottage Avenue, Millersville, PA. The meeting was called to order by Board President, Mr. Carlton Rintz. The following directors were present: Dr. Joseph Fullerton, Mr. S. Frederick Herr, Mr. Wardell Jackson, Mr. Anthony Lombardo, Mrs. Nickole Nafziger, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Present from the administrative staff were Dr. Philip Gale, Mr. Chris Johnston, Dr. Jerry Egan, Dr. Krista Cox, Dr. Peggy Anastasio, and Mr. Charlie Reisinger. Also in attendance for the meeting: several district residents, Mr. Keith Henninger, Mr. Brian Wallace, and Mrs. Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 20 people were watching via YouTube.

Mr. Rintz announced that the next scheduled meeting of the Penn Manor School Board will be held on Monday, March 20, 2023 in the large group instruction (LGI) room at Penn Manor High School at 7:00 p.m.

Mr. Rintz asked if there were any additions or corrections to the Minutes of the February 21, 2023, Committee of the Whole Meeting. Hearing none, it was moved by Mr. Jackson and seconded by Mr. Lombardo to approve the minutes as printed. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

The upcoming board opportunities were reviewed. Mr. Straub reported on the LCCTC meeting held on February 23 at the Mt. Joy campus. Early registration numbers for the 23-24 school year are at 1,800. The CTC is looking for ways to expand programming. Mr. Jackson reported that the upcoming PSBA Sectional meetings will be held in person on April 4, 12, 13. Advocacy Day on April 18 will be both virtual and in person. Mr. Jackson also met, via Zoom, with Representative Smith-Wade-El.

Mrs. Katherine Harnish, a 4th grade teacher at Hambright Elementary and a recipient of the National Geographic's Grosvenor Teacher Fellowship, shared an overview of her experiences as well as its impact on Penn Manor.

Dr. Cox and Dr. Egan provided an overview of the steps the district takes when hiring professional employees.

Dr. Gale discussed the upcoming Penn Manor High School building dedication scheduled for April 14-16, 2023 and outlined the weekend events planned.

The Committee of the Whole adjourned at 7:54 p.m.

Carlton L. Rintz, President

Cindy Rhoades, Secretary

MINUTES
Penn Manor Board of School Directors
March 6, 2023

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the large group instruction room at Penn Manor High School, 100 E. Cottage Avenue, Millersville, PA following the Committee of the Whole meeting. The meeting was called to order by Board President, Mr. Carlton Rintz, at 7:55 p.m. followed by a moment of silence and the flag salute.

Mr. Rintz announced that the next scheduled meeting will be held on Monday, March 20, 2023, following the Committee of the Whole Meeting.

The following directors were present: Dr. Joseph Fullerton, Mr. S. Frederick Herr, Mr. Wardell Jackson, Mr. Anthony Lombardo, Mrs. Nickole Nafziger, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Present from the administrative staff were Dr. Philip Gale, Mr. Chris Johnston, Dr. Jerry Egan, Dr. Krista Cox, Dr. Peggy Anastasio, and Mr. Charlie Reisinger. Also in attendance for the meeting: several district residents, Mr. Keith Henninger, Mr. Brian Wallace, and Mrs. Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 20 people were watching via YouTube.

Mr. Rintz asked if there were any citizens who wanted to comment on action items on the board voting agenda. There were none.

Mr. Rintz asked the board whether there were any additions or corrections to the Minutes of the February 21, 2023 meeting. Hearing none, it was moved by Mrs. Nafziger and seconded by Mr. Jackson to approve the minutes as printed. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Dr. Gale provided the Superintendent's report. Last weekend was Manor MS's play, *The Trial of the Wicked Witch*. This weekend, the high school will present the musical, *Once Upon a Mattress* and next weekend, Marticville MS will present, *One in a Million*. Two Penn Manor students, Kaleb Kabakjian and Nicole Chen, were named to perform in the All State Music Ensembles Festival in April. The girls bowling team finished 2nd in regionals and will be going to the state competition.

