

**Minutes
Committee of the Whole
October 3, 2022**

The Penn Manor School Board met at 6:00 p.m. for an Executive Session to discuss Legal Matters, a Student Matter and Personnel Items (Resignations, Leaves).

The Penn Manor School Board met as a Committee of the Whole at 7:00 p.m. on the above date in the large group instruction room at Penn Manor High School. The meeting was called to order by Board President, Mr. Carlton Rintz. The following directors were present: Dr. Joseph Fullerton, Mr. S. Frederick Herr, Mr. Wardell Jackson, Mr. Anthony Lombardo, Mrs. Nickole Nafziger, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart and Ms. Donna Wert. Present from the administrative staff were Dr. Philip Gale, Mr. Chris Johnston, Dr. Krista Cox, Dr. Jerry Egan, Dr. Peggy Anastasio, and Mr. Charlie Reisinger. Also in attendance for the meeting: Numerous district residents, Dr. Carly McPherson, Mrs. Lori Longenecker, Mrs. Kathy Rowley, Mrs. Nadine Smith, Mr. Brian Wallace, Mr. Keith Henninger, and Mrs. Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 28 people were watching via YouTube.

Mr. Rintz announced that the next scheduled meeting of the Penn Manor School Board will be held on Monday, October 17, 2022 in the large group instruction (LGI) room at Penn Manor High School at 7:00 p.m. He welcomed new board director, Anthony Lombardo, to the board.

Mr. Rintz asked if there were any additions or corrections to the Minutes of the September 19, 2022, Committee of the Whole Meeting. Hearing none, it was moved by Mr. Jackson and seconded by Mrs. Nafziger to approve the minutes as printed. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

The upcoming board opportunities were reviewed. Mrs. Nafziger shared that the annual PMEF dinner held Sunday, September 25 was very successful. The exact amount raised will be reported at the next meeting. Mr. Jackson and Mr. Sweigart reported that they attended the Loft's recent open house and were very impressed with the community outreach. Mr. Straub attended the LCCTC meeting. Students at the Mt. Joy CTC prepared the dinner, which was delicious. The LCCTC is losing their Superintendent of Record from Elizabethtown Area School District, Michele Baillet. She will be replaced by Donegal's superintendent, Dr. Michael Laush.

Dr. Cox introduced new teacher, Angel Robinson, to the board. She is employed as a math teacher at the high school.

Mrs. Nadine Smith, high school German teacher, introduced several German exchange students and their Penn Manor host students/families to the board. The German students are here for two weeks and the Penn Manor students will go visit them for two weeks in the summer. This partnership has been going on for over 20 years.

Dr. McPherson, Mrs. Longenecker, and Mrs. Rowley provided an overview of the district's academic support program at the elementary level.

Mr. Rintz led a board discussion on the Local Economic Revitalization Tax Assistance (LERTA) resolution being requested by Landis Communities and Immerse International for the property at 321 Manor Avenue, Millersville.

Mr. Johnston shared the Act 1 Base Index and Adjusted Index for the 2023-2024 fiscal year.

Mr. Johnston reviewed the preliminary numbers for Revenues and Expenses from the 2021-2022 audit and discussed fund balance implications and proposed transfers to the capital reserve fund.

The Committee of the Whole adjourned at 8:38 p.m.

Carlton L. Rintz, President

Cindy Rhoades, Secretary

MINUTES
Penn Manor Board of School Directors
October 3, 2022

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the large group instruction room at Penn Manor High School following the Committee of the Whole meeting. The meeting was called to order by Board President, Carlton Rintz, at 8:38 p.m. followed by a moment of silence and the flag salute.

Mr. Rintz announced that the next scheduled meeting will be held on Monday, October 17, 2022, following the Committee of the Whole Meeting.

The following directors were present: Dr. Joseph Fullerton, Mr. S. Frederick Herr, Mr. Wardell Jackson, Mr. Anthony Lombardo, Mrs. Nickole Nafziger, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart and Ms. Donna Wert. Present from the administrative staff were Dr. Philip Gale, Mr. Chris Johnston, Dr. Krista Cox, Dr. Jerry Egan, Dr. Peggy Anastasio, and Mr. Charlie Reisinger. Also in attendance for the meeting: Numerous district residents, Mr. Brian Wallace, Mr. Keith Henninger, and Mrs. Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 28 people were watching via YouTube.

Mr. Rintz asked if there were any citizens who wanted to comment on action items on the board voting agenda. District resident, Phyllis Giberson, addressed the board regarding the LERTA resolution.

