

**Minutes
Committee of the Whole
February 22, 2022**

The Penn Manor School Board met at 5:30 p.m. for a public Budget Workshop. An Executive Session has held at 6:30 p.m. to discuss Personnel (Resignations). An Executive Session was also held on Monday, February 21, 2022 for the purpose of discussing the Superintendent Search.

The Penn Manor School Board met as a Committee of the Whole at 7:00 p.m. on the above date in the Boardroom at Manor Middle School. Board Vice President, Dr. Joseph Fullerton, called the meeting to order. The following directors were present: Mr. Loren Brown, Dr. Joseph Fullerton, Mr. S. Frederick Herr, Mr. Wardell Jackson, Mrs. Nickole Nafziger, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Mr. Carlton Rintz was absent. Present from the administrative staff were Dr. Michael Lechlitter, Mr. Chris Johnston, Dr. Philip Gale, Dr. Jerry Egan, Mr. Charlie Reisinger, and Dr. Peggy Anastasio. Also in attendance for the meeting: Mr. Jake Klaassen, a district resident, and Mrs. Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 21 people were watching via YouTube.

Dr. Fullerton announced that the next scheduled meeting of the Penn Manor School Board will be held on Monday, March 7, 2022 in the Manor Middle School at 7:00 p.m.

Dr. Fullerton asked if there were any additions or corrections to the Minutes of the February 7, 2022, Committee of the Whole Meeting. Hearing none, it was moved by Mr. Jackson and seconded by Mrs. Nafziger to approve the minutes as printed. The following voice vote was taken on this motion. Mr. Brown, yes; Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Rintz, absent; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

The upcoming board opportunities were reviewed. Mr. Jackson asked the board members to sign the poster sent by PSBA for adopting the Principles for Governance and Leadership. Mr. Straub reported that two Penn Manor students were chosen as students of the month for the LCCTC – Destiny Evans and Chris Smith. Dr. Fullerton will send out information from the latest IU13 JOC meeting.

Dr. Lechlitter and Dr. Gale reviewed the proposed district calendar for the 2022-2023 school year. Approval for placement of this item on the February 22, 2022 board agenda was approved on a motion by Mr. Straub and seconded by Mr. Brown. The following voice vote was taken on this motion. Mr. Brown, yes; Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Rintz, absent; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Dr. Lechlitter reviewed with the board three options for the school board meeting calendar for the 2022-2023 school year.

Mr. Johnston reviewed preliminary information on the 2022-2023 budget.

Mr. Reisinger provided a presentation on Internet services and E-Rate at Comet Field. Approval for placement of this item on the March 7, 2022 board agenda was approved on a motion by Mrs. Nafziger and seconded by Ms. Wert. The following voice vote was taken on this motion. Mr. Brown, yes; Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Rintz, absent; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Dr. Lechlitter, Dr. Gale and Dr. Egan discussed district level needs due for COVID recovery.

The Committee of the Whole adjourned at 8:04 p.m.

Dr. Joseph G. Fullerton, Vice President

Cindy Rhoades, Secretary

MINUTES
Penn Manor Board of School Directors
February 22, 2022

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Boardroom at Manor Middle School following the Committee of the Whole meeting. The meeting was called to order by Board Vice President Dr. Joseph Fullerton at 8:05 p.m. followed by a moment of silence and the flag salute.

Dr. Fullerton announced that the next scheduled meeting will be held on Monday, March 7, 2022, following the Committee of the Whole Meeting.

The following directors were present: Mr. Loren Brown, Dr. Joseph Fullerton, Mr. S. Frederick Herr, Mr. Wardell Jackson, Mrs. Nickole Nafziger, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Mr. Carlton Rintz was absent. Present from the administrative staff were Dr. Michael Lechlitter, Mr. Chris Johnston, Dr. Philip Gale, Dr. Jerry Egan, Mr. Charlie Reisinger, and Dr. Peggy Anastasio. Also in attendance for the meeting: Mr. Jake Klaassen, a district resident, and Mrs. Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 21 people were watching via YouTube.

Dr. Fullerton asked if there were any citizens who wanted to comment on action items on the board voting agenda. There were none.

Dr. Fullerton asked the board whether there were any additions or corrections to the Minutes of the February 7, 2022 meeting. Hearing none, it was moved by Mr. Jackson and seconded by Mr. Sweigart to approve the minutes as printed. The following voice vote was taken on this motion. Mr. Brown, yes; Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Rintz, absent; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Dr. Lechlitter provided the Superintendent's report. Seven students qualified for regional chorus. The mini-thon held at the high school raised \$45,000 this past weekend. This year is the 50th anniversary of the Penn Manor spring musical. The Addams Family will be this year's musical and will be performed on March 10, 11, and 12. The girls' basketball team is currently playing in the District III playoffs.

