

**Minutes
Committee of the Whole
October 16, 2017**

The Penn Manor School Board met at 6:00 p.m. for an Executive Session to discuss Purchase of Real Estate, Personnel (Retirement, Terms of Employment and Leaves) and Student Matters (Special Education Agreement and Judicial Review).

The Penn Manor School Board met as a Committee of the Whole at 7:00 p.m. in the Board Room at Manor Middle School. The meeting was called to order by Board President Mr. J. Kenneth Long. The following members were present: Dr. Richard Frerichs, Mrs. Johnna Friedman, Mr. Joseph Fullerton, Mr. J. Kenneth Long, Mr. Jeffrey Lyon, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Christopher Straub, and Ms. Donna Wert. Present from the administrative staff were Mr. Chris Johnston, Dr. Cheryl Shaffer, Mr. Charlie Reisinger, Dr. Theresa Kreider, and Dr. Jerry Egan. Also in attendance for the meeting: Mr. Mike DelPriore, Ms. Peg Murr, Ms. Melany Rios, Ms. Beth Wagner, Ms. Kristen Bock, Ms. Jourdan Smith, Mr. Jeff Kreider, Mrs. Nicki Nafziger, Mr. Walt Wiltschek, LNP correspondent, Mr. Brian Wallace, and Mrs. Cindy Rhoades, Board Secretary.

Mr. Long announced that the next scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Monday, November 6, 2017, at 7:00 p.m. in the Board Room of the Manor Middle School.

Mr. Long asked if there were any additions or corrections to the Minutes of the October 2, 2017, Committee of the Whole Meeting. Hearing none, on a motion by Dr. Frerichs and second by Mr. Paitsel, and a unanimous voice vote, the Minutes were approved as printed.

Penn Manor High School students Cade Braas and Allie Hege gave the student reports.

Mr. Long asked for any Citizen's Comments. There were none.

The upcoming board opportunities were reviewed. Mr. Straub updated the board on the latest LCCTC meeting. Ms. Wert shared a letter from a student thanking the district for supporting the Lancaster County Academy. Mr. Fullerton shared information from the LL-IU13 board meeting. Mr. Long reported that Dr. Leichter had submitted his yearly physical to the board. Mr. Long, responding to citizens requests, asked the board if there was any need for additional review regarding the bus stop at Fox Hollow Road. Hearing none, the board decision to not make changes to the bus stop will be considered final.

Mrs. Friedman read the Board resolutions recognizing and commending the Manor FFA Poultry Evaluation team and the Manor FFA Dairy Cattle Evaluation team for their success at the Pennsylvania State FFA Activities Week held at University Park of the Pennsylvania State University.

Dr. Shaffer, Dr. Egan and Dr. Kreider presented the annual review of current student enrollment.

Mr. Johnston reviewed the Act 82 information that school districts are required to submit annually to PDE by October 15th regarding Interscholastic Athletic Opportunities and treatment for male and female secondary school students. The report also includes information reported by booster organizations. The information will be posted on the district website.

Mr. Reisinger discussed the recent reorganization of the technology team and provided an update on IT and EdTech support.

The Committee of the Whole adjourned at 7:57 p.m.

Mr. J. Kenneth Long, President

Cindy Rhoades, Secretary

MINUTES
Penn Manor Board of School Directors
October 16, 2017

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Board Room at Manor Middle School. The meeting was called to order by Board President Mr. J. Kenneth Long at 7:58 p.m.

