

**Minutes  
Committee of the Whole  
April 3, 2017**

The Penn Manor School Board met in an Executive Session at 6:00 p.m. for the Superintendent's Evaluation and Personnel Matter.

The Penn Manor School Board met as a Committee of the Whole at 7:00 p.m. in the Board Room at Manor Middle School. The meeting was called to order by Board President Mr. J. Kenneth Long. The following members were present: Dr. Richard Frerichs, Mrs. Johnna Friedman, Mr. Joseph Fullerton, Mr. J. Kenneth Long, Mr. Jeffrey Lyon, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Christopher Straub, and Ms. Donna Wert. Present from the administrative staff were Dr. Michael Lechlitter, Mr. Chris Johnston, Dr. Cheryl Shaffer, Dr. Jerry Egan, Mr. Charlie Reisinger, and Dr. Theresa Kreider. Also in attendance for the meeting: Mrs. Carly McPherson, Mrs. Nicki Nafziger, Mrs. Jenna Moyer, Mrs. Joyce Wright, Mrs. Tanya Johnson, Mrs. Beth Mitchell, Dr. Ann Marie Steele, Lancaster Newspaper correspondent, Mr. Brian Wallace, and Mrs. Cindy Rhoades, Board Secretary.

Mr. Long announced that the next scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Tuesday, April 18, 2017, at 7:00 p.m. in the Board Room of the Manor Middle School.

The flag salute was led by 6th grade students, Marcus Mansanarez, Ryan Trimble, Nathan Shirk and Tyler Fry, who serve as special helpers to Mrs. Carly McPherson, the principal at Letort Elementary School.

Mr. Long asked the committee if there were any additions or corrections to the Minutes of the March 20, 2017, Committee of the Whole Meeting. Hearing none, on a motion by Mrs. Friedman and second by Mr. Straub, and a unanimous voice vote, the Minutes were approved as printed.

Mr. Long asked for any Citizen's Comments. There were none.

The upcoming board development opportunities were reviewed. Mr. Long reported that he accompanied Jeff Roth when he received the Athletic Director of the Year award for Region 5.

Dr. Lechlitter and Mr. Johnston reviewed the tentative collective bargaining agreement with the Penn Manor Education Association (PMEA). Approval for placement of this item on the April 3, 2017, board agenda was approved on a motion by Mr. Fullerton and seconded by Mr. Paitsel. The following vote was taken on this motion: Dr. Frerichs, yes; Mrs. Friedman, yes; Mr. Fullerton, yes; Mr. Long, yes; Mr. Lyon, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Straub, yes; and Ms. Wert, yes.

Mr. Long reviewed a PSBA recommended resolution regarding the issue of property taxes currently being reviewed by the General Assembly. The board was unanimously in favor of sending the resolution to the local legislators.

Dr. Kreider gave an update on Special Education Related Services.

The Committee of the Whole adjourned at 7:51 p.m.

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Mr. J. Kenneth Long, President

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Cindy Rhoades, Secretary

**MINUTES**  
**Penn Manor Board of School Directors**  
**April 3, 2017**

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Board Room at Manor Middle School. The meeting was called to order by Board President Mr. J. Kenneth Long at 7:51 p.m.

Mr. Long announced that the next scheduled meeting will be held on Tuesday, April 18, 2017, following the Committee of the Whole Meeting at Manor Middle School.

The following members were present: Dr. Richard Frerichs, Mrs. Johnna, Friedman, Mr. Joseph Fullerton, Mr. J. Kenneth Long, Mr. Jeffrey Lyon, Mr. David Paitzel, Mr. Carlton Rintz, Mr. Christopher Straub, and Ms. Donna Wert. Present from the administrative staff were Dr. Michael Lechlitter, Mr. Chris Johnston, Dr. Cheryl Shaffer, Dr. Jerry Egan, Mr. Charlie Reisinger, and Dr. Theresa Kreider. Also in attendance for the meeting: Mrs. Nicki Nafziger, Mrs. Jenna Moyer, Mrs. Joyce Wright, Mrs. Tanya Johnson, Mrs. Beth Mitchell, Dr. Ann Marie Steele, Members of PMEA, Lancaster Newspaper correspondent, Mr. Brian Wallace, and Mrs. Cindy Rhoades, Board Secretary.

Mr. Long asked if there were any Citizen's Comments. There were none.