Mr. Johnston presented for payment the January 2022 bills. It was moved by Mr. Sweigart and seconded by Mr. Straub to authorize payment of the bills:

General Fund	\$ 4,147,950.54
Food Service Fund	\$ 159,399.04
PMSD Capital Reserve	\$ 20,496.00
PSDLA Capital Reserve	\$ 236,664.70
2018 Construction Fund	\$ 602,608.88
Student Activity Fund	\$ 29,758.53

The following voice vote was taken on this motion. Mr. Brown, yes; Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Rintz, absent; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Item 1. **Review of School Board Meeting Agenda** – Dr. Fullerton

Item 2. **Consent Agenda for the Committee of the Whole Meeting** – The committee is recommending approval of the following: (ROLL CALL)

A. Property Tax Rebate Program Resolution

Explanation: The Penn Manor Tax Rebate Program has been in effect since the 2006-07 school year. This program is budgeted to supply real estate tax rebate payments to low income residents that are approved for the state rebate program.

B. 2022-2023 School District Calendar Approval

MOTION ON THE COMMITTEE OF THE WHOLE CONSENT AGENDA ITEM 2A-B:

It was moved by Ms. Wert and seconded by Mr. Sweigart to approve this item. The following voice vote was taken on this motion. Mr. Brown, yes; Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Rintz, absent; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Item 3. **Consent Agenda for Administrative Actions** – The administrative staff is recommending approval of the following: (ROLL CALL)

A. Lancaster Bible College affiliation agreement effective for five years for Student Teacher and Pre-Student Teacher Placement Agreement

B. Tax Exoneration

C. Contracted Agriculture Student for the 2021-2022 school year
 Brenna Moon (Manheim Township School District)

D. Sage Technology Solutions proposal for replacement of intercom system at Marticville Middle School. (\$44,864.00 to be paid from the Capital Reserve Fund)

E. Keystone Sports Construction proposal for synthetic turf field replacement at the high school field. (\$372,325.15 to be paid from the Capital Reserve Fund)

Explanation: New turf field will be lined for football and lacrosse and will come with an 8 year warranty on the new surface.

F. Approval of the extension of the Austill's Rehabilitation Services, Inc. Contract providing OT/PT services through 6/30/2025.

Explanation: The original contract was negotiated in 2005 and extended through 2022. This new extension calls for rates to move from \$62.70 in 2021-22 to \$64.27 for 2022-

23, \$65.55 for 2023-24 and \$66.86 for 2024-25. Assistant rates will be \$54.14 for 2022-23, \$55.22 for 2023-24 and \$56.33 for 2024-25.

MOTION ON THE ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEM 3A-F:

It was moved by Mrs. Nafziger and seconded by Mr. Sweigart to approve this item. The following voice vote was taken on this motion. Mr. Brown, yes; Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Rintz, absent; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Item 4. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Professional Staff and Support Staff Employment and Change in Status of the individuals listed per the effective date for the 2021-2022 school year.
- B. Resignation of the individuals listed per the effective date:
 Jenni Kirkley, Nurse Sub, effective 2/9/22
 Hannah Knutsen, PT Custodian (Student), High School, effective 2/1/22
- C. Elementary Tutors for the 2021-2022 school year at a rate of \$34.00 per hour.
 Katherine Harnish
 Ellen Finger
 Debra Drexel
 Mary Snyder
- D. Penn Manor students hired as part time custodians, effective 1/24/22, at the hourly rate of \$12.99/hour:
 Ian Castendea
 Gwen Himchak
 Scarlett Stoler
 Jay Williams
- E. Spring 2022 Athletic Coaches
- F. After School Detention Monitors for the 2021-2022 school year at a rate of \$34.00 per hour.
 Maricia Kligge
 Amy Niemkiewicz
 Curt Snelbaker
- G. 2021-22 Special Education Department Coordinator
 Jessica Cunningham - \$4,275.00 (\$1,552.50 prorated for 69 days)
- H. 2021-2022 Music Program Co-Curricular Stipends
 Jill Almoney Central Manor Band \$1,190.00
 Jill Almoney Letort Orchestra AM \$ 595.00
- I. Middle School Tutor for the 2021-2022 school year at her current hourly rate.

Lisa Acquaviva

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 4A-I: It was moved by Mr. Straub and seconded by Ms. Wert to approve this item. The following voice vote was taken on this motion. Mr. Brown, yes; Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Rintz, absent; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Dr. Fullerton asked if there were any citizens who wished to make a comment to the board. There were none.

The meeting was adjourned at 8:14 p.m.

Dr. Joseph Fullerton, Vice President

Cindy Rhoades, Secretary