

Agenda – Committee of the Whole  
Penn Manor School District  
Monday, June 15, 2015  
Manor Middle School – Board Room

**EXECUTIVE SESSION**

6:30

Personnel  
Student Matter

**COMMITTEE OF THE WHOLE**

7:00

CALL TO ORDER:

Mr. Long

NEXT MEETING:

The next scheduled meeting of the Penn Manor School Board will be held on Monday, July 20, 2015 at 7:00 p.m. in the Board Room at Manor Middle School.

ANNOUNCEMENT:

An Executive Session was held prior to the Committee of the Whole meeting for the purpose of discussing: Personnel and Student Matter.

ROLL CALL:

APPROVAL OF MINUTES:

June 1, 2015  
<http://www.pennmanor.net/boardminutes/>

CITIZEN'S COMMENTS:

Name and Address

BOARD DEVELOPMENT OPPORTUNITIES AND REPORTS:

**RECOGNITION OF MRS. VICKIE HALLOCK**

**Item 1.**  
(7:15-7:30)

**LERTA Process & Zoning Changes** – Dr. Leichliter, Mr. Kirkham, and Mr. Arnold

*Explanation: Mr. Kirkham, Borough Council President, and Mr. Arnold, Borough Manager, will explain the LERTA(Local Economic Revitalization Tax Assistance) process and review potential zoning changes.*

**Information Only**

**Item 2.**  
(7:30-7:35)

**Introduction of New Head Coaches** – Mr. Roth

John Brubaker – Head Football Coach  
Megan Quinn - Head Girls' Basketball Coach

**Item 3.**  
(7:35-7:55)

**Update on Athletic Measures of Success** – Mr. Roth

*Explanation: Mr. Roth will update the board on the 2014-2015 performance of co-curricular athletic teams in relation to the Athletic Measures of Success.*

**Information Only**

**Item 4.**  
(7:55-8:00)

**Recognition of Penn Manor High School** – Mr. Long

*Explanation: Penn Manor High School was recently recognized by US News & World Report with a silver award as one of the best high schools in the United States. The board will present a resolution commending the high school for their continued work in attaining this distinction.*

**Information Only**

**Item 5.**  
(8:00 - 8:20)

**High School Master Plan Presentation** – Crabtree Rohrbaugh & Associates

*Explanation: In order to submit a PLANCON application for upcoming renovation work, the district must update its Facility Master Plan, originally adopted in 2010.*

**Approval for Placement on the June 15 School Board Meeting Agenda**

**Item 6.**  
(8:20-8:30)

**Act 1 Slots Distribution** – Mr. Johnston

**Approval for Placement on the June 15 School Board Meeting Agenda**

**Item 7.**  
(8:30-8:45)

**2015-2016 Proposed Final Budget** – Mr. Johnston

*Explanation: The 2015-2016 proposed final budget will be presented.*

**Approval for Placement on the June 15 School Board Meeting Agenda**

**Item 8.**  
(8:45-8:55)

**Committed Fund Balance** – Mr. Johnston

**Approval for Placement on the June 15 School Board Meeting Agenda**

## ADJOURNMENT

### SCHEDULING AN APPEARANCE ON THE AGENDA

Any individual or group wishing to address the Board of School Directors may do so at each meeting during the agenda item titled Citizen's Comments. At this time the President will ask if any district resident or taxpayer wishes to address the Board of School Directors. If so, the following procedures shall be followed:

- The resident or taxpayer wishing to speak will be recognized by the chair and then state his/her name and address.
- The speaker may choose to speak at that time or request a delay until specific agenda item is before the Board of School Directors for consideration.
- Comments shall be limited to no more than five minutes.
- The chair may limit repetitive comments.
- The right to comment is for the purpose of addressing the Board of School Directors, not for asking questions of the directors or persons employed by the Penn Manor School District.
- Vulgar, abusive, obscene, profane language, defamatory remarks will not be permitted.

Agenda – School Board Meeting  
Penn Manor School District  
Monday, June 15, 2015  
Manor Middle School – Board Room  
At Conclusion of the Committee of the Whole

CALL TO ORDER:

MOMENT OF SILENCE: Mr. Long

FLAG SALUTE: Mr. Long

NEXT MEETING: The next scheduled meeting of the Penn Manor School Board will be held on Monday, July 20, 2015 following the Committee of the Whole meeting at Manor Middle School.

ROLL CALL:

CITIZEN’S COMMENTS:

APPROVAL OF MINUTES: June 1, 2015  
<http://www.pennmanor.net/board/minutes/>  
June 11, 2015 Work Session Minutes

SUPERINTENDENT’S REPORT:

TREASURER’S REPORT: May 2015

PAYMENT OF BILLS: May 2015  
<http://www.pennmanor.net/blog/category/tr/>

General Fund	\$	3,622,228.45
Food Service Fund	\$	140,932.68
Capital Reserve Fund	\$	28,418.65
Technology Capital Reserve	\$	367,000.00
2012 Construction Fund	\$	9,626.20
Student Activity Fund	\$	43,196.25



**Item 1.**        **Review of School Board Meeting Agenda** – Mr. Long

**Item 2.**        **Consent Agenda for the Committee of the Whole Meeting** – The committee is recommending approval of the following: (ROLL CALL)

- A.    Adoption of the 2015-2016 Final Budget – Items regarding the adoption of the 2015-2016 Penn Manor School District budget:
1. Adoption of the final budget for 2015-16 listing expenditures in the amount of \$74,913,566.
  2. Authorization of the intent to levy taxes necessary for the support of the budget under Act 511.
  3. Adoption of a resolution for approval of the Final Budget for the General Fund (see page 6)
  4. Adoption of a resolution for approval of the 2015 Annual Tax Levy Resolution (see pages 7-8)
- B.    Act 1 Slots Distribution – The 2015 Homestead and Farmstead Exclusion Resolution as per the attached resolution (see pages 9-10)
- C.    Committed Fund Balance – The Resolution for Commitment of June 30, 2015 Fund Balance (see page 11)
- D.    Revised District Master Facility Plan (see enclosure)

*Explanation: The District Master Facility Plan has been revised to reflect recent projects and changes made since previously approved in 2010.*

**Item 3.**        **Consent Agenda for Administrative Actions** – The administrative staff is recommending approval of the following: (ROLL CALL)

- A.    2015-2016 School Breakfast and Lunch Prices as cited (see page 12)
- B.    PSBA Membership – Membership in the Pennsylvania School Boards Association, Inc. for the 2015-2016 school year and payment of membership dues in the amount of \$12,545.
- C.    National School Lunch and School Breakfast Program with the Pennsylvania Department of Education, Division of Food and Nutrition, effective July 1, 2015 to June 30, 2016

*Explanation: Annual application is made to PDE to register the school district as a participant in the National School Lunch and School Breakfast Program.*

- D.    Food Service Agreement with IU 13 between the Penn Manor School District and Lancaster-Lebanon IU13 for the fiscal year beginning July 1, 2015. This agreement provides students with services authorized by the National Lunch Program and the National School Breakfast Program.

*Explanation: Annual agreement authorizing participation of students in the National School Lunch and School Breakfast Program while attending programs offered through the IU13.*

- E. Food Service Agreement with LCCTC between the Penn Manor School District and the Lancaster County Career and Technology Center for the fiscal year beginning July 1, 2015. This agreement provides students with services authorized by the National Lunch Program and the National School Breakfast Program.

*Explanation: Annual agreement authorizing participation of students in the National School Lunch and School Breakfast Program while attending programs offered through the LCCTC.*

- F. Awarding of Bid Approval and Notice to Proceed for Pequea Elementary School Renovations as per the attached bid tabulations. Payment to be made from the 2015 Construction Fund. (see pages 13-17)

General Construction	Lobar	\$6,198,800
Electric	McCarty & Son	\$1,233,809
Plumbing	Jay R Reynolds	\$ 654,700
HVAC	Frey Lutz Corp	\$2,535,000
Technology	Lobar	\$ 302,000

- G. Tax Exonerations (see page 18)

- H. PlanCon A for Conestoga Elementary School (see pages 19-34)

*Explanation: PlanCon A will be presented for Board approval to allow filing before the PDE PlanCon moratorium deadline.*

- I. PlanCon A for Penn Manor High School (see pages 35-51)

*Explanation: PlanCon A will be presented for Board approval to allow filing before the PDE PlanCon moratorium deadline.*

- J. Student Activity Fund Account - Grey Zone Club

*Explanation: As requested by the high school principal, this organization would like to have an account approved in order for the students to do fundraisers to pay for appropriate student opportunities.*

**Item 4.      Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)**

- A. Employment and Change in Status of the individuals listed per the effective date for the 2015-2016 school year (see pages 52-53)

B. Substitute Pay Rates for the 2015-16 school year:

Support Staff Substitute Pay Rates – as noted below:

Athletic Trainer - \$20.00 per hour

Food Service Sub - \$9.00 per hour

Food Service Manager Sub Hourly Rate Differential - \$1.50 (elementary)

Food Service Manager Sub Hourly Rate Differential - \$2.50 (secondary)

Food Service Banquet Hourly Rate Differential - \$2.50

Custodial Sub -- \$9.00 per hour

Clerical Sub - \$9.00 per hour

Healthroom Tech Aide Sub - \$11.50 per hour

Healthroom Tech Nurse Sub for RN - \$15.90 (elementary)

Healthroom Tech Nurse Sub for RN - \$15.53 (secondary)

Professional Staff Sub Rate - \$110.00/day

C. Department Coordinator Stipend Calculation used to determine Department Coordinator stipends for the 2015-2016 school year (see page 54)

D. Athletic Stipend Grid used to determine allocations for coaching stipends for the 2015-2016 school year (see page 55)

E. Administrative Salaries – The Superintendent is recommending approval of the administrative salaries for the 2015-2016 school year (available upon request).

F. Support Staff Salaries for the 2015-2016 school year (available upon request)

G. Wellness Coordinator - Dawn Janssen to receive \$3,000 for her services as Wellness Coordinator for the 2015-2016 school year.

H. Band Positions for the 2015-2016 school year (see page 56)

I. Rates for Co-curricular Work for the 2015-2016 school year as cited (see page 57)

J. Resignations of the individual listed per the effective date.

Lisa Frazier, Pequea Elementary Teacher, effective 6/8/2015

Nikole Seeger, PMHS Emotional Support Teacher, effective 8/24/2015

Carol Farmer, Substitute Health Room Nurse, effective 6/5/15

Amanda McComsey, Café Aide, effective 6/4/15

Laura Fidler, Food Service, effective 6/4/15

K. Leaves to the individuals according to the terms listed:

Professional:

*Employee D48* – Designated Family Medical - May 11, 2015 – June 5, 2015

*Employee D49 – Family Medical - August 26, 2015 – November 17, 2015*

*Employee D50 – Child Rearing -August 26, 2015 – end of Semester 1, 2015-2016*

- L. Tolerance Services provided by Quay Hanna at a rate of \$47.50 per hour for 75 hours for a total of \$3,562.50 for the 2015-2016 school year.

*Explanation: The rate for Mr. Hanna's services has remained the same since the 2009-2010 school year. The number of hours has been reduced from a maximum of 600 hours to 100 hours in 2013-2014 to 75 hours in 2014-2015.*

- M. Recommendation of Head Coaches for the Spring Semester of the 2015-2016 school year.

Boys' Tennis	-	Greg Hammond
Boys' Volleyball	-	Chris Telesco
Softball	-	Dave Stokes
Baseball	-	Jim Zander
Track & Field	-	Dan Myers
Boys' Lacrosse	-	Ken Snyder
Girls' Lacrosse	-	Jenn Forney

- N. Approval of Head Cheerleading Coach for 2015-2016 school year  
Janna Ames

- O. Uncompensated Leave of the individual listed below for the effective dates cited.  
Jenny Nguyen, Custodian, Effective June 13, 2015 through August 16, 2015

## ADJOURNMENT

### SCHEDULING AN APPEARANCE ON THE AGENDA

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- The resident or taxpayer wishing to speak will be recognized by the chair and then state his/her name and address.
- The speaker may choose to speak at that time or request a delay until specific agenda item is before the Board of School Directors for consideration.
- Comments shall be limited to no more than five minutes.
- The chair may limit repetitive comments.
- The right to comment is for the purpose of addressing the Board of School Directors, not for asking questions of the directors or persons employed by the Penn Manor School District.
- Vulgar, abusive, obscene, profane language, defamatory remarks will not be permitted.

**PENN MANOR SCHOOL DISTRICT**

**Final Budget for General Fund Approval Resolution**

**RESOLVED**, by the Board of School Directors of Penn Manor School District, as follows:

1. The proposed Final Budget of the School District for the 2015- 2016 fiscal year on form PDE-2028 as presented to the School Board is adopted as a Final Budget for the School District General Fund in the amount of \$74,913,566.

## PENN MANOR SCHOOL DISTRICT

### 2015 Annual Tax Levy Resolution

**RESOLVED**, by the Board of School Directors of Penn Manor School District, that taxes are levied for school purposes for the school year beginning July 1, 2015, subject to the provisions of the Local Tax Collection Law, as follows:

1. **Real estate tax.** Real estate tax of 18.01 mills (or \$18.01 per \$1,000 of assessment) on the assessed value of all real property taxable for school purposes in this School District. (Levied under School Code §§ 672 and 673.)
2. **Interim real estate tax.** Interim real estate tax of 18.01 mills (or \$18.01 per \$1,000 of assessment) on the assessed value of taxable real property, as stated in interim real estate assessment notices, that constitutes construction of a building, an improvement to a building, or other improvement to real property, not otherwise exempt from taxation. The interim real estate tax is part of the real estate tax levy, and applies to the assessed value of taxable real property not included in the initial tax duplicate used in issuing initial real estate tax notices for the school year. Tax assessors are directed to inspect and assess all taxable real property in the School District to which any improvement has been made, and to give notice of change in assessed value as required by law. The interim real estate tax applies for that proportionate part of the School District fiscal year remaining after the property was improved. (Levied under School Code § 677.1.)
3. **Utility realty used to generate electricity.** The real estate tax and the interim real estate tax apply to all real property taxable for school purposes, including all property listed in the definition of “utility realty” under § 8101-A(3) of the Public Utility Realty Tax Act, that was classified in such definition as “utility realty” prior to January 1, 2000, and that was removed from such definition effective January 1, 2000, because used in generating electricity. The tax applies to such property to the maximum extent permissible under the Pennsylvania Constitution and the Public Utility Realty Tax Act.
4. **Tax due date/delinquent status.**
  - a. The real estate tax is due and payable on July 1, 2015, and this will be the date of the tax notice issued to the owner for real estate tax other than interim real estate tax. Unless installment payment has been elected under the Penn Manor School District Real Estate Tax Installment Payment Plan, the real estate tax is delinquent if not paid in full within four (4) months after the date of the tax notice issued to the owner – by October 31, 2015, for tax other than interim real estate tax.
  - b. The interim real estate tax is due and payable on the first day of the month after the month in which any improvement or addition to real property has been made. The interim real estate tax is delinquent if not paid in full within four (4) months after the date of the tax notice issued to the owner.
5. **Discount and penalty.** All taxpayers are entitled to a discount of two percent (2%) from the amount of the real estate tax or interim real estate tax [or per capita tax] by making payment of the entire tax amount within two (2) months after the date of the tax notice – by August 31, 2015, for tax other than

interim real estate tax. Unless installment payment has been elected under the Penn Manor School District Real Estate Tax Installment Payment Plan, a taxpayer will be charged a penalty of ten percent (10%) of the tax, which penalty will be added to the tax, if the tax is not paid in full within four (4) months after the date of the tax notice – by October 31, 2015, for tax other than interim real estate tax. (Discount and penalty rules established under Local Tax Collection Law, 72 P.S. § 5511.10.)

6. **Severability.** The provisions of this resolution are severable and, if any section, clause, sentence, part or provision is determined to be illegal, invalid or unconstitutional, such determination will not affect or impair any of the remaining sections, clauses, sentences, parts or provisions of this resolution. It is declared to be the intent of this school district that this resolution would have been adopted even if any such illegal, invalid or unconstitutional section, clause, sentence, part or provision had not been included in this resolution.

7. **Continuation of other taxes.** The Board has previously imposed other taxes that do not require an annual levy. Without modifying or amending such taxes in any manner, the Board ratifies continuation of the following previously imposed taxes that do not require an annual levy:

a. **Real estate transfer tax.** Real estate transfer tax of 1.0%. (School District receives .5%, and municipalities receive .5%. Levied under the Pennsylvania Real Estate Transfer Tax Act and the Local Tax Enabling Act, Act 511.)

I certify that the foregoing is a true and correct copy of a resolution adopted by the Board of School Directors at a meeting thereof legally held on June 15<sup>th</sup>, 2015.

PENN MANOR SCHOOL DISTRICT

Date \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Secretary

(School District Seal)



## PENN MANOR SCHOOL DISTRICT

### 2015 Homestead and Farmstead Exclusion Resolution

**RESOLVED**, by the Board of School Directors of Penn Manor School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2015, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

1. **Aggregate amount available for homestead and farmstead real estate tax reduction.** The following amounts are available for homestead and farmstead real estate tax reduction for the school year beginning July 1, 2015:

a. **Gambling tax funds.** The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.505(b), as a property tax reduction allocation funded by gambling tax funds, the amount of \$1,295,708.00.

b. **Philadelphia tax credit reimbursement funds.** PDE has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.324(3), as reimbursement for Philadelphia tax credits claimed against the School District earned income tax by School District resident taxpayers, the amount of \$15,863.99.

c. **Aggregate amount available.** Adding these amounts, the aggregate amount available during the school year for real estate tax reduction is \$1,311,571.99.

2. **Homestead/farmstead numbers.** Pursuant to Act 50, 54 Pa. C.S. § 8584(i), and Act 1, 53 P.S. § 6926.341(g)(3), the County has provided the School District with a certified report listing approved homesteads and approved farmsteads as follows:

a. **Homestead property number.** The number of approved homesteads within the School District is 10,578.

b. **Farmstead property number.** The number of approved farmsteads within the School District is 224.

c. **Homestead/farmstead combined number.** Adding these numbers, the aggregate number of approved homesteads and approved farmsteads is 10,802.

