

**Minutes
Committee of the Whole
September 6, 2022**

The Penn Manor School Board met at 5:00 p.m. to interview the following candidates who submitted an application and resume and completed the follow-up questions for the open board position: Reilly Noetzel, Lindsay Scarlett, Shawna Haertter, and Lauren Dissinger. A special meeting will be held on Wednesday, September 7, 2022 at 5:00 p.m. in the LGI for the purpose of completing the interviews for the school board opening.

The Penn Manor School Board met at 6:15 p.m. for an Executive Session to discuss a Student Matter (Special Education Legal) and Personnel (Resignations, Leaves).

The Penn Manor School Board met as a Committee of the Whole at 7:06 p.m. on the above date in the large group instruction room at Penn Manor High School. The meeting was called to order by Board President, Mr. Carlton Rintz. The following directors were present: Dr. Joseph Fullerton, Mr. S. Frederick Herr, Mr. Wardell Jackson, Mrs. Nickole Nafziger, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart and Ms. Donna Wert. Present from the administrative staff were Dr. Philip Gale, Mr. Chris Johnston, Dr. Krista Cox, Dr. Jerry Egan, Dr. Peggy Anastasio, and Mr. Charlie Reisinger. Also in attendance for the meeting: Numerous district residents, Mr. Brian Wallace, Mr. Keith Henninger, and Mrs. Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 52 people were watching via YouTube.

Mr. Rintz announced that the next scheduled meeting of the Penn Manor School Board will be held on Monday, September 19, 2022 in the large group instruction (LGI) room at Penn Manor High School at 7:00 p.m.

Mr. Rintz asked if there were any additions or corrections to the Minutes of the August 22, 2022, Committee of the Whole Meeting. Hearing none, it was moved by Mr. Jackson and seconded by Ms. Wert to approve the minutes as printed. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

The upcoming board opportunities were reviewed. Mr. Jackson attended the IU Joint Authority meeting. He also shared that PSBA will be offering the new/re-elected board member training virtually on September 17. Mr. Straub reported that the LCCTC has welcomed quite a few new staff members. Mrs. Nafziger reminded the board that the PMEF Annual Dinner will be held on September 25.

Dr. Egan welcomed the following new elementary teachers/professional staff to the board – Meghan Minich, Megan Trevoy, Hannah Brown, Allison Hege, Lauren Myer, Shawna Showalter, and Emily Gutierrez. Dr. Cox introduced the following secondary teachers to the board – Jenna Burger, Shaun Ulmer, Alicia DeMille, Shaniqua Troup, Barney Peace, Christopher Davison, Janelle Troup, Phoebe Tanis, Nicolette Smith, Michelle Boland, Victoria Bell, Hannah Miller and Matt Davis.

Dr. Gale reviewed the milestones for goals created during the annual Board retreat in June. Approval for placement of this item on the September 6, 2022 board agenda was approved on a motion by Mrs. Nafziger and seconded by Mr. Straub. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

The Leadership Team provided updates on all aspects of the first week of school.

Mr. Rintz reviewed the PSBA Officers slate of candidates. PSBA offices to be determined are President-elect and Vice President. The majority vote by the board will determine which candidates receive the school board's official vote. Approval for placement of this item on the September 6, 2022 board agenda was approved on a motion by Mr. Jackson and seconded by Ms. Wert. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

The Committee of the Whole adjourned at 7:57 p.m.

Carlton L. Rintz, President

Cindy Rhoades, Secretary

MINUTES
Penn Manor Board of School Directors
September 6, 2022

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the large group instruction room (LGI) at Penn Manor High School following the Committee of the Whole meeting. The meeting was called to order by Board President, Carlton Rintz, at 7:57 p.m. followed by a moment of silence and the flag salute.

Mr. Rintz announced that the next scheduled meeting will be held on Monday, September 19, 2022, following the Committee of the Whole Meeting. A special meeting will be held on Wednesday, September 7, 2022 at 5:00 p.m. in the LGI for the purpose of continuing interviews for the open school board position.