Mr. Long announced that the next scheduled meeting will be held on Monday, November 6, 2017, following the Committee of the Whole Meeting at Manor Middle School

The following members were present: Dr. Richard Frerichs, Mrs. Johnna Friedman, Mr. Joseph Fullerton, Mr. J. Kenneth Long, Mr. Jeffrey Lyon, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Christopher Straub, and Ms. Donna Wert. Present from the administrative staff were Mr. Chris Johnston, Dr. Cheryl Shaffer, Mr. Charlie Reisinger, Dr. Theresa Kreider, and Dr. Jerry Egan. Also in attendance for the meeting: Mr. Mike DelPriore, Ms. Peg Murr, Ms. Melany Rios, Ms. Beth Wagner, Ms. Kristen Bock, Ms. Jourdan Smith, Mr. Jeff Kreider, Mrs. Nicki Nafziger, Mr. Walt Wiltschek, LNP correspondent, Mr. Brian Wallace, and Mrs. Cindy Rhoades, Board Secretary.

Mr. Long asked if there were any Citizen's Comments. There were none.

Mr. Long asked the board whether there were any additions or corrections to the Minutes of the October 2, 2017 meeting. Hearing none, on a motion by Mrs. Friedman, a second by Mr. Lyon and a unanimous voice vote, the Minutes were approved as printed.

Mr. Johnston presented for payment the September 2017 bills. It was moved by Mr. Fullerton and seconded by Mrs. Friedman to approve to authorize payment of bills:

General Fund	\$	5,604,376.03
Food Service Fund	\$	126,015.21
PMSD Capital Reserve Fund	\$	1,070,103.57
PSDLAF Cap Reserve Fun	\$	3,574.71
Student Activity Fund	\$	4,187.28

The following call vote was taken on this motion: Richard Frerichs, yes; Johnna Friedman, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; Jeffrey Lyon, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; and Donna Wert, yes.

Item 1. **Review of School Board Meeting Agenda** – Mr. Long

Item 2. **Consent Agenda for Administrative Actions** – The administrative staff is recommending approval of the following: (ROLL CALL)

A. IDEA Part B Use of Funds Agreement – for the use of Federal Funds from the 2017-2018 allocation pertaining to the Individuals with Disabilities Education Act

Explanation: Expected funds totaling \$1,093,808 will be used as follows - \$807,955 to be used as an offset to special education contracted services and \$285,853 to be used for “on behalf” services.

- B. Proposal for Painting of the Fisher Property Barns – with Fisher Painting, LLC at a cost of \$24,355. (see page 4)

Explanation: Fisher Painting will sandblast, prime and paint both the Large Barn and the Tobacco Shed on the Fisher Property. Work will proceed in the spring/summer of 2018 and will be paid from the Capital Reserve Fund.

- C. Special Education Agreement with family
- D. Judicial Review Committee Action as cited (enclosure)
- E. School District Affiliation Agreement - with Millersville University Student Teaching Program

Explanation: Students will be placed at Penn Manor from Millersville University for student teaching experience.

- F. Tax Exoneration as cited. (see page 5)

MOTION ON THE ADMINISTRATIVE ACTION CONSENT AGENDA ITEM 2A-F: It was moved by Ms. Wert and seconded by Mr. Straub to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Johnna Friedman, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; Jeffrey Lyon, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; and Donna Wert, yes.

Item 3. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Employment and Change in Status of the individuals listed per the effective date for the 2017-2018 school year (see page 6-7)

- B. Leave to the individuals according the terms listed

Professional:

Employee G16 – Family Medical - December 21, 2017 – March 21, 2018

Employee G17 – Family Medical - November 13, 2017 – December 13, 2017;

Child Rearing - December 14, 2017 – end of the 2017-2018 school year

Classified:

Employee G18 – Family Medical - October 5, 2017 – November 15, 2017

Employee G19 - Family Medical - September 22, 2017 – November 6, 2017

C. Retirement of the individual listed per the effective date:
 Faye Sangrey, Food Service at Central Manor, effective 12/31/17

D. Mentor for the 2017-2018 school (see page 8)

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 3A-D: It was moved by Mrs. Friedman and seconded by Mr. Fullerton to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Johnna Friedman, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; Jeffrey Lyon, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; and Donna Wert, yes.

The meeting was adjourned at 8:01 p.m.

Mr. J. Kenneth Long, President

Cindy Rhoades, Board Secretary