

**Minutes
Committee of the Whole
March 20, 2023**

The Penn Manor School Board met at 5:45 p.m. for an Elementary ELA workshop. All workshops are open to the public. An Executive Session was held at 6:30 p.m. to discuss Student Matters and Personnel Items (Resignations, Leaves, and Retirements).

The Penn Manor School Board met as a Committee of the Whole at 7:09 p.m. on the above date in the large group instruction room at Penn Manor High School, 100 E. Cottage Avenue, Millersville, PA. The meeting was called to order by Board President, Mr. Carlton Rintz. The following directors were present: Dr. Joseph Fullerton, Mr. S. Frederick Herr, Mr. Wardell Jackson, Mr. Anthony Lombardo, Mrs. Nickole Nafziger, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Present from the administrative staff were Dr. Philip Gale, Mr. Chris Johnston, Dr. Jerry Egan, Dr. Krista Cox, Dr. Peggy Anastasio, and Mr. Charlie Reisinger. Also in attendance for the meeting: several district residents, several Penn Manor students, Mr. Chip Mathias, Mrs. Melissa Ostrowski, Mrs. Kyle Lainhoff, Mr. Keith Henninger, and Mrs. Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 20 people were watching via YouTube.

Mr. Rintz announced that the next scheduled meeting of the Penn Manor School Board will be held on Monday, April 17, 2023 in the large group instruction (LGI) room at Penn Manor High School at 7:00 p.m. The previously scheduled meeting for Monday, April 3, 2023 has been canceled due to the COSSBA conference which several board members are attending.

Mr. Rintz asked if there were any additions or corrections to the Minutes of the March 6, 2023, Committee of the Whole Meeting. Hearing none, it was moved by Mr. Jackson and seconded by Mr. Lombardo to approve the minutes as printed. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

The upcoming board opportunities were reviewed. Mr. Jackson reported that the upcoming PSBA Sectional meetings will be held virtually. The topic of Advocacy Day on April 18 will be state budgeting.

Mr. Rintz reported that the contract for the new Chief Financial Officer needs to be amended prior to his start date and would like to add this item to the board voting agenda for March 20, 2023. In order to be compliant with Act 65 of 2021, a majority of the board members present would need to approve this addition. Approval for placement of this item on the March 20, 2023, board agenda was approved on a motion by Ms. Wert and seconded by Mr. Jackson. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes. The item will be added to the March 20, 2023 board voting agenda.

Dr. Antastasio and Mrs. Lainhoff provided an overview of the Unified Club at Penn Manor High School. Several students commented on how the club has impacted them.

Mrs. Ostrowski and Dr. Egan reviewed the district's Comprehensive K-12 School Guidance Plan. Approval for placement of this item on the March 20, 2023, board agenda was approved on a motion by Mr. Lombardo and seconded by Mrs. Nafziger. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Dr. Gale reviewed the updates in the superintendent's quarterly report for the 2022-2023 school year.

Dr. Gale and Dr. Fullerton presented the IU13 Core Program of Services and Instructional Media Services Budget for the 2023-2024 school year. Each member district must annually approve this budget from IU13. Approval for placement of this item on the April 17, 2023, board agenda was approved on a motion by Mr. Jackson and seconded by Mr. Straub. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

The School Board Meeting Dates for the 2023-2024 school year were reviewed. A change was made to the date of the second meeting in October changing it from October 16 to October 23 due to a conflict with the PSBA conference. Approval for placement of this item on the March 20, 2023, board agenda was approved on a motion by Ms. Wert and seconded by Mrs. Nafziger. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

The Committee of the Whole adjourned at 8:31 p.m.

Carlton L. Rintz, President

Cindy Rhoades, Secretary

MINUTES
Penn Manor Board of School Directors
March 20, 2023

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the large group instruction room at Penn Manor High School, 100 E. Cottage Avenue, Millersville, PA following the Committee of the Whole meeting. The meeting was called to order by Board President, Mr. Carlton Rintz, at 8:32 p.m. followed by a moment of silence and the flag salute.

Mr. Rintz announced that the next scheduled meeting will be held on Monday, April 17, 2023, following the Committee of the Whole Meeting. The previously scheduled meeting for Monday, April 3, 2023 has been canceled due to the COSSBA conference which several board members are attending.