Mr. Long asked the board whether there were any additions or corrections to the Minutes of the March 20, 2017 meeting. Hearing none, on a motion by Mrs. Friedman, a second by Mr. Lyon and a unanimous voice vote, the Minutes were approved as printed.

Dr. Lechlitter provided the Superintendent's report.

**Item 1. Review of School Board Meeting Agenda** – Mr. Long

**Item 2. Consent Agenda for the Committee of the Whole Meeting** – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. The Intermediate Unit 13 Core Program of Services and Instructional Media Services Budgets for the 2017-2018 school year
- B. Approval of Collective Bargaining agreement with PMEA

*Explanation: The administration is recommending approval of a collective bargaining agreement with the Penn Manor Education Association (PMEA) for four years from July 1, 2017 through June 30, 2021.*

**MOTION ON THE COMMITTEE OF THE WHOLE CONSENT AGENDA ITEM 2A:** It was moved by Mrs. Friedman and seconded by Dr. Frerichs to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Johnna Friedman, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; Jeffrey Lyon, yes; David Paitzel, yes; Carlton Rintz, yes; Christopher Straub, yes; and Donna Wert, yes.

**MOTION ON THE COMMITTEE OF THE WHOLE CONSENT AGENDA ITEM 2B:** It was moved by Mr. Fullerton and seconded by Ms. Wert to approve this item. The following call vote was taken on this motion. Richard Frerichs, abstained; Johnna Friedman, yes; Joseph Fullerton, yes; J. Kenneth Long, abstained; Jeffrey Lyon, abstained; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; and Donna Wert, yes.

**Item 3. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)**

- A. Memorandum of Understanding with Penn Manor Education Association for covering classes in the absence of substitute teachers (see page 4)
- B. Textbook Approval - The committee is recommending the approval of the textbook, Chemistry, Principles and Reactions, 7<sup>th</sup> Edition, published by Brooks/Cole, Cengage Learning, in the amount of \$6,076.13.
- C. Holiday Schedules for the 2017-2018 school year as listed (see pages 5-6)
- D. Job Description (see pages 7-8)
- E. Athletic Trainer Agreement – with Orthopedic Associates of Lancaster, Ltd to provide 350 hours of supplemental trainer services annually per the attached agreement. (see pages 9-15)

*Explanation: This 5 year agreement would provide supplemental athletic training services through Orthopedic Associates and will allow for greater coverage of sporting events and practices. While the current hourly rate is \$25, the hourly rate drops to \$24 in the first year of the agreement and increases incrementally to \$26 in the final year of the contract.*

- F. Tuition-Free Senior for the remainder of the 2016-2017 School Year – Kristopher Boston

*Explanation: In accordance with Board Policy #202*

**MOTION ON THE ADMINISTRATIVE ACTION CONSENT AGENDA ITEM 3A-F:** It was moved by Dr. Frerichs and seconded by Mr. Lyon to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Johnna Friedman, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; Jeffrey Lyon, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; and Donna Wert, yes.

**Item 4. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)**

- A. Employment and Change in Status of the individuals listed per the effective date for the 2016 - 2017 school year (see page 16)

- B. Leaves to the individuals according to the terms listed:  
Professional Employees:  
*Employee F43* – Family Medical - March 2, 2017 – May 1, 2017  
*Employee F44* - Intermittent Family Medical - March 27, 2017 – March 26, 2018
- C. Head Coaches Recommended for Renewal for the Winter 2017-2018 Season  
Boys' Varsity Basketball - Larry Bellew  
Girls' Varsity Basketball – Megan Quinn  
Wrestling – Mike Fowler  
Swimming – Cece O'Day  
Bowling – Chris Vital
- D. Athletic Worker for 2016-2017  
Justin Torres
- E. Volunteer Track & Field Coach  
Brady Parmer
- F. Appointment of Dr. Philip Gale as Secondary Coordinator effective April 4, 2017.  
*Explanation: Dr. Gale will continue as high school principal but will assume added duties coordinating instructional programming for grades 7-12.*

**MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 4A-F:** It was moved by Mr. Straub and seconded by Mr. Fullerton to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Johnna Friedman, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; Jeffrey Lyon, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; and Donna Wert, yes.

The meeting was adjourned at 7:59 p.m.

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Mr. J. Kenneth Long, President

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Cindy Rhoades, Board Secretary