3. **Real estate tax reduction calculation.** The school board has decided that the homestead exclusion amount and the farmstead exclusion amount shall be equal. Dividing the paragraph 1(e) aggregate amount available during the school year for real estate tax reduction of \$1,311,571.69 by the paragraph 2(c) aggregate number of approved homesteads and approved farmsteads of 10,802, the maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is \$121.45.



4. **Homestead exclusion calculation.** Dividing the paragraph 3 maximum real estate tax reduction amount of \$121.45 by the School District real estate tax rate of 18.01 mills (.01801), the maximum real estate assessed value reduction to be reflected on tax notices as a homestead exclusion for each approved homestead is \$6,744, and the maximum real estate assessed value reduction to be reflected on tax notices as a farmstead exclusion for each approved farmstead is \$6,744.

5. **Homestead/farmstead exclusion authorization – July 1 tax bills.** The tax notice issued to the owner of each approved homestead within the School District shall reflect a homestead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the homestead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$6,744. The tax notice issued to the owner of each approved farmstead within the School District shall reflect an additional farmstead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the farmstead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$6,744. For purposes of this Resolution, “approved homestead” and “approved farmstead” shall mean homesteads and farmsteads listed in the report referred to in paragraph 2 above and received by the School District from the County Assessment Office on or before May 1 pursuant to Act 1, 53 P.S. § 6926.341(g)(3), based on homestead/farmstead applications filed with the County Assessment Office on or before March 1. This paragraph 5 will apply to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax bills.

6. **Homestead/farmstead exclusion authorization – interim real estate tax bills.** No homestead or farmstead exclusion will apply to any interim tax bill except an interim tax bill applicable to a property that includes an approved homestead or approved farmstead listed in the report received by the School District from the County Assessment Office on or before May 1, but not included in the tax assessment reflected in the July 1 tax bill for the property. In most cases, the assessment of approved homesteads and approved farmsteads will be reflected in July 1 tax bills. However, in any case when there is an approved homestead or an approved farmstead that is not included in the assessment reflected in the July 1 tax bill, and when an interim real estate tax notice is issued later based on an interim assessment including the approved homestead or approved farmstead, the interim tax notice shall reflect a homestead or farmstead exclusion real estate assessed value reduction calculated under paragraph 5, except that the paragraph 4 maximum real estate assessed value reduction will be prorated in the same manner as the real estate tax is pro rated. Assuming the interim tax notice reflects taxation as of July 1, as will occur in most such cases, the full amount of the paragraph 4 maximum real estate assessed value reduction will apply. In the extraordinary case where the new interim tax assessment is effective after July 1, the paragraph 4 maximum real estate assessed value reduction will be pro rated in the same manner as the real estate tax reflected in the interim tax bill is pro-rated.

**Penn Manor School District**  
**Resolution for Commitment of June 30, 2015 Fund Balance**

RESOLVED, by the Board of School Directors of Penn Manor School District, as follows:

Whereas this resolution recognizes and approves commitments of the general fund for future retirement benefit costs (\$6,000,000), future debt service stabilization expenditures (\$2,500,000), future capital projects (1,477,720) and for future textbook series purchases (\$100,000).

NOW, THEREFORE, BE IT RESOLVED by the Board of School Directors of Penn Manor School District, as follows:

1. That the provisions of the preamble are included herein.
2. That the Board of School Directors hereby directs the Secretary to record this action into the official district record.

DULY ADOPTED by the Board of the School District this 15<sup>th</sup> day of June, 2015.

PENN MANOR SCHOOL DISTRICT

Attest: \_\_\_\_\_  
Board Secretary

**Penn Manor Food Services  
Pricing History**

	2011-12	2012-13	2013-14	2014-15	2015-16	Proposed Increase	Proposed Increase
Milk	\$ 0.60	\$ 0.60	\$ 0.60	\$ 0.60	\$ 0.60	\$ -	0%

**Breakfast**

Elementary	\$ 1.25	\$ 1.25	\$ 1.25	\$ 1.25	\$ 1.25	\$ -	0%
Secondary	\$ 1.50	\$ 1.50	\$ 1.50	\$ 1.50	\$ 1.50	\$ -	0%
Reduced	\$ 0.30	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!

**Lunch**

Elementary	\$ 2.15	\$ 2.15	\$ 2.25	\$ 2.25	\$ 2.25	\$ -	0%
Secondary	\$ 2.30	\$ 2.30	\$ 2.40	\$ 2.40	\$ 2.40	\$ -	0%
Secondary - Tier 1	\$ 3.00	\$ 3.25	\$ 3.25	\$ 3.25	\$ 3.25	\$ -	0%
Secondary - Tier 2	\$ 3.25	\$ 3.50	\$ 3.50	\$ 3.50	\$ 3.50	\$ -	0%
Secondary - Tier 3	\$ 3.50	\$ 3.75	\$ 3.75	\$ 3.75	\$ 3.75	\$ -	0%
Soup and Salad Bar	\$ 3.50	\$ 3.75	\$ 3.75	\$ 3.75	\$ 3.75	\$ -	0%
Reduced	\$ 0.40	\$ 0.40	\$ 0.40	\$ 0.40	\$ 0.40	\$ -	0%

**Adult**

Breakfast	\$ 1.90	\$ 1.90	\$ 1.90	\$ 1.90	\$ 1.90	\$ -	0%
Lunch	\$ 3.50	\$ 3.50	\$ 3.50	\$ 3.50	\$ 3.50	\$ -	0%
Lunch - Tiered	\$ 4.10	\$ 4.50	\$ 4.50	\$ 4.50	\$ 4.50	\$ -	0%
Lunch - Tier 2	\$ 4.10	\$ 4.50	\$ 4.50	\$ 4.50	\$ 4.50	\$ -	0%



Pequea Elementary School Penn Manor School District		FINAL BID TABULATION OF May 28, 2015										GENERAL CONSTRUCTION						
Crabtree Rohrbaugh & Associates-Architects, Mechanicsburg, PA		UNIT PRICES						ATTACHMENTS										
CONTRACTORS	BASE BID	Bulk Soil Excavation	Trench Rock Removal	Bulk Rock Removal	Self Leveling Concrete Underlayment	Re-pointing of Existing Brickwork	Plaster Patch	Utility Trench Infill	Bid Bond	School Code Agreement	Non-Collusion Affidavit	Non-Discrimination	Workmen's Comp Affidavit	Qualification Statement	Received Addenda Nos. 1, 2, 3, 4	Signatures		
		GC-1	GC-2	GC-3	GC-4	GC-5	GC-6	GC-7										
E.R. Stuebner	No Bid	no bid	no bid	no bid	no bid	no bid	no bid	no bid										
eci Construction	\$6,420,000	\$47.00	\$280.00	\$260.00	\$3.25	\$35.00	\$35.00	\$48.00	x	x	x	x	x	x	x	x		
Lobar	\$6,198,800	\$50.00	\$275.00	\$175.00	\$2.50	\$35.00	\$22.00	\$35.00	x	x	x	x	x	x	x	x		
MCA Construction	\$6,490,000	\$50.00	\$300.00	\$250.00	\$2.50	\$40.00	\$25.00	\$45.00	x	x	x	x	x	x	x	x		
Perrotto Builders	\$6,658,000	\$45.00	\$250.00	\$240.00	\$2.75	\$33.00	\$75.00	\$45.00	x	x	x	x	x	x	x	x		

Crabtree Rohrbaugh & Associates-Architects, Mechanicsburg, PA

ELECTRICAL CONSTRUCTION

Pequea Elementary School Penn Manor School District																			
FINAL BID TABULATION OF May 28, 2015																			
Crabtree Rohrbaugh & Associates-Architects, Mechanicsburg, PA																			
CONTRACTORS	BASE BID	UNIT PRICES						ATTACHMENTS											
		Trench Rock Removal	PC-1	Bulk Rock Removal	PC-2	Sanitary Vent Piping	PC-3	PC-4	PC-5	PC-6	Additional Storm Water Piping	Bid Bond	School Code Agreement	Non-Collusion Affidavit	Non-Discrimination	Workmen's Comp Affidavit	Qualification Statement	Received Addenda Nos. 1, 2, 3, 4	Signatures
Frey Lutz Corp	\$811,700		\$250.00	\$175.00	\$9.00	\$157.00	\$19.00	\$19.00	\$19.00	\$19.00	x	x	x	x	x	x	x	x	x
Jay R. Reynolds	\$654,700		\$450.00	\$250.00	\$9.00	\$84.00	\$28.00	No bid	No bid	No bid	x	x	x	x	x	x	x	x	x
MBR Construction Services	No bid		No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid									
Myco Mechanical	\$723,000		\$250.00	\$250.00	\$9.00	\$200.00	\$25.00	\$25.00	\$15.00	\$15.00	x	x	x	x	x	x	x	x	x
Vision Mechanical	\$991,106		\$350.00	\$325.00	\$15.00	\$200.00	\$16.00	\$21.00	\$21.00	\$21.00	x	x	x	x	x	x	x	x	x
SSM Industries, inc.	\$1,100,000		\$175.00	\$175.00	\$23.00	\$202.00	\$41.00	\$35.00	\$35.00	\$35.00	x	x	x	x	x	x	x	x	x

2443 PLUMBING CONSTRUCTION



FINAL BID TABULATION OF May 28, 2015

UNIT PRICES

Page 16

Pequea Elementary School Penn Manor School District		FINAL BID TABULATION OF May 28, 2015										TECHNOLOGY CONSTRUCTION													
Crabtree Rohrbaugh & Associates-Architects, Mechanicsburg, PA												UNIT PRICES						ATTACHMENTS							
CONTRACTORS	BASE BID	Additional Category 6		Additional Category 6a		Wireless Secondary Clock		Ceiling Mounted Indoor Paging and Speaker		Wall Mounted Weatherproof Intercom Speaker		Installation of Additional Wireless Access Point		Bid Bond	School Code Agreement	Non-Collusion Affidavit	Non-Discrimination	Workmen's Comp Affidavit	Qualification Statement	Received Addenda Nos. 1, 2, 3, 4	Signatures				
		TC-1	Data Port	TC-2	Data Port	TC-3	Wireless Secondary Clock	TC-4	Paging and Speaker	TC-5	Weatherproof Intercom Speaker	TC-6	Wireless Access Point												
Gettle Corporation		\$180.00		\$225.00		\$170.00		\$185.00		\$395.00		\$450.00		x	x	x	x	x	x	x	x				
McCarthy & Son, Inc.		\$275.00		\$350.00		\$250.00		\$300.00		\$450.00		\$725.00		x	x	x	x	x	x	x	x				
Lobar, Inc.		\$130.00		\$175.00		\$40.00		\$155.00		\$195.00		\$340.00		x	x	x	x	x	x	x	x				



PENN MANOR SCHOOL DISTRICT - JUNE 15, 2015  
 2014 REAL ESTATE TAX EXONERATION  
 2014 INTERIM REAL ESTATE TAX EXONERATION

<u>BILL NO.</u>	<u>NAME</u>	<u>TAX PARCEL</u>	<u>REASON</u>	<u>ASSESSMENT CHANGE</u>	<u>TAX DOLLARS LOST</u>
<b>CONESTOGA TOWNSHIP</b>					
12014-3-746	HULL ALVIN/KRISTEN	1201914800000	FIRE	\$ 43,600.00	\$ 767.80
<b>MANOR TOWNSHIP</b>					
41014-3-2499 AND 41014-3-2500	GOSS EDWIN L/CAROL W	4102902800000/ 4102608400000/ 4107278500000	LOT COMBINATION	\$ 15,300.00	\$ 269.43
<b>MARTIC TOWNSHIP</b>					
43014-4-2700	BROWN DWAYNE A	4300720900000	COUNTY ERROR CORRECTION	\$ 140,600.00	\$ 618.99
<b>PEQUEA TOWNSHIP</b>					
51014-3-1433	RIVERA LUIS JR	5104576800000	DISABLED VETERAN	\$ 154,400.00	\$ 2,718.98

## PART A: PROJECT JUSTIFICATION

## BOARD TRANSMITTAL

Project #: \_\_\_\_\_  
(PDE Use Only)

DISTRICT/CTC: Penn Manor School District

COUNTY: Lancaster

PRJT BLDG NAME: Conestoga Elementary School

GRADES: K - 6

NON-VOC	VOC	PAGE #	
X		A02-A03	Project Description
X		A04	Project Accounting Based on Estimates
		A05	Page Not Used
		A06	Page Not Used
X		A07	Elementary Building Capacity
X		A08	Middle/Secondary Building Capacity
X		A09	Summary of Owned Buildings and Land
X		A10	Enrollment Projections by Grade Level/Act 34 of 1973: Substantial Addition Determination (For vocational projects - complete lines G-I only)
			Current Elementary/Secondary Public Enrollment For October (ESPE web-based data collection system)
X		A11-A12	Elementary Room Schedule for Project Building
N/A		A13-A15	Middle/Secondary Room Schedule for Project Building
N/A		A16	Central District Administration Office
N/A		A17	Vocational Room Schedule for Project Building
X		A18	Room Schedule Adjustments
X		A19	Project Full Time Equivalents
X		A20	Comparative Design Analysis (For Vocational projects - complete lines E-G only)
X		A21	20% Rule for Alteration Costs for Non-Vocational Projects
X		A22	Full Time Equivalents Converted to Rated Pupil Capacity
X		A23	District-Wide Facility Study Certification
X			Project Site Plan Drawing for Part B
X			Project Building Floor Plan Drawing for Part B
X			Separate Floor Plan Identifying Spaces Listed on Room Schedule with Calculated Area Noted Therein and Perimeter of Each Scheduled Area Clearly Marked in a Contrasting Color
X			Educational Specifications for Part B
			Craft Committee Recommendations
			Bureau of Career and Technical Education PDE-320 form

The architectural firm for this project is: Crabtree, Rohrbach and Associates

The architect to be contacted if there are any questions about Part A is:

Larry Levato, Project Manager

(717) 458-0272

(717) 458-0047

Architect's Name and Position

Phone Number

Fax Number

The architect's e-mail address is: llevato@cra-architects.com

The architectural firm's address is: 401 E Winding Hill Rd # 301, Mechanicsburg, PA 17055

The district/CTC administrator to be contacted about Part A is:

Chris Johnston, Business Manager

(717) 872-9500

(717) 872-9505

District/CTC Administrator's Name and Position

Phone Number

Fax Number

The district/CTC's representative(s) at the Part B, Schematic Review, conference(s) will be: Dr. Mike Lechlitter, Superintendent

Chris Johnston, Business Manager

Name and Position

Name and Position

The SD/CTC administrator's e-mail address is: chrisj@penmanor.net

This certifies that the attached materials were approved for submission to the Pennsylvania Department of Education by board action. This also certifies that this proposed project is in conformance with the district/CTC's Strategic Plan and its amended Comprehensive Special Education Plan.

BOARD ACTION DATE: \_\_\_\_\_

VOTING: AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSTENTIONS \_\_\_\_\_ ABSENT \_\_\_\_\_

Signature, Board Secretary

Board Secretary's Name, Printed or Typed

District/CTC Address

Date

PROJECT DESCRIPTION (Page 1 of 2)			
District/CTC: Penn Manor School District	Project Name: Conestoga Elementary School	Grades: K - 6	
<p>1. Indicate the type of project:</p> <div style="display: flex; justify-content: space-between;"> <div style="text-align: center;">New School Building _____</div> <div style="text-align: center;">Additions to Existing Building <u>  X  </u></div> <div style="text-align: center;">Alterations to Existing Building _____</div> <div style="text-align: center;">Building Purchase _____</div> </div>			
<p>2. Indicate the current condition of the project building:</p> <div style="display: flex; justify-content: space-between;"> <div style="text-align: center;">Poor _____</div> <div style="text-align: center;">Fair <u>  X  </u></div> <div style="text-align: center;">Good _____</div> <div style="text-align: center;">Excellent _____</div> </div>			
<p>3. Indicate the current Portfolio Manager Score (1 - 100), predicted Target Finder Score (1 - 100) and EUI (Energy Utilization Index) in thousands of British Thermal Units per Square Foot (kbtu/sf) for the project building:</p> <div style="display: flex; justify-content: space-between;"> <div style="text-align: center;">Portfolio Manager Score <u>  95  </u></div> <div style="text-align: center;">Target Finder <u>  95  </u></div> <div style="text-align: center;">Site EUI <u>  36  </u></div> <div style="text-align: center;">Source EUI <u>  93  </u></div> </div>			
<p>4. Indicate the L &amp; I construction type for the project building:</p> <div style="display: flex; justify-content: space-between;"> <div style="text-align: center;">Fire-Resistive _____</div> <div style="text-align: center;">Non- Combustible <u>  X  </u></div> <div style="text-align: center;">Protected Heavy Timber _____</div> <div style="text-align: center;">Wood Frame or Ordinary _____</div> </div>			
<p>5. Indicate the number of stories for the project building:</p> <div style="display: flex; justify-content: space-between;"> <div style="text-align: center;">1 story <u>  X  </u></div> <div style="text-align: center;">2 stories _____</div> <div style="text-align: center;">3 stories _____</div> <div style="text-align: center;">4 or more _____</div> </div>			
<p>6. If a project involves the renovation of a structure of more than one story which has wood framing (interior or exterior framing that is wholly or partially of wood), provide a description of the construction plans and methods designed to meet health and safety standards related to the use of wood in this building (BEC 24 P.S. § 7-733).</p>			
<p>7. Briefly describe the work, in general, to be completed by this construction project:</p> <p style="margin-left: 40px;">Comprehensive renovations and additions to the existing elementary school and associated site development work. The project will include additions of classrooms, new kitchen and support spaces to accommodate the educational program developed by the District.</p>			
<p>8. Indicate the reasons justifying the planned project (check the following if applicable):</p> <div style="display: flex; justify-content: space-between;"> <div style="text-align: center;">Enrollment Growth _____</div> <div style="text-align: center;">Educational Programming <u>  X  </u></div> <div style="text-align: center;">Health and Safety Issues _____</div> <div style="text-align: center;">Building and/or Site Accessibility <u>  X  </u></div> </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div style="text-align: center;">Structural and/or Roof _____</div> <div style="text-align: center;">HVAC, Electrical and/or Plumbing <u>  X  </u></div> <div style="text-align: center;">Other: _____</div> </div>			
<p>9. Briefly describe any educational, operational and administrative changes that will be implemented as a result of this construction project.</p> <p style="margin-left: 40px;">Educationally, the concept is based on other elementary school construction projects within the District, providing a large academic commons area for group/breakout teaching and collaboration. The kitchen is relocated adjacent to the gym, which will allow this space to function as a large multi-purpose room; while the smaller, existing multipurpose room will be converted into a new media center. A new classroom addition creates a main academic wing to which access can be limited during after-hours activities.</p>			
<p>10. Is total demolition of an entire existing structure part of this project?      Yes _____      No <u>  X  </u></p>			
<p>11. Is there any building/structure/site condition/site feature that is more than 50 years old on this site? If yes, please describe.      Yes <u>  x  </u>      No _____</p> <p style="margin-left: 40px;">CONTACT PHMC</p> <p style="margin-left: 40px;">The building was originally constructed in 1952.</p>			
<p>12. Will this project involve the demolition of historically significant structures, including but not limited to school buildings or private residences? If Yes, please describe.      Yes _____      No <u>  X  </u></p>			
<p>13. Indicate the site acreage:</p> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">             Current <u>  11  </u>              To be Acquired _____              Total Planned <u>  11  </u> </div> <div style="text-align: left; margin-top: 5px;">             (If acreage is to be acquired, report costs on Page A04, Line N )           </div> </div>			
<p>14. Are there any other district buildings located at this site? If yes, list the other buildings:      Yes _____      No <u>  X  </u></p>			
<p>15. Is the acreage to be acquired currently in agricultural use?      Yes <u>  N/A  </u>      No _____</p>			



## PROJECT DESCRIPTION (Page 2 of 2)

District/CTC: Penn Manor School District	Project Name: Conestoga Elementary School	Grades: K - 6
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16. Describe the existing site topography and any planned changes.