Mr. Rintz asked the board whether there were any additions or corrections to the Minutes of the September 19, 2022 meeting. Hearing none, it was moved by Mr. Jackson and seconded by Ms. Wert to approve the minutes as printed. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Dr. Gale provided the Superintendent's report. He officially welcomed Mr. Lombardo to the board. Nineteen students successfully auditioned for the County Chorus Festival. Two alumnus were highlighted for their musical accomplishments. Caleb Breidenbaugh (Class of 2016), a percussion major at Temple University, was chosen for a fellowship with the New World Symphony. Ally Murphy (Class of 2018) who lives in Nashville recently released two singles that are available on Apple Music. Dr. Gale reported that our October enrollment is at 5,541.

Item 1. **Review of School Board Meeting Agenda**

Item 2. **Consent Agenda for the Committee of the Whole Meeting** – The committee is recommending approval of the following: (ROLL CALL)

- A. Approval of LERTA Resolution

MOTION ON THE COMMITTEE OF THE WHOLE CONSENT AGENDA ITEM 2A:

It was moved by Mr. Jackson to approve this motion. The motion died for lack of a second.

Item 3. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Judicial Review
- B. Elementary Mowing Services – with Stuart & Sons Property Services LLC to provide mowing and String Trimming at six elementary schools per the attached proposal
- C. MOU Agreement with EDSI for one Career Counselor
- D. Resolution Authorizing the Waiver of Additional Charges for the Late Payment of Real Estate Taxes in Certain Circumstances to Comply with Act 57 of 2022

Explanation: The proposal covers mowing and string trimming at all elementary schools except Hambright for the 2022 calendar year. The district currently covers mowing at Comet Field, the High School, Marticville Middle School and the Manor Middle School/Hambright campus.

Explanation: Act 57 requires collectors of real estate taxes to waive the imposition of penalties, interest and other charges previously imposed for the late payment in certain limited instances. Prior to Act 57, the Local Tax Collection Act allowed tax collectors to impose penalties, interest and other charges for the late payment of real estate taxes. Act 57 was intended to remedy a situation when a new property owner does not receive a real estate tax bill (presumably because the bill was sent to the prior owners), and only learns of the real estate taxes owed through a delinquency notice.

MOTION ON THE ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEM 3A-D:

It was moved by Mrs. Nafziger and seconded by Mr. Lombardo to approve this item. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Item 4. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Support Staff Employment and Change in Status of the individuals listed per the effective date for the 2022-2023 school year
- B. Tenure for the individuals listed as they have completed the requirement of three years of satisfactory teaching performance within the school district.
Allison Mattern Rachel Oler

- C. Resignation of the following individual:
Kathy Windas-Goodwin, Food Service, Manor MS, effective 9/20/22.
- D. Leave to the individual listed:
Professional Staff:
Employee M14 - Family Medical Leave - September 29, 2022-October 27, 2022
- E. 2022-23 Fall Play Stipends
- | | |
|------------------------------------|---------|
| Carole Shellenberger, Director | \$3,480 |
| Melissa Mintzer, Asst. Director | \$3,480 |
| Madelyn Beatty, Production Asst. | \$1,000 |
| Keith Henninger, Technical Advisor | \$1,500 |
- F. Manor MS Tutors for the 2022-23 school year at a rate of \$35.00 per hour.
- | | |
|---------------------|-----------------|
| Courtney Napiltonia | Danielle Rogers |
|---------------------|-----------------|
- G. Marticville MS Tutors for the 2022-23 school year at a rate of \$35.00 per hour.
- | | |
|--------------|------------------|
| Daryn Vinson | Jenna Burger |
| Adam Brown | Christine Harman |
- H. ASI Program for the 2022-2023 school year at a rate of \$35.00 per hour.
- | | |
|------------------|------------------|
| Amanda Gagne | Jakob Perkowski |
| Billie Jo Kramer | Heather Paquette |
| Shawn Maxwell | Aron Basile |
| Steve Weidner | David Long |
| Jennifer Forney | Dave Ohl |
| Jon Boxleitner | Kyle Bulicz |
- I. Pennsylvania Constables to provide security for the school district during the 2022-2023 school year for athletic and co-curricular activities at the rate of \$35.40 per hour.
- | | |
|-----------------|-----------------|
| Brandon Balmer | Shaun Sponagle |
| Benjamin Gorman | Miguel Laureano |
| Jay Hatfield | Troy Hatfield |
| Alan J. Houck | |
- J. Athletic Workers for the 2022-23 school year:
PJ Peters

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 4A-J: It was moved by Ms. Wert and seconded by Mr. Sweigart to approve this item. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Mr. Rintz asked if there were any citizens who wished to make a comment to the board. District resident, Ed McMannus, addressed the board regarding the LERTA resolution.

The meeting was adjourned at 8:57 p.m.

Carlton L. Rintz, President

Cindy Rhoades, Secretary