Project Meeting Report Minutes – Facility Committee Penn Manor School District Thursday, April 15, 2010 Manor Middle School – Board Room 9:00 a.m.

CALL TO ORDER: Mr. Ken Long

ATTENDEES:

Ken Long School Board Member Johnna Friedman School Board Member Joe DeLuca School Board Member

Vickie Hallock Supervisor of Elementary Education

Kirk Schlotzhauer
Rich Frerichs
Mike Leichliter
Ellen Pollock
School Board Member
School Board President
Superintendent of Schools
Assistant Superintendent

Howard Kelin Solicitor

Denny Coleman Director of Buildings and Grounds

Steve Skrocki Chief Financial Officer

NEXT MEETING: The next scheduled meeting of the Penn Manor School

Board Facility Committee will be held on Thursday, May 8, 2010 at 9:00 am in the Board Room of the

Manor Middle School.

APPROVAL OF MINUTES: March 4, 2010

Moved by Friedman and seconded by Schlotzhauer, the minutes from March 4, 2010, were unanimously approved.

#### **Executive Session:**

Item 1. Legal

An executive session was held from 9:04 - 9:30 AM in order to discuss the purchase of real estate.

## **Facility Committee:**

<u>Item 1.</u> <u>Master Plan Process Update</u>

A discussion was held about approaching Millersville University regarding a possible land swap. Dr. Leichliter will contact Dr. McNairy for a preliminary discussion.

## Item 2.

## **Enrollment Figures**

After discussion it was decided that the DeJong enrollment projection numbers will be used for the purposed of the master facilities study.

### Item 3.

# **Educational Specifications**

A discussion was held regarding grade configurations at the elementary level. Should the configuration be changed or kept the same? It was decided that unless space or dollar savings dictate, the current grade configuration will not change. Creating flexible space in future building projects will be very important.

### Item 4.

# YWCA WRAP Programs

A discussion was held and it was decided to continue the YWCA WRAP programs. The YMCA utilizes the Penn Manor facilities at no cost.

#### Item 5.

## Public Relations and Community Input Process

There should be an article in the next edition of Above and Beyond regarding the master facilities study. A survey will be developed with a sample provided by Mr. Hart. Mrs. Friedman and Dr. Leichliter will work on the survey. A link for the survey will be placed on the district website.

### Item 6.

### **Hambright Options**

A discussion was held about renovation or new construction. There may be the possibility of rezoning the property in order to make the parcel more appealing for a potential sale. Short term capital improvements will be explored with the goal of keeping the building operational for 5 years.

#### Item 7.

### May 10 Report to Full Board

Mr. Hart will be attending the May 10 School Board meeting for a presentation. Most of the discussion will focus on Hambright.

The meeting adjourned at 10:41 AM.

Submitted by,

Steve Skrocki Chief Financial Officer