The school is located on an alternatively sloping site. The site is well drained and landscaped and offers hard play, soft play and recreational space. Due to the increase in impermeable surface area resulting from the additions, the site will be engineered to accommodate stormwater requirements. In addition, the project will require a new underground septic system design and installation.

17. Describe existing access to public roads and any planned changes.

The building will continue to be accessed from Main Street, with no planned changes. It is not anticipated that bus traffic will increase beyond current numbers.

18. Describe existing community use of the site and any planned changes.

Community use will continue on the existing play fields and hard court play areas and play equipment.

19. Describe existing conditions on or near the site that could affect health and safety.

The site is located in a rural area with nearby residential dwellings. There is an existing Radon mitigation system in the facility that will be modified nad improved as part of the renovation.

20. Is there an adopted municipal comprehensive land use plan, as per the Pennsylvania Municipalities Planning Code? Yes   X   No       

21. Is there an adopted county comprehensive land use plan? Yes   X   No       

22. Is there an adopted multi-municipal or multi-county comprehensive land use plan? Yes   X   No       

23. Is there an adopted county or municipal zoning ordinance or a joint municipal zoning ordinance? Yes   X   No       

24. Is the proposed project consistent with these comprehensive plans and/or zoning ordinances? Yes   X   No

PROJECT ACCOUNTING BASED ON ESTIMATES			
District/CTC: Penn Manor School District	Project Name: Conestoga Elementary School	Grades: K + 6	
PROJECT COSTS	NEW	EXISTING	TOTAL
A. STRUCTURE COSTS (INCLUDING BUILDING PURCHASE AMOUNT, SITE DEVELOPMENT, ROUGH GRADING TO RECEIVE BUILDING, ROOF REPLACEMENT AND REPAIR, ASBESTOS ABATEMENT, OWNER'S CONTROLLED INSURANCE PROGRAM AND BUILDER'S RISK INSURANCE)	3,242,855	6,832,109	10,074,964
B. ARCHITECT/ENGINEER'S FEE ON STRUCTURE AND EPA-CERTIFIED PROJECT DESIGNER'S FEE ON ASBESTOS ABATEMENT	250,179	510,267	760,446
C. MOVABLE FIXTURES AND EQUIPMENT AND ARCHITECT'S FEE	100,000	146,000	246,000
D. STRUCTURE COSTS, ARCHITECT'S FEE, MOVABLE FIXTURES & EQUIPMENT - TOTAL (A plus B plus C)	3,593,034	7,488,376	11,081,410
E. SANITARY SEWAGE DISPOSAL AND SITE ACQUISITION COSTS	350,000		350,000
F. STRUCTURE COSTS, ARCHITECT'S FEE, MOVABLE FIXTURES & EQUIPMENT, AND SITE COSTS - TOTAL (D plus E)	3,943,034	7,488,376	11,431,410
G. ADDITIONAL CONSTRUCTION-RELATED COSTS (INCLUDING PROJECT SUPERVISION, ARCHITECTURAL PRINTING, TOTAL DEMOLITION OF ENTIRE EXISTING STRUCTURES AND RELATED ASBESTOS REMOVAL, CONTINGENCY) Is total demolition of the entire existing building part of this project? If yes, report these costs (including asbestos removal, architect's fees, OCIP and other related costs)			542,128
H. FINANCING COSTS (INCLUDING UNDERWRITER'S FEE, LEGAL FEES, FINANCIAL ADVISOR, CAPITALIZED INTEREST AND PRINTING)			245,485
I. TOTAL PROJECT COSTS (F plus G plus H)			12,219,023

DETAILED STRUCTURE COSTS (Breakout costs for Line A. "Existing".)	EXISTING
J. SITE DEVELOPMENT Are changes to existing playgrounds, athletic fields, driveways, sidewalks or other existing site improvements part of this project? If yes, report these costs including architect fees.	125,000
K. ASBESTOS ABATEMENT Is asbestos abatement part of this project? If yes, report these costs including EPA-certified project designer fees).	30,000
L. ROOF REPLACEMENT Is roof replacement part of this project? If yes, report these costs including architect fees.	240,000
M. BUILDING PURCHASE AMOUNT	

SITE ACQUISITION COSTS	TOTAL
N. SITE ACQUISITION (INCLUDING CONTRACT SALES PRICE OR JUST COMPENSATION, APPRAISAL FEES AND ALLOWABLE SETTLEMENT COSTS)	N/A

BID DATE	
O. PROPOSED BID OPENING DATE (MM/YY):	03/16



ELEMENTARY BUILDING CAPACITY									
District/CTD: Penn Manor School District				Project Name: Conestoga Elementary School				Grades: K - 6	
		SCHOOL: Hambright ES							
		PRESENT		PLANNED					
#1	#2	#3	#4	#5	#6	#3	#4	#5	#6
	UNIT FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP
NAME OF SPACE									
HALF-TIME KINDRGRTN		50	2	100	2	100			
FULL-TIME KINDRGRTN		25							
REG CLSRM 660+ SQ FT		25	24	600	24	600			
OTHER: _____									
BUILDING TOTAL		XX	XXXXXX	700	XXXXXX	700			
		SCHOOL: Eshleman ES							
		PRESENT		PLANNED					
#3	#4	#5	#6	#3	#4	#5	#6	#3	#4
	UNIT FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP
NAME OF SPACE									
HALF-TIME KINDRGRTN		50	1	50	1	50			
FULL-TIME KINDRGRTN		25							
REG CLSRM 660+ SQ FT		25	12	300	12	300			
OTHER: _____									
BUILDING TOTAL		XX	XXXXXX	350	XXXXXX	350			
		SCHOOL: Letort ES							
		PRESENT		PLANNED					
#3	#4	#5	#6	#3	#4	#5	#6	#3	#4
	UNIT FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP
NAME OF SPACE									
HALF-TIME KINDRGRTN		50	1	50	1	50			
FULL-TIME KINDRGRTN		25							
REG CLSRM 660+ SQ FT		25	12	300	12	300			
OTHER: _____									
BUILDING TOTAL		XX	XXXXXX	350	XXXXXX	350			
		SCHOOL: Central Manor ES							
		PRESENT		PLANNED					
#3	#4	#5	#6	#3	#4	#5	#6	#3	#4
	UNIT FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP
NAME OF SPACE									
HALF-TIME KINDRGRTN		50	3	150	3	150			
FULL-TIME KINDRGRTN		25							
REG CLSRM 660+ SQ FT		25	27	675	27	675			
OTHER: _____									
BUILDING TOTAL		XX	XXXXXX	825	XXXXXX	825			
		SCHOOL: Conestoga ES							
		PRESENT		PLANNED					
#3	#4	#5	#6	#3	#4	#5	#6	#3	#4
	UNIT FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP
NAME OF SPACE									
HALF-TIME KINDRGRTN		50	1	50	1	50			
FULL-TIME KINDRGRTN		25							
REG CLSRM 660+ SQ FT		25	12	300	12	300			
OTHER: _____									
BUILDING TOTAL		XX	XXXXXX	350	XXXXXX	350			
		SCHOOL: Martic ES							
		PRESENT		PLANNED					
#3	#4	#5	#6	#3	#4	#5	#6	#3	#4
	UNIT FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP
NAME OF SPACE									
HALF-TIME KINDRGRTN		50	2	100	2	100			
FULL-TIME KINDRGRTN		25							
REG CLSRM 660+ SQ FT		25	14	350	14	350			
OTHER: _____									
BUILDING TOTAL		XX	XXXXXX	450	XXXXXX	450			
		SCHOOL: Pequea ES							
		PRESENT		PLANNED					
#3	#4	#5	#6	#3	#4	#5	#6	#3	#4
	UNIT FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP
NAME OF SPACE									
HALF-TIME KINDRGRTN		50	1	50	1	50			
FULL-TIME KINDRGRTN		25							
REG CLSRM 660+ SQ FT		25	15	375	15	375			
OTHER: _____									
BUILDING TOTAL		XX	XXXXXX	425	XXXXXX	425			

Only kindergarten and regular classrooms 660 square feet or greater should be reported. Although special education rooms and pre-school rooms may be eligible for capacity, these spaces should not be included in the room counts reported above. The following spaces do not receive reimbursable capacity and therefore should not be included in the capacities for an elementary school building: science labs, computer rooms, art rooms, music rooms, small and large group instruction rooms, and multi-purpose rooms.



MIDDLE/SECONDARY BUILDING CAPACITY									
District/CDC:				Project Name:				Grades:	
Penn Manor School District				Conestoga Elementary School				K - 6	
		SCHOOL: Manor MS				SCHOOL: Marticville MS			
		PRESENT		PLANNED		PRESENT		PLANNED	
#1	#2	#3	#4	#5	#6	#1	#2	#3	#4
NAME OF SPACE	UNIT FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP
REG CLSRM 660+ SQ FT	25	15	375	15	375	14	350	14	350
SCIENCE CLSRM 660+ SQ FT	25	4	100	4	100				
SCIENCE LAB 660+ SQ FT	20					3	60	3	60
PLANETARIUM W/CLSRM 660+ SQ FT	20								
ALTERNATIVE ED ROOM 660+ SQ FT	20								
BUSINESS CLSRM 660+ SQ FT	25								
BUSINESS LAB 660+ SQ FT	20								
COMPUTER LAB 660+ SQ FT	20	2	40	2	40	2	40	2	40
TV INSTRUCTIONAL STUDIO 660+ SQ FT	20								
ART CLASSROOM 660+ SQ FT	20	2	40	2	40	1	20	1	20
MUSIC CLASSROOM 660+ SQ FT	25	1	25	1	25				
BAND ROOM 660+ SQ FT	25	1	25	1	25				
ORCHESTRA ROOM 660+ SQ FT	25								
CHORAL ROOM 660+ SQ FT	25					1	25	1	25
FAMILY/CONSMR SCIENCE 660+ SQ FT	20					1	20	1	20
IA/SHOP 1800+ SQ FT	20	2	40	2	40	1	20	1	20
TECH ED 1800+ SQ FT	20	2	40	2	40				
VO AG SHOP W/CLSRM 660+ SQ FT	20								
DRIVER'S ED 660+ SQ FT	20								
GYM 6500-7500 SQ FT	66	1.0	66	1.0	66	1.0	66	1.0	66
AUX GYM 2500 SQ FT	33								
OTHER:									
OTHER:									
BUILDING TOTAL	XXX	XXXXXX	751	XXXXXX	751	XXXXX	601	XXXXX	601
MS/SEC UTILIZATION (BLDG TOTAL X .9)	XXX	XXXXXX	676	XXXXXX	676	XXXXX	541	XXXXX	541
		SCHOOL: Penn Manor HS				SCHOOL:			
		PRESENT		PLANNED		PRESENT		PLANNED	
#1	#2	#3	#4	#5	#6	#1	#2	#3	#4
NAME OF SPACE	UNIT FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP
REG CLSRM 660+ SQ FT	25	46	1,150	46	1,150				
SCIENCE CLSRM 660+ SQ FT	25								
SCIENCE LAB 660+ SQ FT	20	13	260	13	260				
PLANETARIUM W/CLSRM 660+ SQ FT	20								
ALTERNATIVE ED ROOM 660+ SQ FT	20								
BUSINESS CLSRM 660+ SQ FT	25	2	50	2	50				
BUSINESS LAB 660+ SQ FT	20	4	80	4	80				
COMPUTER LAB 660+ SQ FT	20	2	40	2	40				
TV INSTRUCTIONAL STUDIO 660+ SQ FT	20								
ART CLASSROOM 660+ SQ FT	20	6	120	6	120				
MUSIC CLASSROOM 660+ SQ FT	25								
BAND ROOM 660+ SQ FT	25								
ORCHESTRA ROOM 660+ SQ FT	25	1	25	1	25				
CHORAL ROOM 660+ SQ FT	25	1	25	1	25				
FAMILY/CONSMR SCIENCE 660+ SQ FT	20	3	60	3	60				
IA/SHOP 1800+ SQ FT	20	6	120	6	120				
TECH ED 1800+ SQ FT	20								
VO AG SHOP W/CLSRM 660+ SQ FT	20	2	40	2	40				
DRIVER'S ED 660+ SQ FT	20								
GYM 6500-7500 SQ FT	66	3.0	198	3.0	198				
AUX GYM 2500 SQ FT	33	1	33	1	33				
OTHER:									
OTHER:									
BUILDING TOTAL	XXX	XXXXXX	2,201	XXXXXX	2,201	XXXXX		XXXXX	
MS/SEC UTILIZATION (BLDG TOTAL X .9)	XXX	XXXXXX	1,961	XXXXXX	1,961	XXXXX		XXXXX	



SUMMARY OF OWNED BUILDINGS AND LAND										
District/CTC: Penn Manor School District			Project Name: Conestoga Elementary School					Grades: K - 6		
		PRESENT			PLANNED					
#1	#2	#3	#4	#5	#6	#7	#8	#9	#10	#11
NAME OF BUILDING OR SITE (INCLUDING DED AND VACANT LAND) OWNED BY SCHOOL DISTRICT/CTC	CONSTRUCTION AND/OR RENOVATION DATES (BID OFFERING DATES)	SITE SIZE (ACRES)	GRADE LEVELS	BUILDING FTE	CONVERSION / DISPOSITION AND PLANNED COMPLETION DATE BASED ON OPTION CHOSEN	SITE SIZE (ACRES)	GRADE LEVELS	PLANNED BUILDING FTE	FTE PROJECTED GRADE LEVEL ENROLLMENT 10 YEARS INTO THE FUTURE	FTE MINUS ENROLLMENT (#9 - #10)
Fred S Eshleman Elementary	1958,66,86,02	12	K-6	350	No change	12	K-6	350	XXXXXXXX	XXXXXXXX
Central Manor Elementary	1936,61,87,10	10	K-6	825	No change	10	K-6	825	XXXXXXXX	XXXXXXXX
Conestoga Elementary	1952,57,66,92	11	K-6	350	Adds/Alts, 2017	11	K-6	350	XXXXXXXX	XXXXXXXX
Ann Letori Elementary	1960, 61, 01	13.9	K-6	350	No change	13.9	K-6	350	XXXXXXXX	XXXXXXXX
Martic Elementary	1952, 66, 86 88, 2009	10	K-6	475	No change	10	K-6	475	XXXXXXXX	XXXXXXXX
Hambricht Elementary	1936, 51, 58 63, 90	9	N/A	N/A	Closed 6 / 14; Sell 8 / 15				XXXXXXXX	XXXXXXXX
New Hambricht Elementary	2013	94	K-6	775	No change	94	K-6	775	XXXXXXXX	XXXXXXXX
Pequea Elementary	1953, 55, 58 89, 2015	10	K-6	550	No change	10	K-6	550	XXXXXXXX	XXXXXXXX
Subtotal	XXXXXXXXXX	XXX	XXXX	3,675	XXXXXXXXXXXXXXXXXXXXXXX	XXX	XXXX	3,675	2,891	784
Manor Middle School/District Administration Building	1992	120	7-8	676	No change / No change	120	7-8	676	XXXXXXXX	XXXXXXXX
Marticville Middle School	1970,88,08	30	7-8	541	No change	30	7-8	541	XXXXXXXX	XXXXXXXX
Subtotal	XXXXXXXXXX	XXX	XXXX	1,217	XXXXXXXXXXXXXXXXXXXXXXX	XXX	XXXX	1,217	951	266
Penn Manor High School	1958,62,95	32	9-12	1,951	No change	32	9-12	1,951	XXXXXXXX	XXXXXXXX
Subtotal	XXXXXXXXXX	XXX	XXXX	1,951	XXXXXXXXXXXXXXXXXXXXXXX	XXX	XXXX	1,951	1,798	153
Comet Fieldhouse	1990 (2006)	47			No change				XXXXXXXX	XXXXXXXX
District Maintenance Building (**located on Manor MS Site)	2006	**			No change				XXXXXXXX	XXXXXXXX
Subtotal	XXXXXXXXXX	XXX	XXXX		XXXXXXXXXXXXXXXXXXXXXXX	XXX	XXXX			
TOTAL	XXXXXXXXXX	XXX	XXXX	6,843	XXXXXXXXXXXXXXXXXXXXXXX	XXX	XXXX	6,843	5,640	1,203

