

**Minutes
Committee of the Whole
February 6, 2023**

The Penn Manor School Board met at 6:30 p.m. for an Executive Session to discuss Personnel Items (Resignations, Leaves) and Student Matters. An additional Executive Session will be held at the conclusion of the Board Voting Meeting to discuss Personnel (Superintendent's Evaluation).

The Penn Manor School Board met as a Committee of the Whole at 7:08 p.m. on the above date in the large group instruction room at Penn Manor High School. The meeting was called to order by Board President, Mr. Carlton Rintz. The following directors were present: Dr. Joseph Fullerton, Mr. S. Frederick Herr, Mr. Wardell Jackson, Mr. Anthony Lombardo, Mrs. Nickole Nafziger, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Present from the administrative staff were Dr. Philip Gale, Mr. Chris Johnston, Dr. Jerry Egan, Dr. Krista Cox, Dr. Peggy Anastasio, and Mr. Charlie Reisinger. Also in attendance for the meeting: several district residents, Mr. Keith Henninger, Mr. Brian Wallace, and Mrs. Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 25 people were watching via YouTube.

Mr. Rintz announced that the next scheduled meeting of the Penn Manor School Board will be held on Tuesday, February 21, 2023 in the large group instruction (LGI) room at Penn Manor High School at 7:00 p.m.

Mr. Rintz asked if there were any additions or corrections to the Minutes of the January 23, 2023, Committee of the Whole Meeting. Hearing none, it was moved by Mr. Jackson and seconded by Mrs. Nafziger to approve the minutes as printed. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

The upcoming board opportunities were reviewed. Mr. Straub reported that most school districts have approved the LCCTC budget for the 2023-2024 school year. They are hoping of 100% approval from the districts who have not yet voted. He also reported that a dryer at the Mt. Joy CTC campus caught fire last Friday and forced a schoolwide evacuation to Donegal High School.

Dr. Egan and Dr. Cox reviewed the proposed school calendar for the 2023-2024 school year. Approval for placement of this item on the February 21, 2023, board agenda was approved on a motion by Mrs. Nafziger and seconded by Mr. Lombardo. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Mr. Johnston presented past and present information on the district's Delinquent Real Estate Tax Collections.

Mr. Johnston reviewed the district's tax rebate program. No changes were recommended for the 2023-24 school year tax rebate program. Approval for placement of this item on the

February 21, 2023, board agenda was approved on a motion by Ms. Wert and seconded by Mr. Sweigart. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

The Committee of the Whole adjourned at 7:26 p.m.

Carlton L. Rintz, President

Cindy Rhoades, Secretary

MINUTES
Penn Manor Board of School Directors
February 6, 2023

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the large group instruction room at Penn Manor High School following the Committee of the Whole meeting. The meeting was called to order by Board President, Mr. Carlton Rintz, at 7:26 p.m. followed by a moment of silence and the flag salute.

Mr. Rintz announced that the next scheduled meeting will be held on Tuesday, February 21, 2023, following the Committee of the Whole Meeting.

The following directors were present: Dr. Joseph Fullerton, Mr. S. Frederick Herr, Mr. Wardell Jackson, Mr. Anthony Lombardo, Mrs. Nickole Nafziger, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Present from the administrative staff were Dr. Philip Gale, Mr. Chris Johnston, Dr. Jerry Egan, Dr. Krista Cox, Dr. Peggy Anastasio, and Mr. Charlie Reisinger. Also in attendance for the meeting: several district residents, Mr. Keith Henninger, Mr. Brian Wallace, and Mrs. Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 25 people were watching via YouTube.

Mr. Rintz asked if there were any citizens who wanted to comment on action items on the board voting agenda. There were none.

Mr. Rintz asked the board whether there were any additions or corrections to the Minutes of the January 23, 2023 meeting. Hearing none, it was moved by Mr. Jackson and seconded by Mr. Lombardo to approve the minutes as printed. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Dr. Gale provided the Superintendent's report. Tomorrow is the 100th day of school which is celebrated by the elementary schools. Four Manor MS and four Marticville MS students were named to County Band. Several high school juniors participated in the Lancaster Chamber Mentor Program. Avedium clubs from ten high schools and four middle schools in the area attended *The Talk* at Penn Manor High School. About 100 students participated. Due to the COSSBA conference March 31-April 3, which several board members and the superintendent are attending, the April 3 meeting will be canceled.

Item 1. **Review of School Board Meeting Agenda**

Item 2. **Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)**

A. Judicial Review

B. Market Street Sports Sponsorship Renewal Agreement with Lancaster Toyota

- C. York College of Pennsylvania Affiliation Agreement
- D. Tax Exoneration
- E. Xello renewal quote for September 1, 2023 to August 31, 2024

Explanation: Xello is college and career readiness software that engages students in building the skills, knowledge and plans for future success for students K-12.

MOTION ON THE ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEM 2A-E:

It was moved by Mrs. Nafziger and seconded by Mr. Straub to approve this item. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Item 3. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Professional Staff and Support Staff Employment and Change in Status of the individuals listed per the effective date for the 2022-2023 school year.
- B. Leave to the individuals according to the terms listed:
Professional Employees:
Employee N1- Intermittent Family Medical Leave - January 19, 2023-January 19, 2024
Employee N2- Family Medical Leave - January 16, 2023 - April 3, 2023
Employee N3- Family Medical Leave - March 10, 2023 - Start of 2023-2024 school year
Employee N4- Family Medical Leave - May 1, 2023 - Start of 2023-2024 school year
- C. Resignation of the individuals listed per the effective date:
 Tammy Streett, Food Service, Manor MS, effective 2/1/23
 Mark Dano, Head Boys Volleyball Coach, effective 1/21/23
- D. Act 86 - Locally-issued Day-to-Day Substitute Permit for the 2022-23 school year:
 Aleia Baker
 Caden Price
 Stephanie Landis
- E. Mentor for the 2022-2023 school year

Explanation: All new teachers and teachers changing positions are assigned a mentor. This is required by the Pennsylvania Department of Education. It is also required as part of the New Teacher Induction Plan in the Comprehensive Plan.

- F. Spring Musical Co-Curricular 22-23:
 Seana Benz, Costume Coordinator, Spring Musical \$1,850
 Gretchen Frizado, Costume Coordinator, Spring Musical \$400

- G. Winter Volunteer Coaches
- H. Middle School Tutors for the 2022-23 school year at the professional rate.
Karen Bierly
- I. Revised Systems Administrator Job Description

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 3A-I: It was moved by Ms. Wert and seconded by Mr. Lombardo to approve this item. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Mr. Rintz asked if there were any citizens who wished to make a comment to the board. District resident, Lucy Gillichbauer, commented on the topic of restorative justice.

The meeting was adjourned at 7:45 p.m.

The board held an Executive Session following the board voting meeting to discuss the Superintendent's Evaluation

Carlton L. Rintz, President

Cindy Rhoades, Secretary