

**Minutes
Committee of the Whole
February 21, 2023**

The Penn Manor School Board met at 5:30 p.m. for a public Budget Workshop. An Executive Session has held at 6:30 p.m. to discuss Personnel Items (Resignations, Leaves).

The Penn Manor School Board met as a Committee of the Whole at 7:00 p.m. on the above date in the large group instruction room at Penn Manor High School. The meeting was called to order by Board Vice President, Dr. Joseph Fullerton. The following directors were present: Dr. Joseph Fullerton, Mr. S. Frederick Herr, Mr. Wardell Jackson, Mr. Anthony Lombardo, Mrs. Nickole Nafziger, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Mr. Carlton Rintz was absent. Present from the administrative staff were Dr. Philip Gale, Mr. Chris Johnston, Dr. Jerry Egan, Dr. Krista Cox, Dr. Peggy Anastasio, and Mr. Charlie Reisinger. Also in attendance for the meeting: Several district residents, Mr. Robert Spicer, LNP Correspondent, Mr. Keith Henninger, Mr. Brian Wallace, and Mrs. Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 18 people were watching via YouTube.

Dr. Fullerton announced that the next scheduled meeting of the Penn Manor School Board will be held on Monday, March 6, 2023 in the large group instruction (LGI) room at Penn Manor High School at 7:00 p.m.

Dr. Fullerton asked if there were any additions or corrections to the Minutes of the February 6, 2023, Committee of the Whole Meeting. Hearing none, it was moved by Mr. Jackson and seconded by Mr. Lombardo to approve the minutes as printed. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, absent; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

The upcoming board opportunities were reviewed. Ms. Wert reported that the Lancaster County Academy's West Campus currently has 25 students; up from the 14 reported in December. Penn Manor has 8 students enrolled at LCA's main campus and 2 students who recently completed their coursework. Dr. Fullerton reported that the IU13 budget for 23-24 shows a slight increase for the district.

Dr. Jen Sugra provided an update on Penn Manor's early childhood programming.

Mr. Reisinger provided an update on Internet services and E-Rate and presented an agreement with Comcast for 2G enterprise internet connectivity for the Hambright/Manor campus. Approval for placement of this item on the February 21, 2023, board agenda was approved on a motion by Ms. Wert and seconded by Mrs. Nafziger. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, absent; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Mr. Johnston reviewed the preliminary information on the 2023-2024 budget.

The Committee of the Whole adjourned at 7:46 p.m.

Joseph G. Fullerton, Vice President

Cindy Rhoades, Secretary

MINUTES
Penn Manor Board of School Directors
February 21, 2023

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the large group instruction room at Penn Manor High School following the Committee of the Whole meeting. The meeting was called to order by Board Vice President, Dr. Joseph Fullerton, at 7:46 p.m. followed by a moment of silence and the flag salute.

Dr. Fullerton announced that the next scheduled meeting will be held on Monday, March 6, 2023, following the Committee of the Whole Meeting.

The meeting was called to order by Board Vice President, Dr. Joseph Fullerton. The following directors were present: Dr. Joseph Fullerton, Mr. S. Frederick Herr, Mr. Wardell Jackson, Mr. Anthony Lombardo, Mrs. Nickole Nafziger, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Mr. Carlton Rintz was absent. Present from the administrative staff were Dr. Philip Gale, Mr. Chris Johnston, Dr. Jerry Egan, Dr. Krista Cox, Dr. Peggy Anastasio, and Mr. Charlie Reisinger. Also in attendance for the meeting: Several district residents, Mr. Robert Spicer, LNP Correspondent, Mr. Keith Henninger, Mr. Brian Wallace, and Mrs. Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 18 people were watching via YouTube.

Dr. Fullerton asked if there were any citizens who wanted to comment on action items on the board voting agenda. There were none.

Dr. Fullerton asked the board whether there were any additions or corrections to the Minutes of the February 6, 2023 meeting. Hearing none, it was moved by Mr. Lombardo and seconded by Mr. Jackson to approve the minutes as printed. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, absent; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Dr. Gale provided the Superintendent's report. The high school swim team raised \$4,500 for the PM Family Fund by swimming laps. Hambright teachers, Mrs. Katie Harnish and Mr. Brad Showalter, were chosen as the 2023 PA Association of Environmental Educators' MWEE School of Excellence Award winners. Dr. Gale addressed the board's communications goal. An Ad Hoc Committee consisting of Ms. Wert, Mr. Jackson, Mrs. Nafziger, and Mr. Sweigart was formed and a meeting will be held in the near future.