**ACTIONS TO BE TAKEN IN THE FUTURE IF PROJECTIONS COME TRUE  
AND THE SCHOOL DISTRICT EXPERIENCES EXCESS OR INSUFFICIENT CAPACITY  
(FTE MINUS PROJECTED ENROLLMENT (Col. 11) > + or - 300)**

**CHECK IF APPLICABLE:**

☒ EXPAND PROGRAMS OR COURSE OFFERINGS

☒ PROVIDE SPACE FOR USE BY COMMUNITY GROUPS OR SERVICE AGENCIES

☐ OFFER FULL-TIME KINDERGARTEN OR PRE-SCHOOL

☒ REDUCE CLASS SIZE

☒ CLOSE SCHOOL(S)

☐ OTHER (DESCRIBE): \_\_\_\_\_



# ENROLLMENT PROJECTIONS BY GRADE LEVEL

District/CTC:

Penn Manor School District

Project Name:

Conestoga Elementary School

Grades:

K - 6

## ENROLLMENT PROJECTIONS FOR PROJECT BUILDING GRADES

A. Current Elementary/Secondary Public Enrollment For October	2012	
(See instructions for further direction.)		
1. Current District Enrollment For Grades K-12		5,131
2. Current Enrollment For Project Building Grades	K - 6	2,639
(See instructions for further direction)		
3. Current Enrollment For Project Building Grades + 10% or 15%		2,903
(A2 times 1.10 For Districts With Total Enrollment > 1500 or A2 times 1.15 For Districts With Total Enrollment ≤ 1500)		
B. PDE Enrollment Projections, Dated	July 2012	
Highest Projected Enrollment for Project Grades		2,891
(See instructions for further direction)		
C. District Projected Enrollment*		
Source Document(s), Date Prepared and Page Number(s):		
D. Highest Projected Enrollment (highest of A3, B or C)		2,903
E. Planned Capacity for Project Grades		
(A09, Project Grades Subtotal from Col. #9)		
		3,675
F. Enrollment to Capacity Adjustment Factor (D divided by E)		0.7899

(ROUND TO 4 DEC PL;  
MAXIMUM = 1.0000)

\*If this project's Highest Projected Enrollment (line D) is based on district-generated enrollment projections (line C), provide the projections and supporting documentation.

## ACT 34 OF 1973: SUBSTANTIAL ADDITION DETERMINATION

Act 34 of 1973 applies to all new school buildings, district administration offices, and substantial building additions. A building addition is considered substantial when its planned architectural area divided by the existing structure's architectural area is greater than 20%. If your project includes an addition, use the following calculations to determine the applicability of Act 34:

G. Architectural Area - Addition 11,300 sq. ft.

H. Architectural Area - Existing Structure 42,458 sq. ft.

(G divided by H times 100) 26.61 HEARING  
(ROUND TO 2 DEC PL) REQUIRED

Act 34 of 1973 requires a public hearing and the distribution of specific project information for school construction projects involving the construction of a new building or a substantial addition to an existing structure. If Act 34 hearing requirements apply to this project, draft copies of the Act 34 hearing advertisement and the project description must be submitted to the Department of Education for review and approval prior to advertising for the hearing as well as prior to their publication and public distribution to ensure that all Act 34 requirements will be met for this project.



**ELEMENTARY ROOM SCHEDULE FOR PROJECT BUILDING (1 OF 2)**

District/OTC: Penn Manor School District				Project Name: Conestoga Elementary School						Grades: K - 6	
		PROJECT PLANNED SPACES - SCHEDULED AREA ONLY									
		EXISTING				NEW				TOTAL	
#1	#2	#3	#4	#5	#6	#7	#8	#9	#10	#11	#12
NAME OF SPACE	UNIT FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	TOTAL AREA SQ FT	TOTAL FTE CAP
LIBRARY	XXX	2,470	0.6	1,552	XXXX	2,470	0.4	918	XXXX	2,470	XXXXX
HALF-TIME KINDRGRTN	50	1,090	1.0	1,090	50					1,090	50
HALF-TIME KINDRGRTN	50										
HALF-TIME KINDRGRTN	50										
FULL-TIME KINDRGRTN	25										
FULL-TIME KINDRGRTN	25										
FULL-TIME KINDRGRTN	25										
REG CLSRM 660+ SQ FT	25					880	4.0	3,520	100	3,520	100
REG CLSRM 660+ SQ FT	25	860	2.0	1,720	50					1,720	50
REG CLSRM 660+ SQ FT	25	865	3.0	2,595	75					2,595	75
REG CLSRM 660+ SQ FT	25	870	1.0	870	25					870	25
REG CLSRM 660+ SQ FT	25	875	1.0	875	25					875	25
REG CLSRM 660+ SQ FT	25	905	1.0	905	25					905	25
REG CLSRM 660+ SQ FT	25										
REG CLSRM 660+ SQ FT	25										
REG CLSRM 660+ SQ FT	25										
REG CLSRM 660+ SQ FT	25										
REG CLSRM 660+ SQ FT	25										
REG CLSRM 660+ SQ FT	25										
REG CLSRM 660+ SQ FT	25										
REG CLSRM 660+ SQ FT	25										
REG CLSRM 660+ SQ FT	25										
SPECIAL ED ROOMS	XXX	SEE PAGE A18				SEE PAGE A18				XXXXXX	XXXXX
SMALL GROUP <850 SQ FT	XXX	440	1.0	440	XXXX				XXXX	440	XXXXX
SMALL GROUP <850 SQ FT	XXX				XXXX	270	1.0	270	XXXX	270	XXXXX
LARGE GROUP INS 850+ SQ FT	XXX				XXXX				XXXX		XXXXX
LARGE GROUP INS 850+ SQ FT	XXX				XXXX				XXXX		XXXXX
ALTERNATIVE ED ROOM 660+ SQ FT	XXX				XXXX				XXXX		XXXXX
OTHER: S G I > 850 SF		1,075	2.0	2,150						2,150	
OTHER: _____											
OTHER: _____											
OTHER: _____											
OTHER: _____											
OTHER: _____											
OTHER: _____											
PAGE A11 SUBTOTAL	XXX	XXXXX	XXXXX	12,197	250	XXXXX	XXXXX	4,708	100	16,905	350



**ELEMENTARY ROOM SCHEDULE FOR PROJECT BUILDING (2 OF 2)**

District/OTC: Penn Manor School District				Project Name: Conestoga Elementary School						Grades: <u>K - 6</u>	
		PROJECT PLANNED SPACES - SCHEDULED AREA ONLY									
		EXISTING				NEW				TOTAL	
#1	#2	#3	#4	#5	#6	#7	#8	#9	#10	#11	#12
NAME OF SPACE	UNIT FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	TOTAL AREA SQ FT	TOTAL FTE CAP
COMPUTER ROOM	XXX				XXXX				XXXX		XXXXXX
COMPUTER ROOM	XXX				XXXX				XXXX		XXXXXX
COMPUTER ROOM	XXX				XXXX				XXXX		XXXXXX
ART ROOM	XXX	1,200	1.0	1,200	XXXX				XXXX	1,200	XXXXXX
ART ROOM	XXX				XXXX				XXXX		XXXXXX
ART ROOM	XXX				XXXX				XXXX		XXXXXX
MUSIC ROOM	XXX	865	1.0	865	XXXX				XXXX	865	XXXXXX
MUSIC ROOM	XXX				XXXX				XXXX		XXXXXX
MUSIC ROOM	XXX				XXXX				XXXX		XXXXXX
OTHER: _____	XXX				XXXX				XXXX		XXXXXX
OTHER: _____	XXX				XXXX				XXXX		XXXXXX
MULTI-PURPOSE RM	XXX	4,280	1.0	4,280	XXXX				XXXX	4,280	XXXXXX
STAGE/PLATFORM	XXX	810	1.0	810	XXXX				XXXX	810	XXXXXX
LOCKER ROOM, DRYING & SHOWER RM - BOYS	XXX XXX				XXXX XXXX				XXXX XXXX		XXXXXX XXXXXX
LOCKER ROOM, DRYING & SHOWER RM - GIRLS	XXX XXX				XXXX XXXX				XXXX XXXX		XXXXXX XXXXXX
NATATORIUM	XXX	SEE PAGE A19				SEE PAGE A19				XXXXX	XXXXXX
KITCHEN & STORAGE	XXX				XXXX				XXXX		XXXXXX
# OF SERVINGS: <u>3</u>	XXX				XXXX				XXXX		XXXXXX
MEALS PREPARED PER SERVING: <u>110</u>	XXX XXX				XXXX XXXX	2,290	1.0	2,290	XXXX XXXX	2,290	XXXXXX XXXXXX
CAFETERIA	XXX				XXXX				XXXX		XXXXXX
TO SEAT: _____	XXX				XXXX				XXXX		XXXXXX
FACULTY DINING ROOM	XXX				XXXX				XXXX		XXXXXX
FACULTY ROOM	XXX	685	1.0	685	XXXX				XXXX	685	XXXXXX
HEALTH SUITE(NURSE)	XXX	725	1.0	725	XXXX				XXXX	725	XXXXXX
BLDG ADMIN/GUIDANCE	XXX				XXXX				XXXX		XXXXXX
TOTAL STAFF: <u>4</u>	XXX	2,115	1.0	2,115	XXXX				XXXX	2,115	XXXXXX
OTHER: P.E. OFFICE	XXX				XXXX	100	1.0	100	XXXX	100	XXXXXX
OTHER: _____	XXX				XXXX				XXXX		XXXXXX
OTHER: _____	XXX				XXXX				XXXX		XXXXXX
OTHER: _____	XXX				XXXX				XXXX		XXXXXX
OTHER: _____	XXX				XXXX				XXXX		XXXXXX
PAGE A12 SUBTOTAL	XXX	XXXXX	XXXXX	10,680	XXXX	XXXXX	XXXXX	2,390	XXXX	13,070	XXXXXX
PAGE A11 SUBTOTAL	XXX	XXXXX	XXXXX	12,197	250	XXXXX	XXXXX	4,708	100	16,905	350
BUILDING TOTAL	XXX	XXXXX	XXXXX	22,877	250	XXXXX	XXXXX	7,098	100	29,975	350



# ROOM SCHEDULE ADJUSTMENTS

District/CTC:  
Penn Manor School District

Project Name:  
Conestoga Elementary School

Grades:  
K - 6

		PROJECT PLANNED SPACES - SCHEDULED AREA ONLY									
		EXISTING				NEW				TOTAL	
#1	#2	#3	#4	#5	#6	#7	#8	#9	#10	#11	#12
NAME OF SPACE	UNIT FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	TOTAL AREA SQ FT	TOTAL FTE CAP
ELEMENTARY	XXX	XXXXX	XXXXX	XXXXX	XXXX	XXXXX	XXXXX	XXXXX	XXXX	XXXXXX	XXXXXX
PROJECT ELEM CAP	XXX	XXXXX	XXXXX	22,877	250	XXXXX	XXXXX	7,098	100	29,975	350
KINDERGARTEN DEDUCT FOR HALF-TIME PRGM	-25	XXXXX	1.0	XXXXX	-25	XXXXX		XXXXX		XXXXXXX	-25
		XXXXX		XXXXX		XXXXX		XXXXX		XXXXXXX	
ADJUSTED ELEM CAP	XXX	XXXXX	XXXXX	XXXXX	225	XXXXX	XXXXX	XXXXX	100	XXXXXXX	325
ENR/CAP ADJ FACTOR	XXX	XXXXX	XXXXX	XXXXX	0.7899	XXXXX	XXXXX	XXXXX	0.7899	XXXXXXX	0.7899
JUSTIFIED ELEM	XXX	XXXXX	XXXXX	XXXXX	178	XXXXX	XXXXX	XXXXX	79	XXXXXXX	257
REG PRE-SCHOOL 660+*	25										
SP ED PRE-SCHOOL 660+*	25										
SP ED 660+ SQ FT	25	865	1.0	865	25					865	25
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED RESOURCE ROOM > 400 SQ FT	**										(MAX=25)
SP ED RESOURCE ROOM > 400 SQ FT	XXX				XXXX				XXXX		XXXXXX
	XXX				XXXX				XXXX		XXXXXX
SP ED < 401 SQ FT	XXX				XXXX				XXXX		XXXXXX
SP ED < 401 SQ FT	XXX				XXXX				XXXX		XXXXXX
ADJUSTED ELEMENTARY	XXX	XXXXX	XXXXX	23,742	203	XXXXX	XXXXX	7,098	79	30,840	282
MIDDLE/SECONDARY	XXX	XXXXX	XXXXX	XXXXX	XXXX	XXXXX	XXXXX	XXXXX	XXXX	XXXXXX	XXXXXX
PROJECT MS/SEC UTIL	XXX	XXXXX	XXXXX			XXXXX	XXXXX				
ENR/CAP ADJ FACTOR	XXX	XXXXX	XXXXX	XXXXX	0.7899	XXXXX	XXXXX	XXXXX	0.7899	XXXXXX	0.7899
JUSTIFIED MS/SEC	XXX	XXXXX	XXXXX	XXXXX		XXXXX	XXXXX	XXXXX		XXXXXX	
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED RESOURCE ROOM > 400 SQ FT	**										(MAX=25)
SP ED RESOURCE ROOM > 400 SQ FT	XXX				XXXX				XXXX		XXXXXX
	XXX				XXXX				XXXX		XXXXXX
SP ED < 401 SQ FT	XXX				XXXX				XXXX		XXXXXX
SP ED < 401 SQ FT	XXX				XXXX				XXXX		XXXXXX
ADJUSTED MS/SEC	XXX	XXXXX	XXXXX			XXXXX	XXXXX				

\* Regular and Special Education Pre-School rooms must meet the requirements addressed in the Part A instructions. Verification that the requirements will be met must be submitted with Part A.

\*\* Justified Elementary or Middle/Secondary Capacity (Col. 12) divided by 25. The maximum capacity that may be reported in column #12 is 25. See Part A instructions for a more detailed explanation.



PROJECT FULL TIME EQUIVALENTS											
District/CTC: Penn Manor School District				Project Name: Conestoga Elementary School						Grades: K - 6	
		PROJECT PLANNED SPACES - SCHEDULED AREA ONLY									
		EXISTING				NEW				TOTAL	
#1	#2	#3	#4	#5	#6	#7	#8	#9	#10	#11	#12
NAME OF SPACE	UNIT FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	TOTAL AREA SQ FT	TOTAL FTE CAP
ADJUSTED ELEMENTARY	XXX	XXXXXX	XXXX	23,742	203	XXXX	XXXX	7,098	79	30,840	282
ADJUSTED MS/SEC	XXX	XXXXXX	XXXX			XXXXXX	XXXX				
NATATORIUM *		XXXXXX	XXXX			XXXX	XXXX				
NATATORIUM LOCKER					XXXXXX				XXXXXX		XXXXXX
ROOM, DRYING &	XXX	XXXXXX	XXXX		XXXXXX	XXXX	XXXX		XXXXXX		XXXXXX
SHOWER RM - BOYS	XXX	XXXXXX	XXXX		XXXXXX	XXXX	XXXX		XXXXXX		XXXXXX
NATATORIUM LOCKER					XXXXXX				XXXXXX		XXXXXX
ROOM, DRYING &	XXX	XXXXXX	XXXX		XXXXXX	XXXX	XXXX		XXXXXX		XXXXXX
SHOWER RM - GIRLS	XXX	XXXXXX	XXXX		XXXXXX	XXXX	XXXX		XXXXXX		XXXXXX
DIST ADMIN OFFICE	XXX	XXXXXX	XXXX			XXXX	XXXX				
VOCATIONAL	XXX	XXXXXX	XXXX			XXXX	XXXX				
PRJT BUILDING TOTAL	XXX	XXXXXX	XXXX	23,742	XXXXXX	XXXX	XXXX	7,098	XXXXXX	30,840	XXXXXX

\* REFER TO THE PART A INSTRUCTIONS TO DETERMINE IF CAPACITY SHOULD BE ASSIGNED.