The following directors were present: Dr. Joseph Fullerton, Mr. S. Frederick Herr, Mr. Wardell Jackson, Mr. Anthony Lombardo, Mrs. Nickole Nafziger, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Present from the administrative staff were Dr. Philip Gale, Mr. Chris Johnston, Dr. Jerry Egan, Dr. Krista Cox, Dr. Peggy Anastasio, and Mr. Charlie Reisinger. Also in attendance for the meeting: several district residents, Mr. Keith Henninger, and Mrs. Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 20 people were watching via YouTube.

Mr. Rintz asked if there were any citizens who wanted to comment on action items on the board voting agenda. There were none.

Mr. Rintz asked the board whether there were any additions or corrections to the Minutes of the March 6, 2023 meeting. Hearing none, it was moved by Mr. Lombardo and seconded by Mr. Jackson to approve the minutes as printed. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Dr. Gale provided the Superintendent's report. At the elementary schools, author Jonathan Stutzman and illustrator Heather Fox, are visiting all seven schools as part of a PMEF grant. The girls bowling team took 2nd place at the State Championship in Erie. Eva Brubaker finished 6th individually. The spring sports season has started.

Mr. Johnston presented for payment the February 2023 bills. It was moved by Mr. Herr and seconded by Mr. Sweigart to authorize payment of the bills:

General Fund	\$ 3,787,813.97
Food Service Fund	\$ 177,500.54
Student Activity Fund	\$ 10,859.23

The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Item 1. Review of School Board Meeting Agenda

Item 2. Consent Agenda for the Committee of the Whole Meeting – The committee is recommending approval of the following: (ROLL CALL)

- A. Approval of the Comprehensive K-12 School Guidance Plan

Explanation: Approval for the Comprehensive K-12 Guidance Plan. This plan will expire in 2026.

- B. School Board Meeting Dates for 2023-2024 as amended

MOTION ON THE COMMITTEE OF THE WHOLE CONSENT AGENDA ITEM 2A-B:

It was moved by Mr. Straub and seconded by Mrs. Nafziger to approve this item. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Item 3. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Judicial Review

- B. Agreement for school psychologist services with Supplemental Psychology Services

MOTION ON THE ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEM 3A-B:

It was moved by Mr. Lombardo and seconded by Mr. Sweigart to approve this item. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Item 4. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Professional Staff and Support Staff Employment and Change in Status of the individuals listed per the effective date for the 2022-2023 school year.

- B. Professional Staff Employment and Change in Status of the individual listed per the effective date for the 2023-2024 school year.

- C. Leave to the individuals according to the terms listed:

Professional Employees:

Employee N10 - Intermittent Family Medical Leave - March 10, 2023-Sept. 10, 2023

- D. Retirement of the individuals listed per the effective date:
Sharon Reinhardt, Food Service, Marticville MS, effective 4/28/23
Tammy Schober, Food Service, Pequea, effective 6/1/23
Deborah Sensenig, FT Hourly Nurse, Eshleman, effective 6/2/23
Henry Kowalski, Head Custodian, Conestoga, effective 12/8/23
- E. Resignation of the individual listed per the effective date:
Jorge Trevino, PT Custodian, High School, effective 2/28/23
- F. Act 86 - Locally-issued Day-to-Day Substitute Permit for the 2022-23 school year:
Thomas Henry
- G. Marticville MS Tutors for 2022-23 at the professional rate:
Emily Hohenwarter
Lindsey Smoker
- H. Winter Volunteer Coach - Kimberly Leaman, Bowling
- I. Recommending approval for Erika Ream as the Head Cheerleading coach for the 2023-2024 school year
- J. Summer hours - The administrative staff is recommending the approval of up to 9 additional days during the summer of 2023 for Steven Lantz to complete summer evaluations to be paid at per diem rate.
- K. Amended contract for Chief Financial Officer Daniel Forry.

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 4A-K: It was moved by Ms. Wert and seconded by Mr. Sweigart to approve this item. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Mr. Rintz asked if there were any citizens who wished to make a comment to the board. There were none.

The meeting was adjourned at 8:39 p.m.

Carlton L. Rintz, President

Cindy Rhoades, Secretary