Mr. Johnston presented for payment the January 2023 bills. It was moved by Mr. Sweigart and seconded by Mrs. Nafziger to authorize payment of the bills:

General Fund	\$ 4,981,747.73
Food Service Fund	\$ 118,448.48
PMSD Capital Reserve	\$ 114,150.00
PSDLAF Capital Reserve	\$ 282,624.44
Student Activity Fund	\$ 29,637.21

The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, absent; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Item 1. Review of School Board Meeting Agenda

Item 2. Consent Agenda for the Committee of the Whole Meeting – The committee is recommending approval of the following: (ROLL CALL)

A. Property Tax Rebate Program Resolution

Explanation: The Penn Manor Tax Rebate Program has been in effect since the 2006-07 school year. This program is budgeted to supply real estate tax rebate payments to low income residents that are approved for the state rebate program.

B. 2023-2024 School District Calendar Approval

C. Comcast agreement for 2G enterprise internet connectivity for the Hambright/Manor campus at a cost of \$1375.00 per month. The federal E-Rate program is expected to provide an 80% discount on the monthly cost.

MOTION ON THE COMMITTEE OF THE WHOLE CONSENT AGENDA ITEM 2A-C:

It was moved by Mr. Straub and seconded by Mrs. Nafziger to approve this item. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, absent; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Item 3. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

A. Contract with Franklin & Marshall College for the 2023 Penn Manor High School Commencement

B. Tuition-Free Senior for the second semester of the 2022-2023 School Year
Jesslyn Lopez

Explanation: In accordance with Board Policy #202

C. The Meadows Psychiatric Center agreement for the 2023-2024 and 2024-2025 school years.

D. Sinkhole Consulting Services with Earth Engineering, Inc.

Explanation: Services regarding the documentation and recommendations for a sinkhole at Central Manor Elementary School.

- E. Penguin Productions for video services for Penn Manor High School Commencement 2023
- F. Shumaker Contract for audio, AV, and stage equipment for Penn Manor High School Commencement 2023
- G. Change Orders - Penn Manor High School Project
General Contractor - Lobar, Inc..
 Change Order 39 - Add \$137,617.00
 PCO 209 Owner requested terrazzo refinishing \$137,617.00

MOTION ON THE ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEM 3A-G:

It was moved by Ms. Wert and seconded by Mr. Herr to approve this item. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, absent; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Item 4. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Professional Staff and Support Staff Employment and Change in Status of the individuals listed per the effective date for the 2022-2023 school year.
- B. Leave to the individuals according to the terms listed:
Professional Employees:
Employee N5 - Family Medical Leave - May 10, 2023 to start of 2023-2024 school year
Employee N6 - Family Medical Leave - March 15, 2023-April 26, 2023
Employee N7 - Family Medical Leave - March 29, 2023-June 16, 2023
Employee N8 - Family Medical Leave - April 7, 2023 to start of 2023-2024 school year

Employee N3 - Family Medical Leave and Child Rearing Leave [revised] - March 10, 2023 - Entirety of 2023-2024 School Year
Employee N1 - Intermittent Family Medical Leave [revised]-January 20, 2023-January 19, 2024
- C. Resignation of the individuals listed per the effective date:
 Peggy Anastasio, Director of Student Support Services, effective April 6, 2023
 Nancy Metropolis, Building Aide, Pequea, effective February 10, 2023
- D. Act 86 - Locally-issued Day-to-Day Substitute Permit for the 2022-23 school year:
 Savannah Rennix
 Alexis Howe
 Jordan Radzanowski
- E. Parent Literacy Workshops - up to 4 hours to conduct Parent Literacy Workshops during the 22-23 school year.
 Sara Tuel
 Shannon Hanna

- F. Spring Coaches for 2022-23 school year
- G. Head Coach:
Recommending approval of the following Head Coach for the 2022-23 school year:
Christopher Telesco - Boys Volleyball
- H. Head Coach:
Recommending approval of the following Head Coach for the 2023-24 school year:
Christopher Davidson - Girls Soccer

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 4A: It was moved by Mrs. Nafziger and seconded by Mr. Jackson to approve this item. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, abstained; Mrs. Nafziger, yes; Mr. Rintz, absent; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 4B-H: It was moved by Ms. Wert and seconded by Mr. Jackson to approve this item. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, absent; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Dr. Fullerton asked if there were any citizens who wished to make a comment to the board. District resident, Shawna Ciampanelli, commented on the topic of board communication.

The meeting was adjourned at 8:08 p.m.

Joseph G. Fullerton, Vice President

Cindy Rhoades, Secretary