COMPARATIVE DESIGN ANALYSIS			
District/CTC:	Project Name:	Pages:	
Penn Manor School District	Conestoga Elementary School	K - 6	
<b>SCHEDULED AREA</b>			
A. Planned Scheduled Area - Total	30,840 (A19, ADJ ELEM)	+	30,840 sq. ft. (A19, ADJ MS/SEC)
B. Recommended Scheduled Area			
1. Adjusted FTE - Total	282 (A19, ADJ ELEM)		(A19, ADJ MS/SEC)
2. Recommended Square Feet per student	58		78
3. Recommended Scheduled Area (B1 times B2)	16,356	+	16,356 sq. ft.
C. Difference between Planned and Recommended Scheduled Areas (A minus B3)			14,484 sq. ft.
D. Difference as a Percent of Recommended Scheduled Area (C divided by B3 times 100)		PROVIDE JUSTIFICATION	88.55 % (CARRY TO 2 DEC PL)
<p>If Line D is greater than minus 10%, refer to instructions for the Comparative Design Analysis Adjustment calculation on A22 form. If Line D is greater than plus 10%, justification for the excess scheduled area must be provided. Check the following if applicable:</p> <p><input checked="" type="checkbox"/> LARGER THAN NORMAL SCHEDULED AREAS REQUIRED TO ACCOMMODATE EDUCATIONAL PROGRAMS AND COMMUNITY NEEDS</p> <p><input checked="" type="checkbox"/> LARGER THAN NORMAL SCHEDULED AREAS DUE TO EXISTING BUILDING CONDITIONS</p> <p><input type="checkbox"/> RELATIVELY LOW ENROLLMENT TO CAPACITY ADJUSTMENT FACTOR (A10, Line F)</p> <p><input type="checkbox"/> OTHER (DESCRIBE):</p>			
<b>ARCHITECTURAL TO SCHEDULED AREA</b>			
E. Planned Architectural Area for Total Building			
1. Existing	42,458 (A10, LINE H)		sq. ft.
2. New/Addition	11,300 (A10, LINE G)		sq. ft.
3. Total			53,758 sq. ft.
F. Planned Scheduled Area for Total Building			30,840 sq. ft. (A19, PRJT BLDG TOT)
G. Planned Architectural Area divided by Planned Scheduled Area (E3 divided by F)		PROVIDE JUSTIFICATION	1.743 (CARRY TO 3 DEC PL)
<p>If the above ratio of architectural area to scheduled area for this building is greater than 1.58, justification for excess architectural area must be provided. Check the following if applicable:</p> <p><input checked="" type="checkbox"/> LARGER THAN NORMAL LOBBIES AND ENTRANCE AREAS</p> <p><input type="checkbox"/> SINGLE-LOADED CORRIDORS</p> <p><input type="checkbox"/> LARGER THAN NORMAL STORAGE AREAS</p> <p><input type="checkbox"/> LARGER THAN NORMAL STAIRWAYS</p> <p><input type="checkbox"/> OTHER (DESCRIBE):</p>			

# 20% RULE FOR ALTERATION COSTS FOR NON-VOCATIONAL PROJECTS

District/CTC: Penn Manor School District		Project Name: Conestoga Elementary School		Grades: K - 6	
A. Estimated Alteration Costs			\$ 7,488,376 (A04, Line F-EXIST)		
B- 1. Movable Fixtures & Equipment and Architect's Fee			\$ 146,000 (A04, Line C-EXIST)		
2. Site Development and Architect's Fee			\$ 125,000 (A04, Line J-EXIST)		
3. Asbestos Abatement and EPA-Certified Designer's Fee			\$ 30,000 (A04, Line K-EXIST)		
4. Roof Replacement and Architect's Fee			\$ 240,000 (A04, Line L-EXIST)		
5. Building Purchase			\$ (A04, Line M)		
6. Adjustment (B-1 plus B-2 and B-3 and B-4 and B-5)			\$ 541,000		
C. Adjusted Estimated Alteration Costs (line A minus line B-6)			\$ 6,947,376		
D- 1. Adjusted FTE			203 (A19, ADJ ELEM-EXIST) (A19, ADJ MS/SEC-EXIST + NAT/DAC-EXIST)		
2. Recommended Square Feet per student			92 123		
3. Recommended Architectural Area (D-1 times D-2)			18,676 + = 18,676 sq. ft.		
E. Median Construction Cost Per Square Foot			\$174		
F. Replacement Costs (D-3 times E)			\$ 3,249,624		
G. 20% Rule (F times .20)			\$ 649,925		
<p>If the Adjusted Estimated Alteration Costs (line C) are less than line G, provide information justifying a variance from this Departmental requirement. The justification must include an explanation as to why this is the best option for the district. Please note that based on the provisions of Basic Education Circular (BEC) 24 P.S. § 7-733, "School Construction Reimbursement Criteria," if the Adjusted Estimated Alteration Costs for this project fall below 20% of the replacement value at the time this project is bid, the alteration work will be non-reimbursable. If the project is not voided and the District still receives reimbursement for any additions, the project building will not be eligible for reimbursement for alterations for the next 20 years unless a request for a variance is approved by the Department.</p>					



FULL TIME EQUIVALENTS CONVERTED TO RATED PUPIL CAPACITY			
<b>RECOMMENDED</b> Penn Manor School District	<b>Project Name:</b> Conestoga Elementary School	<b>Grades:</b> K - 6	
COMPARATIVE DESIGN ANALYSIS ADJUSTMENT - ONLY COMPLETE THIS SECTION IF A20, LINE D IS GREATER THAN -10%			
I. DIFFERENCE AS PERCENT OF RECOMMENDED SCHEDULED AREA (only enter A20, line D if value is greater than -10%)			
II. MINIMUM VARIANCE (A20)		-10.00%	
III. DIFFERENCE			
ELEMENTARY			
A. ADJUSTED ELEMENTARY FTE (A19, ADJ ELEM)	EXISTING 203	NEW 79	TOTAL
B. MIDDLE/SECONDARY SCHOOL ELEMENTARY FTE (Use this section for schools with both elementary and secondary grades on the Middle/Secondary Room Schedule)			
1. Number of Elementary Grades (K-6) on the Middle/Secondary Room Schedule (Pages A13-A15)			
2. Total Number of Grades (K-12) on the Middle/Secondary Room Schedule (Pages A13-A15)			
3. Elementary Grades Divided By Total Number of Grades (E-1 divided by E-2) (ROUND TO 4 DEC PL)			
4. Adjusted MS/SEC FTE (A19, ADJ MS/SEC)			
5. MS Elementary FTE (E-3 times E-4; round to whole number)			
C-1. Total Elementary FTE (A plus B-5)	203	+	79 = 282
2. Elementary FTE Reduction (if III < 0%, III times C-1; else 0)			
C-3. Total Elementary FTE based on Comparative Design Analysis	203	+	79 = 282 (FTE)
4. Rated Pupil Capacity Factor			
1.4000			
5. Elementary Rated Pupil Capacity (C-3 times C-4)			
395 (RPC)			
SECONDARY			
D. ADJUSTED MIDDLE/SECONDARY FTE (A19, ADJ MS/SEC)			
E. LESS: MS Elementary FTE (B-5)			
F-1. TOTAL MIDDLE/SECONDARY FTE (D minus E)			
2. Middle/Secondary FTE Reduction (if III < 0%, III times F-1; else 0)			
3. Total Middle/Secondary FTE based on Comparative Design Analysis			
4. Rated Pupil Capacity Factor			
5. Middle/Secondary Rated Pupil Capacity (F-3 times F-4)			
G-1. NATATORIUM FTE (A19, NAT)			
2. Natatorium Rated Pupil Capacity (G-1 times 1.11)			
H-1. CENTRAL DISTRICT ADMIN OFFICE FTE (A19, DAO)			
2. DAO Rated Pupil Capacity (H-1 times 1.11)			
I. TOTAL SECONDARY (F-5 plus G-2 and H-2)	(FTE)	(FTE)	(RPC)
VOCATIONAL			
J. VOCATIONAL	$\frac{\text{A19, VAC FTE}}{\text{RPC FACTOR}} = \text{RPC}$		



# DISTRICT-WIDE FACILITY STUDY CERTIFICATION

District/CTC: Penn Manor School District	Project Name: Conestoga Elementary School	Grades: K - 6
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The Board of Directors certifies that it has accepted a district-wide facility study pursuant to Basic Education Circular (BEC) 24 P.S. § 7-733, "School Construction Reimbursement Criteria,". At least two copies of the study will be available for public inspection throughout the PlanCon process for this project at District Administration Office, 2950 Charlestown Road, Lancaster, PA 17603

(Building or location where facility study will be available for public review)

The district-wide facility study must have been completed within the preceding two years of the Department's receipt of the Part A submittal for this project building.

The completion date of the district-wide facility study is: 6/9/2015  
(mm/dd/yyyy)

The authors are: Crabtree, Rohrbaugh & Associates Architects, 401 East Winding Hill Road, Mechanicsburg, PA 17055  
(INCLUDE NAME, POSITION, SCHOOL DISTRICT OR FIRM NAME & ADDRESS)

(INCLUDE NAME, POSITION, SCHOOL DISTRICT OR FIRM NAME & ADDRESS)

The following information summarizes the nature and contents of the study.

STUDY PAGE(S)

- |       |  |   |
|-------|--|---|
| 10    |  | 1. An overview of the school district that considers such factors as geography, population, wealth. The overview must include: <ul style="list-style-type: none"> <li>- population and wealth statistics</li> <li>- a map showing the general location of the school district in the state or geographic region</li> <li>- a map of the school district showing the general location of all existing buildings and owned sites in the school district</li> <li>- information on any distinguishing characteristics, such as geographically separate population centers, that will have an impact on facilities</li> </ul> |
| 11    |  | 2. An overview of the school district's educational program. The overview must address for <u>all grades (K-12)</u> : <ul style="list-style-type: none"> <li>- instructional practices or planned curriculums by grade structure (elementary, middle, secondary, etc.)</li> <li>- special facility needs, if applicable, needed to support planned curriculums</li> </ul>   |
| 10-14 |  | 3. An analysis of projected enrollment. The analysis must include: <ul style="list-style-type: none"> <li>- the likely enrollment for each grade structure ten years into the future</li> <li>- a discussion of the reliability of the enrollment projections</li> </ul>  |
| 15-19 |  | 4. An analysis of each building's capacity as it relates to the educational program. The analysis must address: <ul style="list-style-type: none"> <li>- how many students a building can house</li> <li>- the types of educational spaces required by the educational program described above</li> <li>- length of the school day and number of classes per day, if applicable</li> <li>- size of particular rooms and adequacy of those rooms, if applicable</li> <li>- grade alignments</li> </ul>   |
|       |  | 5. An analysis of <u>each</u> building's condition. The analysis must address: <ul style="list-style-type: none"> <li>- the building's physical condition</li> <li>- the projected useful life of each building's major components (electrical, HVAC, plumbing, etc.)</li> <li>- code violations</li> <li>- universal accessibility</li> <li>- Energy Portfolio Surveys (See Attachment C in Part A Instructions.)</li> <li>- the cost to upgrade <u>each</u> building to current standards</li> </ul>  |
| 20-68 |  | 6. An analysis of construction options. The analysis must address: <ul style="list-style-type: none"> <li>- the alternatives available to the district based on the above analysis</li> <li>- cost estimates for each alternative</li> <li>- the pros and cons for each alternative</li> <li>- a summary page depicting options and costs</li> <li>- Energy Portfolio Surveys (See Attachment C in Part A Instructions.)</li> </ul>   |
| 2     |  | 7. Documentation regarding the author's credentials including education, registration or licensure and experience for each author   |

## PART A: PROJECT JUSTIFICATION

## BOARD TRANSMITTAL

Project #:

(PDE Use Only)

DISTRICT/CTC: Penn Manor School District

COUNTY: Lancaster

PRJT BLDG NAME: Penn Manor High School

GRADES: 9 - 12

NON-VOC	VOC	PAGE #	
X		A02-A03	Project Description
X		A04	Project Accounting Based on Estimates
		A05	Page Not Used
		A06	Page Not Used
X		A07	Elementary Building Capacity
X		A08	Middle/Secondary Building Capacity
X		A09	Summary of Owned Buildings and Land
X		A10	Enrollment Projections by Grade Level/Act 34 of 1973: Substantial Addition Determination (For vocational projects - complete lines G-I only)
			Current Elementary/Secondary Public Enrollment For October (ESPE web-based data collection system)
N/A		A11-A12	Elementary Room Schedule for Project Building
X		A13-A15	Middle/Secondary Room Schedule for Project Building
N/A		A16	Central District Administration Office
N/A		A17	Vocational Room Schedule for Project Building
X		A18	Room Schedule Adjustments
X		A19	Project Full Time Equivalents
X		A20	Comparative Design Analysis (For Vocational projects - complete lines E-G only)
X		A21	20% Rule for Alteration Costs for Non-Vocational Projects
X		A22	Full Time Equivalents Converted to Rated Pupil Capacity
X		A23	District-Wide Facility Study Certification
X			Project Site Plan Drawing for Part B
X			Project Building Floor Plan Drawing for Part B
X			Separate Floor Plan Identifying Spaces Listed on Room Schedule with Calculated Area Noted Therein and Perimeter of Each Scheduled Area Clearly Marked in a Contrasting Color
X			Educational Specifications for Part B
			Craft Committee Recommendations
			Bureau of Career and Technical Education PDE-320 form

The architectural firm for this project is: Crabtree, Rohrbaugh and Associates

The architect to be contacted if there are any questions about Part A is:

Larry Levato, Project Manager

(717) 458-0272

(717) 458-0047

Architect's Name and Position

Phone Number

Fax Number

The architect's e-mail address is: llevato@cra-architects.com

The architectural firm's address is: 401 E Winding Hill Rd # 301, Mechanicsburg, PA 17055

The district/CTC administrator to be contacted about Part A is:

Chris Johnston, Business Manager

(717) 872-9500

(717) 872-9505

District/CTC Administrator's Name and Position

Phone Number

Fax Number

The district/CTC's representative(s) at the Part B, Schematic Review, conference(s) will be: Dr. Mike Lechlitter, Superintendent

Chris Johnston, Business Manager

Name and Position

Name and Position

The SD/CTC administrator's e-mail address is: chrisj@pennmanor.net

This certifies that the attached materials were approved for submission to the Pennsylvania Department of Education by board action. This also certifies that this proposed project is in conformance with the district/CTC's Strategic Plan and its amended Comprehensive Special Education Plan.

BOARD ACTION DATE:

VOTING: AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSTENTIONS \_\_\_\_\_ ABSENT \_\_\_\_\_

Signature, Board Secretary

Board Secretary's Name, Printed or Typed

District/CTC Address

Date



PROJECT DESCRIPTION (Page 1 of 2)			
District/CTC: Penn Manor School District	Project Name: Penn Manor High School	Grades: 9 - 12	
1. Indicate the type of project:			
New School Building _____	Additions to Existing Building <u>X</u>	Alterations to Existing Building <u>X</u>	Building Purchase _____
2. Indicate the current condition of the project building:			
Poor _____	Fair <u>X</u>	Good <u>X</u>	Excellent _____
3. Indicate the current Portfolio Manager Score (1 - 100), predicted Target Finder Score (1 - 100) and EUI (Energy Utilization Index) in thousands of British Thermal Units per Square Foot (kbtu/sf) for the project building:			
Portfolio Manager Score <u>99</u>	Target Finder _____	Site EUI <u>26</u>	Source EUI <u>73</u>
4. Indicate the L & I construction type for the project building:			
Fire-Resistive _____	Non-Combustible <u>X</u>	Protected Heavy Timber _____	Wood Frame or Ordinary _____
5. Indicate the number of stories for the project building:			
1 story _____	2 stories _____	3 stories <u>X</u>	4 or more _____
6. If a project involves the renovation of a structure of more than one story which has wood framing (interior or exterior framing that is wholly or partially of wood), provide a description of the construction plans and methods designed to meet health and safety standards related to the use of wood in this building (BEC 24 P.S. § 7-733).			
7. Briefly describe the work, in general, to be completed by this construction project:			
Demolition of a majority of the existing building. Central complex, which includes the Cafeteria, Kitchen, Library and Gymnasium to remain. Construction of new academic wings, as well as a new Auditorium and performing arts spaces, and administrative offices. Site work to include excavating and earthwork for new additions, site reconfiguration and a new parking deck.			
8. Indicate the reasons justifying the planned project (check the following if applicable):			
Enrollment Growth _____	Educational Programming <u>X</u>	Health and Safety Issues _____	Building and/or Site Accessibility <u>X</u>
Structural and/or Roof _____	HVAC, Electrical and/or Plumbing <u>X</u>	Other: _____	
9. Briefly describe any educational, operational and administrative changes that will be implemented as a result of this construction project.			
The current building is outdated educationally and departments are spread out and not ideally located. The new building will organize the humanities and the STE(A)M programs, clustered around student collaboration and resource areas, as well as faculty collaboration and support areas. Circulation will be more straightforward, improving safety and security within the building.			
10. Is total demolition of an entire existing structure part of this project? Yes _____ No <u>X</u>			
11. Is there any building/structure/site condition/site feature that is more than 50 years old on this site? If yes, please describe. Yes <u>X</u> No _____			
CONTACT PHMC			
The building was originally constructed in 1959.			
12. Will this project involve the demolition of historically significant structures, including but not limited to school buildings or private residences? If Yes, please describe. Yes _____ No <u>X</u>			
13. Indicate the site acreage:			
Current <u>32</u>	To be Acquired _____	(If acreage is to be acquired, report costs on Page A04, Line N.)	
Total Planned <u>32</u>	_____		
14. Are there any other district buildings located at this site? If yes, list the other buildings: Yes _____ No <u>X</u>			
15. Is the acreage to be acquired currently in agricultural use? Yes <u>N/A</u> No _____			

## PROJECT DESCRIPTION (Page 2 of 2)

District/CTC: Penn Manor School District	Project Name: Penn Manor High School	Grades: 9 - 12
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16. Describe the existing site topography and any planned changes.

The school is located on a sloped site in the borough of Millersville. The site is well drained and landscaped and offers minimal on-site recreation space, although there is a track and turf field and an additional recreation field. The remainder of the athletic and recreational fields are located at the nearby "Comet Field" athletic complex. Planned additions will accommodate the existing topography, although parking, access drives and site circulation are being reorganized as part of the planned project.

17. Describe existing access to public roads and any planned changes.

The main building will continue to be accessed from Cottage Street, with internal site reconfiguration planned to create more efficient flow of student, bus, staff, visitor and pedestrian traffic.

18. Describe existing community use of the site and any planned changes.

The community uses the existing track for recreational purposes, when available. No planned changes to this use.

19. Describe existing conditions on or near the site that could affect health and safety.

The site is located in a residential area of the borough of Millersville, directly adjacent to Millersville State University. There are no deleterious conditions that would affect health and/or safety.