The following directors were present: Dr. Joseph Fullerton, Mr. S. Frederick Herr, Mr. Wardell Jackson, Mrs. Nickole Nafziger, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart and Ms. Donna Wert. Present from the administrative staff were Dr. Philip Gale, Mr. Chris Johnston, Dr. Krista Cox, Dr. Jerry Egan, Dr. Peggy Anastasio, and Mr. Charlie Reisinger. Also in attendance for the meeting: Numerous district residents, Mr. Brian Wallace, Mr. Keith Henninger, and Mrs. Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 52 people were watching via YouTube.

Mr. Rintz asked if there were any citizens who wanted to comment on action items on the board voting agenda. There were none.

Mr. Rintz asked the board whether there were any additions or corrections to the Minutes of the August 22, 2022 meeting. Hearing none, it was moved by Mr. Jackson and seconded by Mr. Sweigart to approve the minutes as printed. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Dr. Gale provided the Superintendent's report. The district's enrollment numbers as of Thursday, September 1 showed Central Manor as the largest elementary school with 615 students and Martic the smallest elementary school with 307 students. The middle schools are showing 385 students at Marticville and 508 students at Manor. The high school enrollment is at 1,814 and 7-12 virtual students stands at 44. Total student enrollment is at 5,608. These numbers will change and the official numbers that are sent to the state will be determined on October 1.

Item 1. **Review of School Board Meeting Agenda**

Item 2. **Consent Agenda for the Committee of the Whole Meeting – The committee is recommending approval of the following: (ROLL CALL)**

A. 2023-2024 Budget Calendar

- B. Approval of Superintendent Goal Milestones
- C. Voting for PSBA Officers
 - President-elect – Michael Gossert
 - Vice President – Allison Mathis

MOTION ON THE COMMITTEE OF THE WHOLE CONSENT AGENDA ITEM 2A-C:

It was moved by Mrs. Nafziger and seconded by Mr. Sweigart to approve this item. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Item 3. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Approval of the Bus Routes for the 2022-2023 school term.
- B. Pennsylvania Constables to provide security for the school district during the 2022-2023 school year for athletic and co-curricular activities at the rate of \$35.40 per hour.
 - Mike Phenneger
 - Brad Weinoldt
 - Tom Graver
 - Jeff Jackson
- C. Approval of the submission of the 2022-2023 Consolidated Application for Federal Program Grants for a total of \$1,100,939. Title I, Part A - Improving Basic Programs Grant \$893,948; Title II, Part A – Supporting Effective Instruction Grant \$137,310; and Title IV, Part A, Student Support and Academic Enrichment Grant \$69,681.
- D. Lancaster-Lebanon Intermediate Unit 13 agreement to provide Title 1 Services for Penn Manor resident students who are academically qualified, but attend non-public schools for school year 2022-2023 for a total of \$16,530.
- E. Acceptance of Gift from The Ressler Mill Foundation for 450 copies of dictionaries to be provided to third grade classrooms.
- F. School Counseling Advisory Board:
 - Ian Stoeckl - Thaddeus Stevens
 - Nicki Nafziger - School Board Rep
 - Katy Charles - Millersville University Admissions
 - Elizabeth Thyrum - MU Psychology Professor
 - Carrie Cortez - Parent
 - Valerie Minnich - TeenHope
 - Sandra Gadberry - TeamCare Behavioral Health
 - Jenna Carlson - HACC Admission
 - Jill Montgomery – Loft and Community Member
 - Sue Martin – Penn Medicine
 - Matt Weaver - Compassmark

Explanation: This committee is required by the Department of Education as part of the Chapter 339 plan approved by the School Board.

- G. Approval of the Middle School Code of Conduct/Handbook
- H. Approval of the High School Code of Conduct
- I. Tax Exoneration
- J. Non-resident students for the 2022-23 school year as per Policy 202
 - Liam Howell Clara Howell
 - Caleb Howell Lydia Howell
- K. Approval of agreements with Outside Agencies providing services to students:
 - Attain ABA
 - Paragon Behavioral Health
 - Aveanna Healthcare

MOTION ON THE ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEM 3A-E

and G-K: It was moved by Mr. Straub and seconded by Ms. Wert to approve this item. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

