

Agenda – Committee of the Whole
Penn Manor School District
Monday, October 16, 2017
Manor Middle School – Board Room

EXECUTIVE SESSION

6:00

Purchase of Real Estate

6:30

Personnel (3B - Leaves, 3C - Retirement)

6:40

Student Matter (Item 2C – Special Education Agreement; 2D)

COMMITTEE OF THE WHOLE

7:00

CALL TO ORDER:

Mr. Long

NEXT MEETING:

The next scheduled meeting of the Penn Manor School Board will be held on Monday, November 6, 2017 at 7:00 p.m. in the Board Room of Manor Middle School.

ANNOUNCEMENT:

An Executive Session was held prior to the Committee of the Whole meeting for the purpose of discussing Purchase of Real Estate, Personnel, and Student Matter as detailed above.

ROLL CALL:

APPROVAL OF MINUTES:

October 2, 2017

<http://www.pennmanor.net/boardminutes/>

STUDENT REPORT:

Cade Braas

CITIZEN'S COMMENTS:

Name and Address

BOARD DEVELOPMENT OPPORTUNITIES AND REPORTS:

RECOGNITION OF THE FFA STUDENTS

Item 1.
(7:15 – 7:35)

Enrollment Update – Dr. Shaffer, Dr. Egan and Dr. Kreider

Explanation: Dr. Shaffer, Dr. Egan and Dr. Kreider will do the annual review of current student enrollment.

Information Only

Item 2.
(7:35 – 7:55)

Annual Athletic Reporting Update – Mr. Johnston

Explanation: Per Act 82, school districts are required to annually submit information to PDE by October 15th of each year regarding Interscholastic Athletic Opportunities and treatment for male and female secondary school students. In addition, this information must be posted on the district's publicly accessible website. This year the report will include information reported by booster organizations.

Information Only

Item 3.
(7:55 – 8:15)

Technology Department Update – Mr. Reisinger

Explanation: Mr. Reisinger will discuss the recent reorganization of the Technology Team and provide an update on IT and EdTech support.

Information Only

ADJOURNMENT

SCHEDULING AN APPEARANCE ON THE AGENDA

Any individual or group wishing to address the Board of School Directors may do so at each meeting during the agenda item titled Citizen's Comments. At this time the President will ask if any district resident or taxpayer wishes to address the Board of School Directors. If so, the following procedures shall be followed:

- The resident or taxpayer wishing to speak will be recognized by the chair and then state his/her name and address.
- The speaker may choose to speak at that time or request a delay until specific agenda item is before the Board of School Directors for consideration.
- Comments shall be limited to no more than five minutes.
- The chair may limit repetitive comments.
- The right to comment is for the purpose of addressing the Board of School Directors, not for asking questions of the directors or persons employed by the Penn Manor School District.
- Vulgar, abusive, obscene, profane language, defamatory remarks will not be permitted.

Agenda – School Board Meeting
Penn Manor School District
Monday, October 16, 2017
Manor Middle School – Board Room
At Conclusion of the Committee of the Whole

CALL TO ORDER:

MOMENT OF SILENCE Mr. Long

FLAG SALUTE: Mr. Long

NEXT MEETING: The next scheduled meeting of the Penn Manor School Board will be held on Monday, November 6, 2017 following the Committee of the Whole meeting.

ANNOUNCEMENT: An Executive Session was held prior to the Committee of the Whole meeting for the purpose of discussing Purchase of Real Estate, Personnel, and Student Matters as detailed on the Committee of the Whole agenda.

ROLL CALL:

CITIZEN’S COMMENTS:

APPROVAL OF MINUTES: October 2, 2017
<http://www.pennmanor.net/boardminutes/>

SUPERINTENDENT’S REPORT:

TREASURER’S REPORT: September 2017

PAYMENT OF BILLS: September 2017
<http://www.pennmanor.net/blog/category/tr/>

General Fund	\$	5,604,376.03
Food Service Fund	\$	126,015.21
PMSD Capital Reserve Fund	\$	1,070,103.57
PSDLAF Capital Reserve	\$	3,574.71
Student Activity Fund	\$	4,187.28

Item 1. **Review of School Board Meeting Agenda** – Mr. Long

Item 2. **Consent Agenda for Administrative Actions** – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. IDEA Part B Use of Funds Agreement – for the use of Federal Funds from the 2017-2018 allocation pertaining to the Individuals with Disabilities Education Act

Explanation: Expected funds totaling \$1,093,808 will be used as follows - \$807,955 to be used as an offset to special education contracted services and \$285,853 to be used for “on behalf” services.

- B. Proposal for Painting of the Fisher Property Barns – with Fisher Painting, LLC at a cost of \$24,355. (see page 4)

Explanation: Fisher Painting will sandblast, prime and paint both the Large Barn and the Tobacco Shed on the Fisher Property. Work will proceed in the spring/summer of 2018 and will be paid from the Capital Reserve Fund.

- C. Special Education Agreement with family

- D. Judicial Review Committee Action as cited (enclosure)

- E. School District Affiliation Agreement - with Millersville University Student Teaching Program

Explanation: Students will be placed at Penn Manor from Millersville University for student teaching experience.