20. Is there an adopted municipal comprehensive land use plan, as per the Pennsylvania Municipalities Planning Code? Yes   X   No       

21. Is there an adopted county comprehensive land use plan? Yes   X   No       

22. Is there an adopted multi-municipal or multi-county comprehensive land use plan? Yes   X   No       

23. Is there an adopted county or municipal zoning ordinance or a joint municipal zoning ordinance? Yes   X   No       

24. Is the proposed project consistent with these comprehensive plans and/or zoning ordinances? Yes   X   No



PROJECT ACCOUNTING BASED ON ESTIMATES			
District/CTC: Penn Manor School District	Project Name: Penn Manor High School	Grades: 9 - 12	
PROJECT COSTS	NEW	EXISTING	TOTAL
A. STRUCTURE COSTS (INCLUDING BUILDING PURCHASE AMOUNT, SITE DEVELOPMENT, ROUGH GRADING TO RECEIVE BUILDING, ROOF REPLACEMENT AND REPAIR, ASBESTOS ABATEMENT, OWNER'S CONTROLLED INSURANCE PROGRAM AND BUILDER'S RISK INSURANCE)	63,751,613	12,535,626	76,287,239
B. ARCHITECT/ENGINEER'S FEE ON STRUCTURE AND EPA-CERTIFIED PROJECT DESIGNER'S FEE ON ASBESTOS ABATEMENT	4,155,841	817,174	4,973,015
C. MOVABLE FIXTURES AND EQUIPMENT AND ARCHITECT'S FEE	1,381,838	200,000	1,581,838
D. STRUCTURE COSTS, ARCHITECT'S FEE, MOVABLE FIXTURES & EQUIPMENT - TOTAL (A plus B plus C)	69,289,292	13,552,800	82,842,092
E. SANITARY SEWAGE DISPOSAL AND SITE ACQUISITION COSTS			
F. STRUCTURE COSTS, ARCHITECT'S FEE, MOVABLE FIXTURES & EQUIPMENT, AND SITE COSTS - TOTAL (D plus E)	69,289,292	13,552,800	82,842,092
G. ADDITIONAL CONSTRUCTION-RELATED COSTS (INCLUDING PROJECT SUPERVISION, ARCHITECTURAL PRINTING, TOTAL DEMOLITION OF ENTIRE EXISTING STRUCTURES AND RELATED ASBESTOS REMOVAL, CONTINGENCY) Is total demolition of the entire existing building part of this project? If yes, report these costs (including asbestos removal, architect's fees, OCIP and other related costs)			3,013,316
H. FINANCING COSTS (INCLUDING UNDERWRITER'S FEE, LEGAL FEES, FINANCIAL ADVISOR, CAPITALIZED INTEREST AND PRINTING)			1,779,568
I. TOTAL PROJECT COSTS (F plus G plus H)			87,634,976

DETAILED STRUCTURE COSTS (Breakout costs for Line A. "Existing".)	EXISTING
J. SITE DEVELOPMENT Are changes to existing playgrounds, athletic fields, driveways, sidewalks or other existing site improvements part of this project? If yes, report these costs including architect fees.	1,750,000
K. ASBESTOS ABATEMENT Is asbestos abatement part of this project? If yes, report these costs including EPA-certified project designer fees).	225,000
L. ROOF REPLACEMENT Is roof replacement part of this project? If yes, report these costs including architect fees.	875,000
M. BUILDING PURCHASE AMOUNT	

SITE ACQUISITION COSTS	TOTAL
N. SITE ACQUISITION (INCLUDING CONTRACT SALES PRICE OR JUST COMPENSATION, APPRAISAL FEES AND ALLOWABLE SETTLEMENT COSTS)	

BID DATE	
O. PROPOSED BID OPENING DATE (MM/YY):	3/19



ELEMENTARY BUILDING CAPACITY										
District/CTC: Penn Manor School District				Project Name: Conestoga Elementary School				Grades: K - 6		
		SCHOOL: Hambright ES								
		PRESENT		PLANNED						
#1	#2	#3	#4	#5	#6					
	UNIT FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP					
NAME OF SPACE										
HALF-TIME KINDRGRTN		50	2	100	2	100				
FULL-TIME KINDRGRTN		25								
REG CLSRM 660+ SQ FT		25	24	600	24	600				
OTHER: _____										
BUILDING TOTAL		XX	XXXXXX	700	XXXXXX	700				
		SCHOOL: Eshleman ES								
		PRESENT		PLANNED						
#3	#4	#5	#6							
	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP						
1		50	1	50						
12		300	12	300						
XXXXXX		350	XXXXXX	350						
		SCHOOL: Letort ES								
		PRESENT		PLANNED						
#1	#2	#3	#4	#5	#6					
	UNIT FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP					
NAME OF SPACE										
HALF-TIME KINDRGRTN		50	1	50	1	50				
FULL-TIME KINDRGRTN		25								
REG CLSRM 660+ SQ FT		25	12	300	12	300				
OTHER: _____										
BUILDING TOTAL		XX	XXXXXX	350	XXXXXX	350				
		SCHOOL: Central Manor ES								
		PRESENT		PLANNED						
#3	#4	#5	#6							
	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP						
3		150	3	150						
27		675	27	675						
XXXXXX		825	XXXXXX	825						
		SCHOOL: Conestoga ES								
		PRESENT		PLANNED						
#1	#2	#3	#4	#5	#6					
	UNIT FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP					
NAME OF SPACE										
HALF-TIME KINDRGRTN		50	1	50	1	50				
FULL-TIME KINDRGRTN		25								
REG CLSRM 660+ SQ FT		25	12	300	12	300				
OTHER: _____										
BUILDING TOTAL		XX	XXXXXX	350	XXXXXX	350				
		SCHOOL: Martic ES								
		PRESENT		PLANNED						
#3	#4	#5	#6							
	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP						
2		100	2	100						
14		350	14	350						
XXXXXX		450	XXXXXX	450						
		SCHOOL: Pequea ES								
		PRESENT		PLANNED						
#1	#2	#3	#4	#5	#6					
	UNIT FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP					
NAME OF SPACE										
HALF-TIME KINDRGRTN		50	1	50	1	50				
FULL-TIME KINDRGRTN		25								
REG CLSRM 660+ SQ FT		25	15	375	15	375				
OTHER: _____										
BUILDING TOTAL		XX	XXXXXX	425	XXXXXX	425				

Only kindergarten and regular classrooms 660 square feet or greater should be reported. Although special education rooms and pre-school rooms may be eligible for capacity, these spaces should not be included in the room counts reported above. The following spaces do not receive reimbursable capacity and therefore should not be included in the capacities for an elementary school building: science labs, computer rooms, art rooms, music rooms, small and large group instruction rooms, and multi-purpose rooms.



MIDDLE/SECONDARY BUILDING CAPACITY									
District/CTC: Penn Manor School District				Project Name: Penn Manor High School				Subject: 9 - 12	
		SCHOOL: Manor MS				SCHOOL: Marticville MS			
		PRESENT		PLANNED		PRESENT		PLANNED	
#1	#2	#3	#4	#5	#6	#1	#2	#3	#4
NAME OF SPACE	UNIT FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP
REG CLSRM 660+ SQ FT	25	15	375	15	375	14	350	14	350
SCIENCE CLSRM 660+ SQ FT	25	4	100	4	100				
SCIENCE LAB 660+ SQ FT	20					3	60	3	60
PLANETARIUM W/CLSRM 660+ SQ FT	20								
ALTERNATIVE ED ROOM 660+ SQ FT	20								
BUSINESS CLSRM 660+ SQ FT	25								
BUSINESS LAB 660+ SQ FT	20								
COMPUTER LAB 660+ SQ FT	20	2	40	2	40	2	40	2	40
TV INSTRUCTIONAL STUDIO 660+ SQ FT	20								
ART CLASSROOM 660+ SQ FT	20	2	40	2	40	1	20	1	20
MUSIC CLASSROOM 660+ SQ FT	25	1	25	1	25				
BAND ROOM 660+ SQ FT	25	1	25	1	25				
ORCHESTRA ROOM 660+ SQ FT	25								
CHORAL ROOM 660+ SQ FT	25					1	25	1	25
FAMILY/CONSMR SCIENCE 660+ SQ FT	20					1	20	1	20
IA/SHOP 1800+ SQ FT	20	2	40	2	40	1	20	1	20
TECH ED 1800+ SQ FT	20	2	40	2	40				
VO AG SHOP W/CLSRM 660+ SQ FT	20								
DRIVER'S ED 660+ SQ FT	20								
GYM 6500-7500 SQ FT	66	1.0	66	1.0	66	1.0	66	1.0	66
AUX GYM 2500 SQ FT	33								
OTHER:									
OTHER:									
BUILDING TOTAL	XXX	XXXXXX	751	XXXXXX	751	XXXXX	601	XXXXX	601
MS/SEC UTILIZATION (BLDG TOTAL X .9)	XXX	XXXXXX	676	XXXXXX	676	XXXXX	541	XXXXX	541
		SCHOOL: Penn Manor HS				SCHOOL:			
		PRESENT		PLANNED		PRESENT		PLANNED	
#1	#2	#3	#4	#5	#6	#1	#2	#3	#4
NAME OF SPACE	UNIT FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP
REG CLSRM 660+ SQ FT	25	46	1,150	54	1,350				
HEALTH CLSRM 660+ SQ FT	25	3	75	3	75				
SCIENCE LAB 660+ SQ FT	20	13	260	15	300				
PLANETARIUM W/CLSRM 660+ SQ FT	20								
ALTERNATIVE ED ROOM 660+ SQ FT	20								
BUSINESS CLSRM 660+ SQ FT	25	1	25	1	25				
BUSINESS LAB 660+ SQ FT	20			1	20				
COMPUTER LAB 660+ SQ FT	20	1	20	1	20				
TV INSTRUCTIONAL STUDIO 660+ SQ FT	20								
ART CLASSROOM 660+ SQ FT	20	6	120	6	120				
MUSIC CLASSROOM 660+ SQ FT	25								
BAND ROOM 660+ SQ FT	25	1	25	1	25				
ORCHESTRA ROOM 660+ SQ FT	25	1	25	1	25				
CHORAL ROOM 660+ SQ FT	25	1	25	1	25				
FAMILY/CONSMR SCIENCE 660+ SQ FT	20	3	60	3	60				
IA/SHOP 1800+ SQ FT	20	4	80	4	80				
TECH ED 1800+ SQ FT	20								
VO AG SHOP W/CLSRM 660+ SQ FT	20	1	20	1	20				
DRIVER'S ED 660+ SQ FT	20								
GYM 6500-7500 SQ FT	66	2.0	132	2.0	132				
AUX GYM 2500 SQ FT	33	1	33						
OTHER: Student resource Areas	25			2	50				
OTHER: VO-Ag Classrooms	25	2	50	2	50				
BUILDING TOTAL	XXX	XXXXXX	2,100	XXXXXX	2,377	XXXXX		XXXXX	
MS/SEC UTILIZATION (BLDG TOTAL X .9)	XXX	XXXXXX	1,890	XXXXXX	2,139	XXXXX		XXXXX	



SUMMARY OF OWNED BUILDINGS AND LAND										
District/CTC: Penn Manor School District				Project Name: Penn Manor High School				Grades: 9 - 12		
#1  NAME OF BUILDING OR SITE (INCLUDING DAO AND VACANT LAND) OWNED BY SCHOOL DISTRICT/CTC	PRESENT				PLANNED					
	#2 CONSTRUCTION AND/OR RENOVATION DATES (BID OPENING DATES)	#3 SITE SIZE (ACRES)	#4 GRADE LEVELS	#5 BUILDING FTE	#6 CONVERSION / DISPOSITION AND PLANNED COMPLETION DATE BASED ON OPTION CHOSEN	#7 SITE SIZE (ACRES)	#8 GRADE LEVELS	#9 PLANNED BUILDING FTE	#10 PDE PROJECTED GRADE LEVEL ENROLLMENT 10 YEARS INTO THE FUTURE	#11 FTE MINUS ENROLLMENT (#9 - #10)
Fred S Eshleman Elementary	1958,66,86,02	12	K-6	350	No change	12	K-6	350	XXXXXXXXXX	XXXXXXXXXX
Central Manor Elementary	1936,61,87,10	10	K-6	825	No change	10	K-6	825	XXXXXXXXXX	XXXXXXXXXX
Conestoga Elementary	1952,57,66,92	11	K-6	350	Adds/Alls, 2017	11	K-6	350	XXXXXXXXXX	XXXXXXXXXX
Ann Letort Elementary	1960, 61, 01	13.9	K-6	350	No change	13.9	K-6	350	XXXXXXXXXX	XXXXXXXXXX
Martic Elementary	1952, 66, 86 88, 2009	10	K-6	450	No change	10	K-6	450	XXXXXXXXXX	XXXXXXXXXX
Hambricht Elementary	1936, 51, 58 63, 90	9	N/A	N/A	Closed 6 / 14; Sell 8 / 15				XXXXXXXXXX	XXXXXXXXXX
New Hambricht Elementary	2013	94	K-6	700	No change	94	K-6	700	XXXXXXXXXX	XXXXXXXXXX
Pequea Elementary	1953, 55, 58 89, 2015	10	K-6	425	No change	10	K-6	425	XXXXXXXXXX	XXXXXXXXXX
Subtotal	XXXXXXXXXX	XXX	XXXX	3,450	XXXXXXXXXXXXXXXXXXXXXXXXXX	XXX	XXXX	3,450	2,891	559
Manor Middle School/District Administrative	1992	120	7-8	676	No change / No change	120	7-8	676	XXXXXXXXXX	XXXXXXXXXX
Marticville Middle School	1970,88,08	30	7-8	541	No change	30	7-8	541	XXXXXXXXXX	XXXXXXXXXX
Subtotal	XXXXXXXXXX	XXX	XXXX	1,217	XXXXXXXXXXXXXXXXXXXXXXXXXX	XXX	XXXX	1,217	951	266
Penn Manor High School	1958,62,95	32	9-12	1,908	No change	32	9-12	2,139	XXXXXXXXXX	XXXXXXXXXX
Subtotal	XXXXXXXXXX	XXX	XXXX	1,908	XXXXXXXXXXXXXXXXXXXXXXXXXX	XXX	XXXX	2,139	1,798	341
Comet Fieldhouse	1990 (2006)	47			No change				XXXXXXXXXX	XXXXXXXXXX
District Maintenance Building (**located on Manor MS Site)	2006	**			No change				XXXXXXXXXX	XXXXXXXXXX
Subtotal	XXXXXXXXXX	XXX	XXXX		XXXXXXXXXXXXXXXXXXXXXXXXXX	XXX	XXXX		DESCRIPTION OF BOARD ACTIONS REQUIRED BELOW	
TOTAL	XXXXXXXXXX	XXX	XXXX	6,575	XXXXXXXXXXXXXXXXXXXXXXXXXX	XXX	XXXX	6,806	5,640	1,166

**ACTIONS TO BE TAKEN IN THE FUTURE IF PROJECTIONS COME TRUE  
AND THE SCHOOL DISTRICT EXPERIENCES EXCESS OR INSUFFICIENT CAPACITY  
(FTE MINUS PROJECTED ENROLLMENT (Col. 11) > + or - 300)**

**CHECK IF APPLICABLE:**

☒ EXPAND PROGRAMS OR COURSE OFFERINGS

☒ PROVIDE SPACE FOR USE BY COMMUNITY GROUPS OR SERVICE AGENCIES

☐ OFFER FULL-TIME KINDERGARTEN OR PRE-SCHOOL

☒ REDUCE CLASS SIZE

☒ CLOSE SCHOOL(S)

☐ OTHER (DESCRIBE): \_\_\_\_\_

# ENROLLMENT PROJECTIONS BY GRADE LEVEL

District/CTC:

Penn Manor School District

Project Name:

Penn Manor High School

Grades:

9 - 12

## ENROLLMENT PROJECTIONS FOR PROJECT BUILDING GRADES

A. Current Elementary/Secondary Public Enrollment For October (See instructions for further direction.)	2012	
1. Current District Enrollment For Grades K-12		5,131
2. Current Enrollment For Project Building Grades (See instructions for further direction)	9 - 12	1,637
3. Current Enrollment For Project Building Grades + 10% <u>or</u> 15% (A2 times 1.10 For Districts With Total Enrollment > 1500 <u>or</u> A2 times 1.15 For Districts With Total Enrollment =< 1500)		1,801
B. PDE Enrollment Projections, Dated <u>July 2012</u> Highest Projected Enrollment for Project Grades (See instructions for further direction)		1,798
C. District Projected Enrollment* Source Document(s), Date Prepared and Page Number(s):   		
D. Highest Projected Enrollment (highest of A3, B or C)		1,801
E. Planned Capacity for Project Grades (A09, Project Grades Subtotal from Col. #9)		2,139
F. Enrollment to Capacity Adjustment Factor (D divided by E)		0.8420

(ROUND TO 4 DEC PL;  
MAXIMUM = 1.0000)

\*If this project's Highest Projected Enrollment (line D) is based on district-generated enrollment projections (line C), provide the projections and supporting documentation.

## ACT 34 OF 1973: SUBSTANTIAL ADDITION DETERMINATION

Act 34 of 1973 applies to all new school buildings, district administration offices, and substantial building additions. A building addition is considered substantial when its planned architectural area divided by the existing structure's architectural area is greater than 20%. If your project includes an addition, use the following calculations to determine the applicability of Act 34.

G. Architectural Area - Addition 299,112 sq. ft.

H. Architectural Area - Existing Structure 72,375 sq. ft.

(G divided by H times 100) 413.28 % HEARING  
(ROUND TO 2 DEC PL) REQUIRED

Act 34 of 1973 requires a public hearing and the distribution of specific project information for school construction projects involving the construction of a new building or a substantial addition to an existing structure. If Act 34 hearing requirements apply to this project, draft copies of the Act 34 hearing advertisement and the project description must be submitted to the Department of Education for review and approval prior to advertising for the hearing as well as prior to their publication and public distribution to ensure that all Act 34 requirements will be met for this project.