MOTION ON THE ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEM 3F: It was moved by Mr. Jackson and seconded by Ms. Wert to approve this item. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mrs. Nafziger, abstained; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Item 4. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Professional Staff and Support Staff Employment and Change in Status of the individuals listed per the effective date for the 2022-2023 school year
- B. Resignation of the individual listed per the effective date:
 - Debra Deberdine, Building Aide, Marticville MS, effective 8/8/22
- C. Leave to the individuals according to the terms listed:
 - Professional:**
 - Employee M11 - Family Medical Leave - August 22, 2022-October 17, 2022
 - Employee M12 - Family Medical Leave - September 1, 2022-December 1, 2022
 - Classified:**
 - Employee M10 - Family Medical Leave - June 27, 2022-September 20, 2022
 - Employee M13 - Family Medical Leave - August 8, 2022-October 3, 2022
 - Employee L21 - Leave of Absence - April 9, 2022-June 3, 2022 [revised]
- D. 2022-2023 Department Coordinator Stipends

- E. 2022-2023 Music Program Co-Curricular Stipends
- F. Seasonal Weight Room coverage provided by C. Bryan Boulden at the rates cited below for the 2022-2023 school year.
- 88 scheduled summer weight room hours at \$29.35 per hour
 114 scheduled fall weight room hours at \$29.35 per hour
 120 scheduled winter weight room hours at \$29.35 per hour
 134 scheduled spring weight room hours at \$29.35 per hour
 100 Team Training hours at \$29.35 per hour
 30 FAST hours at \$29.35 per hour
- G. Dental Hygiene Services provided by Tris Shenigo at the rate of \$28.00 per hour, not to exceed 221 hours for the 2022-2023 school year.
- H. 2022-23 eSports Stipends:
- | | | |
|---------------|----------------------------|---------|
| Scott Hertzog | eSports Head Coach | \$7,870 |
| Tyler Loyd | eSports Varsity Asst Coach | \$4,490 |
| TBD | eSports Asst Coach | \$3,160 |
- I. Secretary Sub Caller for 2022-23 school year:
 Jennifer Rohrer, \$1,500 stipend, prorated, effective 9/7/22.
- J. Act 86 - Locally-issued Day-to-Day Substitute Permit for the 2022-23 school year:
- | | |
|----------------|--------------------|
| Megan Hastings | Kaitlyn Monkiewicz |
| Megan Eagan | Hali Wagner |
- K. 2022-23 Athletic Workers
 Chris Vrabel David Long
- L. High School Co-Curricular for 2022-23 - revised
 Chloe Seiple, Student Council, \$947
 Billie Jo Kramer, Student Council, \$947
 Chris Vrabel, Student Council, \$947
- M. Middle School Tutors for the 2022-23 school year at a rate of \$35.00 per hour.
 Victoria Bell Jennifer Ennis
- N. Middle School Detention for the 2022-23 school year at a rate of \$35.00 per hour.
 Amy Niemkiewicz
- O. Mentors for the 2022-2023 school year

Explanation: All new teachers and teachers changing positions are assigned a mentor. This is required by the Pennsylvania Department of Education. It is also required as part of the New Teacher Induction Plan in the Comprehensive Plan.

- P. Stipend of \$6,142.75 for Zach Starry to assist in covering for an employee's leave for the first semester.
- Q. Recommending approval of the following Head Coach for the 2022-23 school year
Kasey Gentry - Boys Volleyball
- R. ASI Program for the 2022-2023 school year at a rate of \$35.00 per hour.
- | | |
|-------------------|-------------------|
| Janna Ames | Maria Anderson |
| Michelle Boland | Christa Craig |
| Eric Eshleman | Courtney Harting |
| Maureen Klingaman | Billie Jo Kramer |
| Kyle Lainhoff | Lisa May |
| Lisa Mayo | Chris Meier |
| Molly Miller | Angel Robinson |
| Kathleen Struble | Steven Tomaszfski |

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 4A-R: It was moved by Mr. Sweigart and seconded by Mrs. Nafziger to approve this item. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Mr. Rintz asked if there were any citizens who wished to make a comment to the board. The following district residents spoke regarding the open board seat – Shawna Ciampanelli, Ashlee Boyer, Geraldine WuShanley, Jill Kloppman, and Amanda Greenawalt. District resident, Laura Shenk, expressed her thanks to the board.

The meeting was adjourned at 8:24 p.m.

Carlton L. Rintz, President

Cindy Rhoades, Secretary