- F. Tax Exoneration as cited. (see page 5)

Item 3. **Consent Agenda for Personnel** – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Employment and Change in Status of the individuals listed per the effective date for the 2017-2018 school year (see page 6-7)

- B. Leave to the individuals according the terms listed

Professional:

Employee G16 – Family Medical - December 21, 2017 – March 21, 2018

Employee G17 – Family Medical - November 13, 2017 – December 13, 2017;

Child Rearing - December 14, 2017 – end of the 2017-2018 school year

Classified:

Employee G18 – Family Medical - October 5, 2017 – November 15, 2017

Employee G19 - Family Medical - September 22, 2017 – November 6, 2017

- C. Retirement of the individual listed per the effective date:
 Faye Sangrey, Food Service at Central Manor, effective 12/31/17
- D. Mentor for the 2017-2018 school (see page 8)

ADJOURNMENT

SCHEDULING AN APPEARANCE ON THE AGENDA

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Proposal

P.O. Box 303 Strasburg, PA 17579 - (717) 687-8600 - Fax (717) 768-3531

Name/Address

Chip Mathias
2950 Charlestown Rd.
Lancaster, Pa. 7603

Project Address

Same
717-201-9938

Sales Person

BF

Valid

30 days

Date

9/26/2017

Proposal

444

Description of Service

As a company of integrity and commitment, we want to "Thank You" for the opportunity to be of service to you. Here at Fisher Painting, LLC we are committed to customer satisfaction. We hereby propose to furnish all materials, labor and supervision to complete installation of the finishing system in accordance with the attached "Scope of Work" for the following:

Painting of Big Barn 16,240.00

- * Sandblast to remove all loose paint
- * Prime with Oil Base Maxum Paint
- * To be sprayed on and brushed in after
- * Prime all Spouting with XIM
- * Scrape all Windows and reglaze where needed
- * Paint Window trim White

Replace 2 Windows with New

- * Apply 1 coat of Coronado Crylicote Exterior on Barn
- * Paint to be sprayed on and brushed in after
- * Trim like was before Blue/White

Tobacco Shed 8,115.00

- * Same As Above

- * Owner to supply water for proposed project
- * All trash will be removed from jobsite on a daily basis
- * Landscape will be protected to our best ability
- * Hidden damages are not included in proposal and specifications. Repairs and/or replacements occur as alterations of proposal and specifications.
- * All Safety Requirements will be met.

All work will be performed and completed as specified. All work shall be completed in a workmanship like manner according to standard practices within the industry. Any alternations or deviations from above specifications involving extra cost will be executed only upon written change orders, and will become an extra charge over and above the estimate. Owner must maintain all necessary insurance coverage. Our works are fully covered by Fisher Painting LLC Liability Insurance & Workman's Compensation Insurance. This agreement shall be governed by the laws of the Commonwealth of Pennsylvania

Payable As Follows: Due on receipt

Total \$24,355.00

Upon signing, This proposal becomes a contract of sale. The prices, specifications and conditions are satisfactory and are hereby accepted. Fisher Painting, LLC is authorized to do the work as specified. Payment will be made as outlined above. The customer acknowledges that a finance charge of 2% per month will be imposed on bills 30 days past due. Customer also acknowledges for all reasonable attorney fees incurred in enforcing this agreement. This agreement is governed by laws of the state of PA

Authorized and Accepted

By
Owner
or Agent

Date

PENN MANOR SCHOOL DISTRICT - OCTOBER 16, 2017
 REAL ESTATE TAX EXONERATION
 2017 REAL ESTATE TAX EXONERATION

<u>BILL NO.</u>	<u>NAME</u>	<u>TAX PARCEL</u>	<u>REASON</u>	<u>ASSESSMENT CHANGE</u>	<u>TAX DOLLARS LOST</u>
MANOR TOWNSHIP					
41017-3-6111	SAHD DANIEL & DEBORAH	4101853000000	GAS EXPLOSION	\$ 162,150.00	\$ 3,252.73

PENN MANOR SCHOOL DISTRICT

October 16, 2017 Board Agenda

Change in status [*] for the 2017-2018 school year:

Harting, Courtney N. – secondary professional employee, full-time, permanent position, effective October 18, 2017, B.S. Degree, [2.5 years experience], Step 1, \$46,585 (\$36,777 prorated 145 days, plus 4 in-service days, plus 1 transition day, 10/6/17), pending receipt of required documents. Assignment: English Teacher/Penn Manor High School

[change in salary due to one additional in-service day]

Support Staff Personnel Action Items

Board Action	Last Name	First Name	Position	Building	Hours per Day	Days per Year	Rate	Status	Total Overall Daily Hours	
10/16/17	WALBORN	AMY	ENROLLMENT RELATED AIDE- AST	CENTRAL MANOR	5	180	\$ 10.18	2017-18 school year only	5	Effective 10/2/17
10/16/17	ALTHOUSE	ABIGAIL	ENROLLMENT RELATED AIDE	CENTRAL MANOR	5	180	\$ 9.58	2017-18 school year only	5	Effective 10/2/17
10/16/17	WOODWARD	GRETCHEN	TECHNOLOGY PROGRAM ASSISTANT	DISTRICT	8	280	\$ 18.22	Permanent	8	Effective 10/9/17

NOTE: All new hires must pass the pre-employment drug test. New Hires & Transfer must successfully complete a 60 working day probationary period.

2017-2018 NEW EMPLOYEE WITH MENTOR

New Hires' Name	Building	Assignment	Status	Mentor's Name	Stipend	Notes
Courtney N. Harting	High School	English	Full-time Permanent, Effective 10/18/2017	Lisa M. May	\$800.00	prorated per new hire start date