**MIDDLE/SECONDARY ROOM SCHEDULE FOR PROJECT BUILDING (1 OF 3)**

District/CTC: Penn Manor School District				Project Name: Penn Manor High School						Grades: 9 - 12	
PROJECT PLANNED SPACES - SCHEDULED AREA ONLY											
		EXISTING				NEW				TOTAL	
#1	#2	#3	#4	#5	#6	#7	#8	#9	#10	#11	#12
NAME OF SPACE	UNIT FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	TOTAL AREA SQ FT	TOTAL FTE CAP
LIBRARY	XXX	8,149	1.0	8,149	XXXX				XXXX	8,149	XXXXX
LIBRARY CLASSROOM	XXX	785	1.0	785						785	
ENGLISH CLSRM 660+ SQ FT	25					800	16.0	12,800	400	12,800	400
SOCIAL STUDIES CLSRM 660+ SQ FT	25					800	13.0	10,400	325	10,400	325
FOREIGN LANG CLSRM 660+ SQ FT	25					800	11.0	8,800	275	8,800	275
MATH CLSRM 660+ SQ FT	25					800	14.0	11,200	350	11,200	350
REG CLSRM 660+ SQ FT	25										
REG CLSRM 660+ SQ FT	25										
REG CLSRM 660+ SQ FT	25										
REG CLSRM 660+ SQ FT	25										
REG CLSRM 660+ SQ FT	25										
REG CLSRM 660+ SQ FT	25										
REG CLSRM 660+ SQ FT	25										
REG CLSRM 660+ SQ FT	25										
REG CLSRM 660+ SQ FT	25										
REG CLSRM 660+ SQ FT	25										
SPECIAL ED ROOMS	XXX	SEE PAGE A18				SEE PAGE A18				XXXXXX	XXXXXX
SMALL GROUP <850 SQ FT	XXX				XXXX	350	4.0	1,400	XXXX	1,400	XXXXX
SMALL GROUP <850 SQ FT	XXX				XXXX	445	1.0	445	XXXX	445	XXXXX
LARGE GROUP INS 850+ SQ FT	XXX				XXXX	1,750	1.0	1,750	XXXX	1,750	XXXXX
AUDITORIUM	XXX				XXXX				XXXX		XXXXX
TO SEAT 1000	XXX				XXXX	9,000	1.0	9,000	XXXX	9,000	XXXXX
STAGE	XXX				XXXX	1,728	1.0	1,728	XXXX	1,728	XXXXX
SCIENCE CLSRM 660+ SQ FT	25										
SCIENCE CLSRM 660+ SQ FT	25										
SCIENCE LAB: Chem/Bio	20					1,400	6.0	8,400	120	8,400	120
SCIENCE LAB: Earth Science	20					1,400	3.0	4,200	60	4,200	60
SCIENCE LAB: Forensics	20					1,400	1.0	1,400	20	1,400	20
SCIENCE LAB: Physics	20					1,400	3.0	4,200	60	4,200	60
SCIENCE LAB: Ecology	20					1,400	2.0	2,800	40	2,800	40
SCIENCE STUDENT PROJ RM	XXX				XXXX	300	6.0	1,800	XXXX	1,800	XXXXX
OBSERVATORY	XXX				XXXX				XXXX		XXXXX
ALTERNATIVE ED ROOM 660+ SQ FT	20										
OTHER:											
OTHER: Student Resource Areas	25					3,000	2.0	6,000	50	6,000	50
OTHER: Staff Development Room						1,000	1.0	1,000		1,000	
OTHER: Faculty Planning & Collab. Area						1,500	2.0	3,000		3,000	
OTHER:											
OTHER:											
OTHER:											
PAGE A13 SUBTOTAL	XXX	XXXXX	XXXXX	8,934		XXXXX	XXXXX	90,323	1,700	99,257	1,700



## MIDDLE/SECONDARY ROOM SCHEDULE FOR PROJECT BUILDING (2 OF 3)

District/OTC:

Project Name:

Grades:

Penn Manor School District

Penn Manor High School

9 - 12

## PROJECT PLANNED SPACES - SCHEDULED AREA ONLY

#1	#2	EXISTING				NEW				TOTAL	
		#3	#4	#5	#6	#7	#8	#9	#10	#11	#12
NAME OF SPACE	UNIT FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	TOTAL AREA SQ FT	TOTAL FTE CAP
BUSINESS CLSRM 660+ SQ FT	25										
BUSINESS CLSRM 660+ SQ FT	25					2,350	1.0	2,350	25	2,350	25
BUSINESS LAB 660+ SQ FT	20					1,000	1.0	1,000	20	1,000	20
BUSINESS LAB 660+ SQ FT	20										
BUSINESS LAB 660+ SQ FT	20										
COMPUTER LAB 660+ SQ FT	20					1,067	1.0	1,067	20	1,067	20
COMPUTER LAB 660+ SQ FT	20										
COMPUTER LAB 660+ SQ FT	20										
TV INSTRUCTIONAL STUDIO 660+ SQ FT	20										
OTHER: Resource Learning Area						800	1.0	800		800	
OTHER: Faculty Planning						400	1.0	400		400	
ART CLASSROOM 660+ SQ FT	20					1,400	5.0	7,000	100	7,000	100
ART CLASSROOM 660+ SQ FT	20					1,627	1.0	1,627	20	1,627	20
ART CLASSROOM 660+ SQ FT	25										
MUSIC CLASSROOM 660+ SQ FT	25										
BAND ROOM 660+ SQ FT	25					3,500	1.0	3,500	25	3,500	25
ORCHESTRA ROOM 660+ SQ FT	25					1,008	1.0	1,008	25	1,008	25
CHORAL ROOM 660+ SQ FT	25					1,398	1.0	1,398	25	1,398	25
OTHER: Faculty Planning						518	1.0	518		518	
OTHER: Faculty Workroom						420	1.0	420		420	
FAMILY/CONSMR SCIENCE 660+ SQ FT	20					1,065	1.0	1,065	20	1,065	20
FAMILY/CONSMR SCIENCE 660+ SQ FT	20					1,045	1.0	1,045	20	1,045	20
FAMILY/CONSMR SCIENCE 660+ SQ FT	20					1,199	1.0	1,199	20	1,199	20
IA/SHOP 1800+ SQ FT	20										
IA/SHOP 1800+ SQ FT	20										
TECH ED 1800+ SQ FT (CAD DSGN)	20					2,236	1.0	2,236	20	2,236	20
TECH ED 1800+ SQ FT (ELECTRONICS)	20					1,932	1.0	1,932	20	1,932	20
TECH ED 1800+ SQ FT (WOOD TECH)	20					3,012	1.0	3,012	20	3,012	20
TECH ED 1800+ SQ FT (PROTOTYPING)	20					2,754	1.0	2,754	20	2,754	20
IA/SHOP <1800 SQ FT (AG PROTOTYPE)	XXX				XXXX	1,200	1.0	1,200	XXXX	1,200	XXXXXX
TECH ED <1800 SQ FT	XXX				XXXX				XXXX		XXXXXX
VO AG SHOP W/CLSRM 660+ SQ FT	20					3,500	1.0	3,500	20	3,500	20
DRIVER'S ED 660+ SQ FT	20										
OTHER: Vo-Ag Classrooms	25					800	2.0	1,600	50	1,600	50
OTHER: Greenhouse						2,400	1.0	2,400		2,400	
OTHER:											
OTHER:											
OTHER:											
OTHER:											
OTHER:											
OTHER:											
PAGE A14 SUBTOTAL	XXX	XXXXXX	XXXXXX			XXXXXX	XXXXXX	43,031	470	43,031	470

REVISED JULY 1, 2010

FORM EXPIRES 6-30-12

PLANCON-A14



**MIDDLE/SECONDARY ROOM SCHEDULE FOR PROJECT BUILDING (3 OF 3)**

District/CTC: Penn Manor School District				Project Name: Penn Manor High School						Grades: 9 - 12	
		PROJECT PLANNED SPACES - SCHEDULED AREA ONLY									
		EXISTING				NEW				TOTAL	
#1	#2	#3	#4	#5	#6	#7	#8	#9	#10	#11	#12
NAME OF SPACE	UNIT FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	TOTAL AREA SQ FT	TOTAL FTE CAP
GYM 6500+ SQ FT	66	15,624	1.0	15,624	66					15,624	66
GYM 6500+ SQ FT	66					7,500	1.0	7,500	66	7,500	66
2500 SQ FT AUX GYM	33										
1000 SQ FT ADAPT GYM	XXX				XXXX				XXXX		XXXXXX
WRESTLING ROOM	XXX				XXXX	2,000	1.0	2,000	XXXX	2,000	XXXXXX
WEIGHT ROOM	XXX				XXXX	4,000	1.0	4,000	XXXX	4,000	XXXXXX
LOCKER ROOM, DRYING & SHOWER RM - BOYS	XXX				XXXX	2,500	2.0	5,000	XXXX	5,000	XXXXXX
LOCKER ROOM, DRYING & SHOWER RM - GIRLS	XXX	2,500	2.0	5,000	XXXX				XXXX	5,000	XXXXXX
TEAM ROOM (BOYS)	XXX	1,750	2.0	3,500	XXXX				XXXX	3,500	XXXXXX
TEAM ROOM (GIRLS)	XXX				XXXX	1,750	2.0	3,500	XXXX	3,500	XXXXXX
INSTRUCTOR'S OFFICE	XXX	150	2.0	300	XXXX				XXXX	300	XXXXXX
INSTRUCTOR'S OFFICE	XXX				XXXX				XXXX		XXXXXX
OTHER: Training room						900	1.0	900		900	
OTHER: Coaches room		600	2.0	1,200		600	2.0	1,200		2,400	
OTHER: Officials room		450	1.0	450		450	1.0	450		900	
OTHER: Health Classrooms	25	1,200	1.0	1,200	25	800	2.0	1,600	50	2,800	75
NATATORIUM	XXX	SEE PAGE A19				SEE PAGE A19				XXXXX	XXXXXX
KITCHEN & STORAGE # OF SERVINGS: 4 MEALS PREPARED PER SERVING: 500	XXX XXX XXX XXX	8,694	1.0	8,694	XXXX XXXX XXXX XXXX				XXXX XXXX XXXX XXXX	8,694	XXXXXX XXXXXX XXXXXX XXXXXX
CAFETERIA TO SEAT: 500	XXX XXX	10,000	1.0	10,000	XXXX XXXX				XXXX XXXX	10,000	XXXXXX XXXXXX
FACULTY DINING ROOM	XXX	800	1.0	800	XXXX				XXXX	800	XXXXXX
FACULTY ROOM	XXX	445	1.0	445	XXXX				XXXX	445	XXXXXX
INSTR PLANNING CTR (SPED)	XXX				XXXX	580	1.0	580	XXXX	580	XXXXXX
INSTR PLANNING CTR	XXX				XXXX				XXXX		XXXXXX
CONFERENCE ROOM	XXX				XXXX				XXXX		XXXXXX
STUDENT ACTIVITY RM	XXX				XXXX				XXXX		XXXXXX
HEALTH SUITE(NURSE)	XXX				XXXX	1,455	1.0	1,455	XXXX	1,455	XXXXXX
BLDG ADMIN/GUIDANCE TOTAL STAFF:	XXX XXX				XXXX XXXX	7,388	1.0	7,388	XXXX XXXX	7,388	XXXXXX XXXXXX
OTHER: Athletic Director		465	1.0	465						465	
OTHER:											
OTHER:											
OTHER:											
OTHER:											
OTHER:											
PAGE A15 SUBTOTAL	XXX	XXXXX	XXXXX	47,678	91	XXXXX	XXXXX	35,573	116	83,251	207
PAGE A13 SUBTOTAL	XXX	XXXXX	XXXXX	8,934		XXXXX	XXXXX	90,323	1,700	99,257	1,700
PAGE A14 SUBTOTAL	XXX	XXXXX	XXXXX			XXXXX	XXXXX	43,031	470	43,031	470
BUILDING TOTAL	XXX	XXXXX	XXXXX	56,612	91	XXXXX	XXXXX	168,927	2,286	225,539	2,377
MS/SEC UTILIZATION (BLDG TOTAL TIMES .9)	XXX	XXXXX	XXXXX	XXXXX	82	XXXXX	XXXXX	XXXXX	2,057	XXXXXX	2,139



# ROOM SCHEDULE ADJUSTMENTS

District/CTC: Penn Manor School District Project Name: Penn Manor High School Grades: 9 - 12

		PROJECT PLANNED SPACES - SCHEDULED AREA ONLY									
		EXISTING				NEW				TOTAL	
#1	#2	#3	#4	#5	#6	#7	#8	#9	#10	#11	#12
NAME OF SPACE	UNIT FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	TOTAL AREA SQ FT	TOTAL FTE CAP
ELEMENTARY	XXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXXX	XXXXXX
PROJECT ELEM CAP	XXX	XXXXX	XXXXX			XXXXX	XXXXX				
KINDERGARTEN DEDUCT FOR HALF-TIME PRGM	-25	XXXXX XXXXX		XXXXX XXXXX		XXXXX XXXXX		XXXXX XXXXX		XXXXXXX XXXXXXX	
ADJUSTED ELEM CAP	XXX	XXXXX	XXXXX	XXXXX		XXXXX	XXXXX	XXXXX		XXXXXXX	
ENR/CAP ADJ FACTOR	XXX	XXXXX	XXXXX	XXXXX	0.8420	XXXXX	XXXXX	XXXXX	0.8420	XXXXXXX	0.8420
JUSTIFIED ELEM	XXX	XXXXX	XXXXX	XXXXX		XXXXX	XXXXX	XXXXX		XXXXXXX	
REG PRE-SCHOOL 660+*	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED RESOURCE ROOM > 400 SQ FT	**										(MAX=25)
SP ED RESOURCE ROOM > 400 SQ FT	XXX XXX				XXXX XXXX				XXXX XXXX		XXXXXX XXXXXX
SP ED < 401 SQ FT	XXX				XXXX				XXXX		XXXXXX
SP ED < 401 SQ FT	XXX				XXXX				XXXX		XXXXXX
ADJUSTED ELEMENTARY	XXX	XXXXX	XXXXX			XXXXX	XXXXX				
MIDDLE/SECONDARY	XXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXXX	XXXXXX
PROJECT MS/SEC UTIL	XXX	XXXXX	XXXXX	56,612	82	XXXXX	XXXXX	168,927	2,057	225,539	2,139
ENR/CAP ADJ FACTOR	XXX	XXXXX	XXXXX	XXXXX	0.8420	XXXXX	XXXXX	XXXXX	0.8420	XXXXXXX	0.8420
JUSTIFIED MS/SEC	XXX	XXXXX	XXXXX	XXXXX	69	XXXXX	XXXXX	XXXXX	1,732	XXXXXXX	1,801
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED RESOURCE ROOM > 400 SQ FT	**										(MAX=25)
SP ED RESOURCE ROOM > 400 SQ FT	XXX XXX				XXXX XXXX				XXXX XXXX		XXXXXX XXXXXX
SP ED < 401 SQ FT	XXX				XXXX				XXXX		XXXXXX
SP ED < 401 SQ FT	XXX				XXXX				XXXX		XXXXXX
ADJUSTED MS/SEC	XXX	XXXXX	XXXXX	56,612	69	XXXXX	XXXXX	168,927	1,732	225,539	1,801

\* Regular and Special Education Pre-School rooms must meet the requirements addressed in the Part A instructions. Verification that the requirements will be met must be submitted with Part A.

\*\* Justified Elementary or Middle/Secondary Capacity (Col. 12) divided by 25. The maximum capacity that may be reported in column #12 is 25. See Part A instructions for a more detailed explanation.



PROJECT FULL TIME EQUIVALENTS											
District/CTC: Penn Manor School District				Project Name: Penn Manor High School						Grades: 9 - 12	
		PROJECT PLANNED SPACES - SCHEDULED AREA ONLY									
		EXISTING				NEW				TOTAL	
#1	#2	#3	#4	#5	#6	#7	#8	#9	#10	#11	#12
NAME OF SPACE	UNIT FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	TOTAL AREA SQ FT	TOTAL FTE CAP
ADJUSTED ELEMENTARY	XXX	XXXXXX	XXXX			XXXX	XXXX				
ADJUSTED MS/SEC	XXX	XXXXXX	XXXX	56,612	69	XXXXXX	XXXX	168,927	1,732	225,539	1,801
NATATORIUM *		XXXXXX	XXXX			XXXX	XXXX				
NATATORIUM LOCKER ROOM, DRYING & SHOWER RM - BOYS	XXX XXX	XXXXXX XXXXXX	XXXX XXXX		XXXXXX XXXXXX XXXXXX	XXXX XXXX XXXX	XXXX XXXX XXXX		XXXXXX XXXXXX XXXXXX		XXXXXX XXXXXX XXXXXX
NATATORIUM LOCKER ROOM, DRYING & SHOWER RM - GIRLS	XXX XXX	XXXXXX XXXXXX	XXXX XXXX		XXXXXX XXXXXX XXXXXX	XXXX XXXX XXXX	XXXX XXXX XXXX		XXXXXX XXXXXX XXXXXX		XXXXXX XXXXXX XXXXXX
DIST ADMIN OFFICE	XXX	XXXXXX	XXXX			XXXX	XXXX				
VOCATIONAL	XXX	XXXXXX	XXXX			XXXX	XXXX				
PRJT BUILDING TOTAL	XXX	XXXXXX	XXXX	56,612	XXXXXX	XXXX	XXXX	168,927	XXXXXX	225,539	XXXXXX

\* REFER TO THE PART A INSTRUCTIONS TO DETERMINE IF CAPACITY SHOULD BE ASSIGNED.



# 20% RULE FOR ALTERATION COSTS FOR NON-VOCATIONAL PROJECTS

District/CTC: Penn Manor School District	Project Name: Penn Manor High School	Grades: 9 - 12
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## A. Estimated Alteration Costs

\$ 13,552,800  
(A04, Line F-EXIST)

B-1. Movable Fixtures & Equipment  
and Architect's Fee

\$ 200,000  
(A04, Line C-EXIST)

2. Site Development and  
Architect's Fee

\$ 1,750,000  
(A04, Line J-EXIST)

3. Asbestos Abatement and  
EPA-Certified Designer's Fee

\$ 225,000  
(A04, Line K-EXIST)

4. Roof Replacement and  
Architect's Fee

\$ 875,000  
(A04, Line L-EXIST)

5. Building Purchase

\$  
(A04, Line M)

6. Adjustment (B-1 plus B-2 and B-3 and B-4 and B-5)

\$ 3,050,000

C. Adjusted Estimated Alteration Costs  
(line A minus line B-6)

\$ 10,502,800

D-1. Adjusted FTE

69  
(A19, ADJ FLEN-EXIST) (A19, ADJ MS/SEC-EXIST  
+ NAT/DAQ-EXIST)

2. Recommended Square Feet  
per student

92

123

3. Recommended Architectural Area  
(D-1 times D-2)

+ 8,487 = 8,487 sq. ft.