Item 1. **Review of School Board Meeting Agenda**

Item 2. **Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)**

- A. Acceptance of STS Aides/Para and Personal Care Assistants for the 2022-23 school term

Explanation: While the aides are employed by Substitute Teacher Service, a listing is provided for the board's consideration and acceptance.

- B. Acceptance of STS Substitute Teachers for the 2022-23 school term

Explanation: While the substitute teachers are employed by Substitute Teacher Service, a listing is provided for the board's consideration and acceptance.

- C. Geophysical Survey and Sinkhole Consulting Services with Earth Engineering, Inc.

Explanation: Earth Engineering, Inc. proposes to subcontract with a geophysical consulting firm to perform geophysical surveys of the area around the area of the suspected sinkhole to attempt to locate/delineate anomalous areas that may represent subsurface voids. The geophysical survey will include microgravity and Ground Penetrating Radar investigation at Central Manor Elementary School.

- D. Approval to reimburse newly hired STS paraprofessionals up to \$100 toward required clearances and employment physicals after 30 days of employment.

- E. Professional development training on the Eureka Math program

Explanation: Fourth grade teachers will receive two days of training on the implementation of the Eureka Math program. If approved, the funding will come from Title II federal grant money.

- F. Teacher Editions for Eureka Math program - Grade 4

Explanation: Approval to purchase grade 4 Eureka Math Teacher Editions. Fourth grade will be implementing the math program during the 2023-2024 school year. If approved, the teacher editions will be funded from Title IV federal grant money.

MOTION ON THE ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEM 2A-B:

It was moved by Mr. Jackson and seconded by Mrs. Nafziger to approve this item. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, abstained; Mr. Sweigart, yes; Ms. Wert, yes.

MOTION ON THE ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEM 2C-F:

It was moved by Mr. Straub and seconded by Mr. Lombard to approve this item. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Item 3. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Professional Staff and Support Staff Employment and Change in Status of the individuals listed per the effective date for the 2022-2023 school year.
- B. Leave to the individuals according to the terms listed:
Professional Employees:

Employee N4 - Family Medical Leave - April 3, 2023 – Returning Start of 2023/2024 School Year [Revised]

- C. Retirement of the individuals listed per the effective date:
 Christine R. Kinderwater, 6th Grade, Eshleman ES, end of 22-23 school year
 John A. Matusek, Gifted, High School, end of 22-23 school year
 Shawn N. Maxwell, Health & PE, High School, end of 22-23 school year
 Nancy G. Nadig, Librarian, Manor MS & Marticville MS, end of 22-23 school year
 Ginny L. Neiss, Health & PE, Manor MS, end of 22-23 school year
 Rae E. Newhouse, Learning Support, Manor MS, end of 22-23 school year
 Amy E. Niemkiewicz, Reading & Title 1, Manor MS, end of 22-23 school year
 Mindy L. Rottmund, Family & Consumer Science, High School, end of 22-23 school year
 MaryAnn L. Saylor, English, High School, end of 22-23 school year
 Christine Smith, Principal, Marticville MS, end of 22-23 school year
 Kelly J. Sproul, Kindergarten, Eshleman ES, end of 22-23 school year
 Johanna E. Treier, 3rd Grade, Central Manor ES, end of 22-23 school year
- D. Resignation of the individuals listed per the effective date:
 Andrea Kramer, Head Cross Country Coach, effective 2/27/23
 Jessica Duvall – effective 3/17/23 [Held for 60 days from resignation date]
- E. Elementary Tutors for 22-23 school year:
 Deb Burkhart Emily Guitterez
 Lacey Winder Pat Kilduff
- F. Approval for a student to work in Food Service through Occupational Vocation Rehabilitation
- G. 2022-23 Spring Boys Volleyball Coaches

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 3-A-G: It was moved by Ms. Wert and seconded by Mr. Herr to approve this item. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Mr. Rintz asked if there were any citizens who wished to make a comment to the board. There were none.

The meeting was adjourned at 8:08 p.m.

Carlton L. Rintz, President

Cindy Rhoades, Secretary