E. Median Construction Cost Per Square Foot

\$174

F. Replacement Costs (D-3 times E)

\$ 1,476,738

G. 20% Rule (F times .20)

\$ 295,348

If the Adjusted Estimated Alteration Costs (line C) are less than line G, provide information justifying a variance from this Departmental requirement. The justification must include an explanation as to why this is the best option for the district. Please note that based on the provisions of Basic Education Circular (BEC) 24 P.S. § 7-733, "School Construction Reimbursement Criteria," if the Adjusted Estimated Alteration Costs for this project fall below 20% of the replacement value at the time this project is bid, the alteration work will be non-reimbursable. If the project is not voided and the District still receives reimbursement for any additions, the project building will not be eligible for reimbursement for alterations for the next 20 years unless a request for a variance is approved by the Department.



FULL TIME EQUIVALENTS CONVERTED TO RATED PUPIL CAPACITY			
District/Units: Penn Manor School District	Project Name: Penn Manor High School	Grades: 9 - 12	
COMPARATIVE DESIGN ANALYSIS ADJUSTMENT - ONLY COMPLETE THIS SECTION IF A20, LINE D IS GREATER THAN -10%			
I. DIFFERENCE AS PERCENT OF RECOMMENDED SCHEDULED AREA (only enter A20, line D if value is greater than -10%)	_____		
II. MINIMUM VARIANCE (A20)	-10.00%		
III. DIFFERENCE	_____		
ELEMENTARY			
A. ADJUSTED ELEMENTARY FTE (A19, ADJ ELEM)	EXISTING	NEW	TOTAL
B. MIDDLE/SECONDARY SCHOOL ELEMENTARY FTE (Use this section for schools with both elementary and secondary grades on the Middle/Secondary Room Schedule)			
1. Number of Elementary Grades (K-6) on the Middle/Secondary Room Schedule (Pages A13-A15)	_____		
2. Total Number of Grades (K-12) on the Middle/Secondary Room Schedule (Pages A13-A15)	_____		
3. Elementary Grades Divided By Total Number of Grades (B-1 divided by B-2) <span style="font-size: small;">(ROUND TO 4 DEC PL)</span>			
4. Adjusted MS/SEC FTE (A19, ADJ MS/SEC)	_____ + _____		
5. MS Elementary FTE (B-3 times B-4; round to whole number)	_____	_____	
C-1. Total Elementary FTE (A plus B-5)	_____ + _____		= _____
2. Elementary FTE Reduction (if III < 0%, III times C-1; else 0)	_____	_____	_____
3. Total Elementary FTE based on Comparative Design Analysis	_____ + _____		= _____ <span style="font-size: x-small;">(FTE)</span>
4. Rated Pupil Capacity Factor			_____
5. Elementary Rated Pupil Capacity (C-3 times C-4)			_____ <span style="font-size: x-small;">(RPC)</span>
SECONDARY			
D. ADJUSTED MIDDLE/SECONDARY FTE (A19, ADJ MS/SEC)	69	1,732	
E. LESS: MS Elementary FTE (B-5)	_____	_____	
F-1. TOTAL MIDDLE/SECONDARY FTE (D minus E)	69 + _____	1,732	= 1,801
2. Middle/Secondary FTE Reduction (if III < 0%, III times F-1; else 0)	_____	_____	_____
3. Total Middle/Secondary FTE based on Comparative Design Analysis	69 + _____	1,732	= 1,801 <span style="font-size: x-small;">(FTE)</span>
4. Rated Pupil Capacity Factor			1,1050
5. Middle/Secondary Rated Pupil Capacity (F-3 times F-4)			1,990 <span style="font-size: x-small;">(RPC)</span>
G-1. NATATORIUM FTE (A19, NAT)	_____ + _____		= _____
2. Natatorium Rated Pupil Capacity (G-1 times 1.11)			_____ <span style="font-size: x-small;">(RPC)</span>
H-1. CENTRAL DISTRICT ADMIN OFFICE FTE (A19, DAO)	_____ + _____		= _____
2. DAO Rated Pupil Capacity (H-1 times 1.11)			_____ <span style="font-size: x-small;">(RPC)</span>
I. TOTAL SECONDARY (F-5 plus G-2 and H-2)	69 <span style="font-size: x-small;">(FTE)</span>	1,732 <span style="font-size: x-small;">(FTE)</span>	1,990 <span style="font-size: x-small;">(RPC)</span>
VOCATIONAL			
J. VOCATIONAL	X <span style="font-size: x-small;">(A19, VOC FTE)</span>	X <span style="font-size: x-small;">(RPC FACTOR)</span>	X <span style="font-size: x-small;">(RPC)</span>

# DISTRICT-WIDE FACILITY STUDY CERTIFICATION

District/CTC: Penn Manor School District	Project Name: Penn Manor High School	Grades: 9 - 12
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The Board of Directors certifies that it has accepted a district-wide facility study pursuant to Basic Education Circular (BEC) 24 P.S. § 7-733, "School Construction Reimbursement Criteria". At least two copies of the study will be available for public inspection throughout the PlanCon process for this project at District Administration Office, 2950 Charlestown Road, Lancaster, PA 17603

(Building or location where facility study will be available for public review)

The district-wide facility study must have been completed within the preceding two years of the Department's receipt of the Part A submittal for this project building.

The completion date of the district-wide facility study is: 6/9/2015  
(mm/dd/yyyy)

The authors are: Crabtree, Rohrbaugh & Associates Architects, 401 East Winding Hill Road, Mechanicsburg, PA 17055  
(INCLUDE NAME, POSITION, SCHOOL DISTRICT OR FIRM NAME & ADDRESS)

(INCLUDE NAME, POSITION, SCHOOL DISTRICT OR FIRM NAME & ADDRESS)

The following information summarizes the nature and contents of the study.

## STUDY PAGE(S)

- |              |   |
|--------------|---|
| <u>10</u>    | 1. An overview of the school district that considers such factors as geography, population, wealth. The overview must include: <ul style="list-style-type: none"> <li>- population and wealth statistics</li> <li>- a map showing the general location of the school district in the state or geographic region</li> <li>- a map of the school district showing the general location of all existing buildings and owned sites in the school district</li> <li>- information on any distinguishing characteristics, such as geographically separate population centers, that will have an impact on facilities</li> </ul> |
| <u>11</u>    | 2. An overview of the school district's educational program. The overview must address for <u>all grades (K-12)</u> : <ul style="list-style-type: none"> <li>- instructional practices or planned curriculums by grade structure (elementary, middle, secondary, etc.)</li> <li>- special facility needs, if applicable, needed to support planned curriculums</li> </ul>   |
| <u>10-14</u> | 3. An analysis of projected enrollment. The analysis must include: <ul style="list-style-type: none"> <li>- the likely enrollment for each grade structure ten years into the future</li> <li>- a discussion of the reliability of the enrollment projections</li> </ul>  |
| <u>15-19</u> | 4. An analysis of each building's capacity as it relates to the educational program. The analysis must address: <ul style="list-style-type: none"> <li>- how many students a building can house</li> <li>- the types of educational spaces required by the educational program described above</li> <li>- length of the school day and number of classes per day, if applicable</li> <li>- size of particular rooms and adequacy of those rooms, if applicable</li> <li>- grade alignments</li> </ul>   |
|              | 5. An analysis of <u>each</u> building's condition. The analysis must address: <ul style="list-style-type: none"> <li>- the building's physical condition</li> <li>- the projected useful life of each building's major components (electrical, HVAC, plumbing, etc.)</li> <li>- code violations</li> <li>- universal accessibility</li> <li>- Energy Portfolio Surveys (See Attachment C in Part A Instructions.)</li> <li>- the cost to upgrade <u>each</u> building to current standards</li> </ul>  |
| <u>20-68</u> | 6. An analysis of construction options. The analysis must address: <ul style="list-style-type: none"> <li>- the alternatives available to the district based on the above analysis</li> <li>- cost estimates for each alternative</li> <li>- the pros and cons for each alternative</li> <li>- a summary page depicting options and costs</li> <li>- Energy Portfolio Surveys (See Attachment C in Part A Instructions.)</li> </ul>   |
| <u>2</u>     | 7. Documentation regarding the author's credentials including education, registration or licensure and experience for each author   |

PENN MANOR SCHOOL DISTRICT

June 15, 2015 Board Agenda

New employee for the 2015-2016 school year:

Madara, Shannon A. – elementary professional employee, full-time, permanent position, Masters' +45 Degree, no experience, Step 1, \$51,610, pending receipt of required documents. Assignment: Elementary School Counselor/Central Manor Elementary School

*Miss Madara graduated from Millersville University with a BA in Government and Political Affairs and earned her Masters of Education in School Counseling from Liberty University. Shannon previously worked for the Lincoln Intermediate Unit as a counselor in the Act 89 program and as an extended day-to-day substitute in the district. She currently resides in Lancaster. In her spare time Shannon enjoys running and traveling.*



## Support Staff Personnel Action Items

Board		Last	First			Hours per	Days per			Total Overall	
Action		Name	Name	Position	Building	Day	Year	Rate	Status	Daily Hours	Notes
6/15/2015	*	BANTA	LAURA	FOOD SERVICE	HIGH SCHOOL	5.00	180	\$ 9.14	Permanent	5.00	Effective 8/26/2015

NOTE: All new hires and transfers must successfully complete a 60 working day probationary period

Position	2015-16 Base Rate	2015-16 Certification	2015-16 K-12 Resp.	2015-16 7-12 Resp.	2015-16 # in Dept.	2015-16 Load Comp.
Ag.	\$ 2,525			\$ 100	\$ -	No Open Blocks - \$300
Art	\$ 2,525		200		\$ -	1 Open Block - \$150
ESL	\$ 2,525		200		\$ -	2 Open Blocks - \$0
FCS	\$ 2,525			\$ 100	\$ -	
Foreign Language	\$ 2,525			\$ 100	\$ -	
Guidance	\$ 2,525		200		\$ -	
Music	\$ 2,525		200		\$ -	
P/E	\$ 2,525		200		\$ -	
Science	\$ 2,525			\$ 100	\$ -	
Social Studies	\$ 2,525			\$ 100	\$ -	
Special Education	\$ 2,525			\$ 100	\$ -	
Special Education	\$ 2,525			\$ 100	\$ -	
App Engineering / Business	\$ 2,525		200		\$ -	
Lead Science	\$ 2,525					
Lead Science	\$ 2,525					
Lead Social Studies	\$ 2,525					



Sport	Head Coach	Asst.		# of Assts.	Total		2015-16 Budgeted
		Varsity	Asst.		Asst Salary	Total	
Boys Soccer	\$ 6,256.00	\$ 3,651.00	\$ 3,233.00	3	\$ 9,699.00	\$ 19,606.00	19,606.00
Cheerleading	\$ 6,256.00	\$ 3,651.00	\$ 2,573.00	1	\$ 2,573.00	\$ 12,480.00	12,480.00
Cross Country	\$ 5,744.00	\$ 3,760.00	\$ 2,034.00	1	\$ 2,034.00	\$ 11,538.00	11,538.00
Field Hockey	\$ 6,256.00	\$ 3,651.00	\$ 3,233.00	3	\$ 9,699.00	\$ 19,606.00	19,606.00
Football	\$ 8,379.00	\$ 4,787.00	\$ 4,308.00	8	\$ 34,464.00	\$ 47,630.00	47,630.00
Girls Soccer	\$ 6,256.00	\$ 3,651.00	\$ 3,233.00	3	\$ 9,699.00	\$ 19,606.00	19,606.00
Girls Tennis	\$ 4,352.00	\$ -	\$ -	-		\$ 4,352.00	4,352.00
Girls Volleyball	\$ 5,577.00	\$ 3,651.00	\$ -	-		\$ 9,228.00	9,228.00
Golf	\$ 4,352.00	\$ -	\$ -	-		\$ 4,352.00	4,352.00
Bowling	\$ 1,911.00	\$ -	\$ -	-		\$ 1,911.00	1,911.00
Boys Basketball	\$ 6,663.00	\$ 3,870.00	\$ 3,423.00	3	\$ 10,269.00	\$ 20,802.00	20,802.00
Boys Basketball - 7th	\$ -	\$ -	\$ 1,533.00	1	\$ 1,533.00	\$ 1,533.00	1,533.00
Girls Basketball	\$ 6,663.00	\$ 3,870.00	\$ 3,423.00	3	\$ 10,269.00	\$ 20,802.00	20,802.00
Girls Basketball - 7th	\$ -	\$ -	\$ 1,533.00	1	\$ 1,533.00	\$ 1,533.00	1,533.00
Swimming: B & G	\$ 6,080.00	\$ 3,980.00	\$ -	-		\$ 10,060.00	10,060.00
Wrestling	\$ 6,663.00	\$ 3,870.00	\$ 3,423.00	3	\$ 10,269.00	\$ 20,802.00	20,802.00
Baseball	\$ 5,577.00	\$ 3,651.00	\$ 3,233.00	2	\$ 6,466.00	\$ 15,694.00	15,694.00
Boys Lacrosse	\$ 5,577.00	\$ 3,632.00	\$ 3,233.00	1	\$ 3,233.00	\$ 12,442.00	12,442.00
Boys Tennis	\$ 4,352.00	\$ -	\$ -	-		\$ 4,352.00	4,352.00
Boys Volleyball	\$ 5,577.00	\$ 3,651.00	\$ -	-		\$ 9,228.00	9,228.00
Girls Lacrosse	\$ 5,577.00	\$ 3,632.00	\$ 3,233.00	1	\$ 3,233.00	\$ 12,442.00	12,442.00
Softball	\$ 5,577.00	\$ 3,651.00	\$ 3,233.00	2	\$ 6,466.00	\$ 15,694.00	15,694.00
Track & Field: B & G	\$ 6,256.00	\$ -	\$ 3,233.00	7	\$ 22,631.00	\$ 28,887.00	28,887.00
<b>Totals</b>	<b>\$ 119,901.00</b>	<b>\$ 60,609.00</b>	<b>\$ 48,114.00</b>		<b>\$ 144,070.00</b>	<b>\$ 324,580.00</b>	

#### Weight Room Salaries

Fall	114 hours	114	\$ 2,645.00	\$ 2,717.76
Winter	120 hours	120	\$ 2,784.00	\$ 2,860.80
Spring	134 hours	134	\$ 3,109.00	\$ 3,194.56
Summer	88 hours	88	\$ 2,042.00	\$ 2,097.92
100 Team Hours	100 hours	100	\$ 2,320.00	\$ 2,384.00
30 FAST Hours	30 hours	30	\$ 696.00	\$ 715.20

<b>Total of Weight Room and Coaches Salaries</b>			<b>\$ 338,550.24</b>	
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	POSITION	LAST NAME	FIRST NAME	DIRECTOR'S ALLOCATION
BAND	Marching Band Director	Johnson	Andrew	5,780.00
BAND	Music and Marching Instructor	Reddig	Skip	1,700.00
BAND	Marching Instructor	Pitzer	Jesse	1,000.00
BAND	Brass Instructor	Kunicki	Rachel	1,000.00
BAND	Woodwind Instructor	Murphy	Katelyn	1,000.00
BAND	Percussion - Battary	Schwartz	Andrew	1,000.00
BAND	Percussion - Pit/Ensemble	Helker	Luke	1,500.00
BAND	Guard Instructor	Duross	Ashley	1,000.00
BAND	Show Concept Designer	Reddig	Trudy	1,000.00
				14,980.00



POSITION	2015-16	
Ticket Takers - Athletic Events	\$ 38.20	Per Event
Ticket Sellers - Athletic Events	\$ 38.20	Per Event
Football Scoreboard & Clock Operator	\$ 38.20	Per Event
Football P.A. Announcer	\$ 72.70	Per Event
Football Spotter	\$ 38.20	Per Event
Football Press Box Manager	\$ 45.40	Per Event
Football Camera Operator	\$ 63.60	Per Event
Football Equipment Truck Driver	\$ 49.00	Per Event
Football Statistician	\$ 38.20	Per Event
Timekeepers HS - (per contest)	\$ 38.20	Per Event
Timekeepers JH - (per contest)	\$ 38.20	Per Event
Scorekeepers HS - (per contest)	\$ 38.20	Per Event
Scorekeepers JH - (per contest)	\$ 38.20	Per Event
Track Timers & Judges HS *	\$ 38.20	Per Event
Track Timers & Judges JH *	\$ 38.20	Per Event
Track Field Worker HS	\$ 38.20	Per Event
Track Field Worker JH	\$ 38.20	Per Event
Ticket Sellers - Auditorium Productions	\$ 31.90	Per Event
Ticket Takers - Auditorium Productions	\$ 31.90	Per Event
House Manager - Auditorium Productions	\$ 174.40	Per Event
Game Manager - Football	\$ 112.70	Per Event
Game Manager - H.S. Basketball	\$ 94.50	Per Event
Game Manager - H.S. Wrestling	\$ 94.50	Per Event
Game Manager - Boys and Girls Volleyball	\$ 94.50	Per Event
Game Manager - Frosh	\$ 49.00	Per Event
Intramurals	\$ 23.84	Per Hour
FAST Program	\$ 23.84	Per Hour
Weight Room	\$ 23.84	Per Hour
Detention Proctor	\$ 31.40	Per Hour
Staff Security	\$ 33.20	Per Hour
Game Manager - Comet Field	\$ 20.60	Per Hour
Football Equipment Manager	\$ 1,843.20	Per Year

\* = 1.5 x rate for dual meets